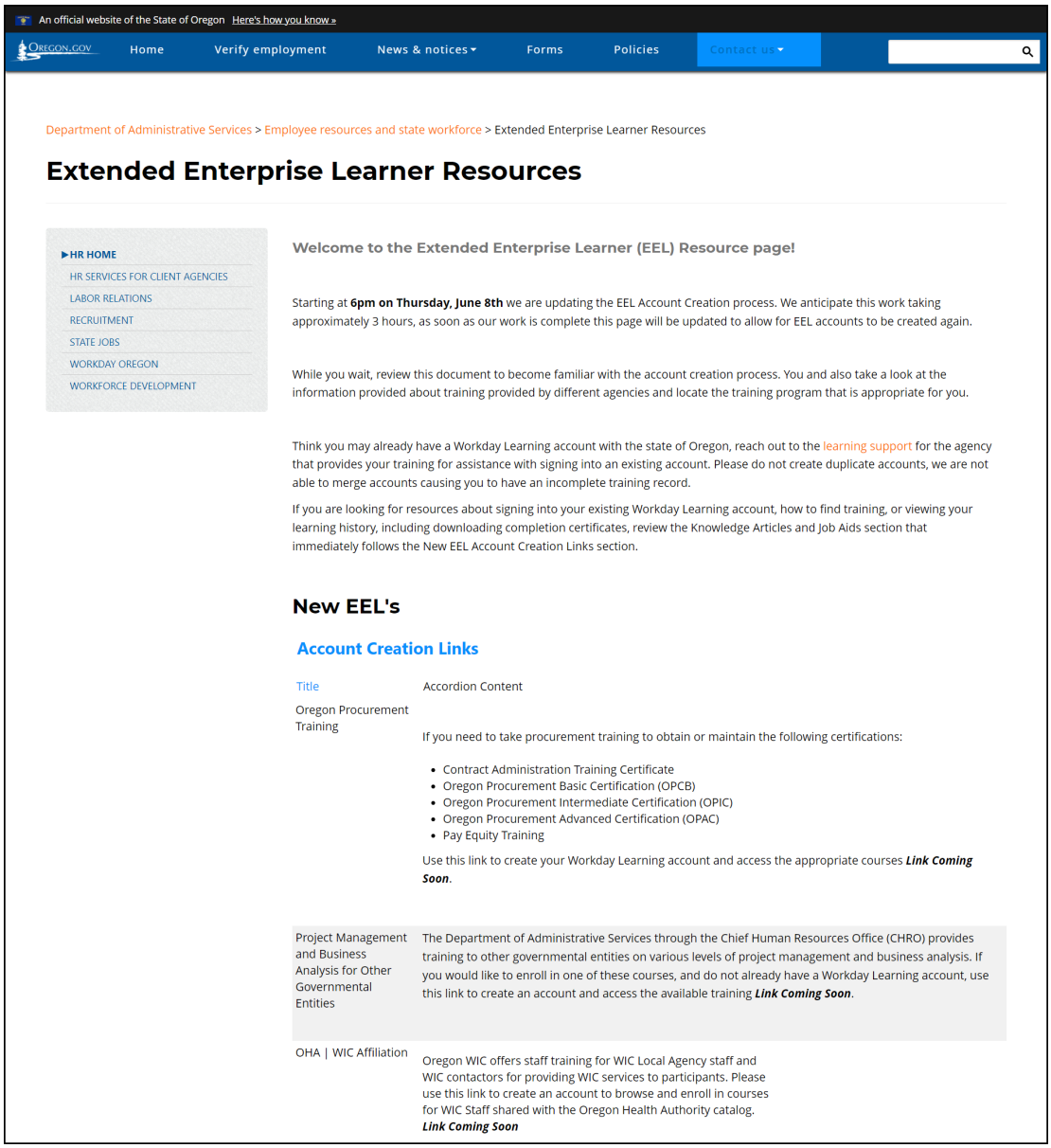
Create an Extended Enterprise Account

Step 1: Visit the Extended Enterprise Learner Resource page

The Extended Enterprise Learner (EEL) Resources page (https://www.oregon.gov/das/HR/Pages/WDL-EEL-Resources.aspx) will provide information about training available to learners that are not employees or contengent workers for the state of Oregon. These learners have business with the state or are required to take state provided training.



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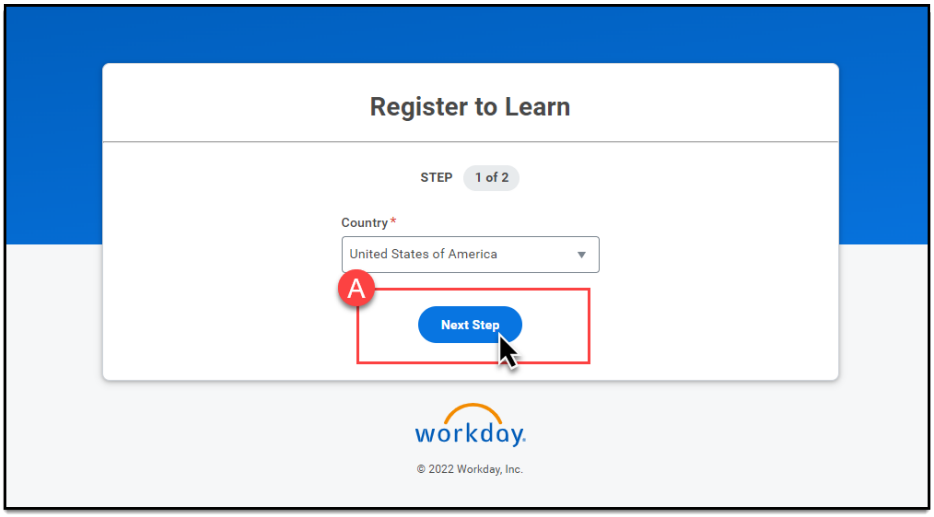
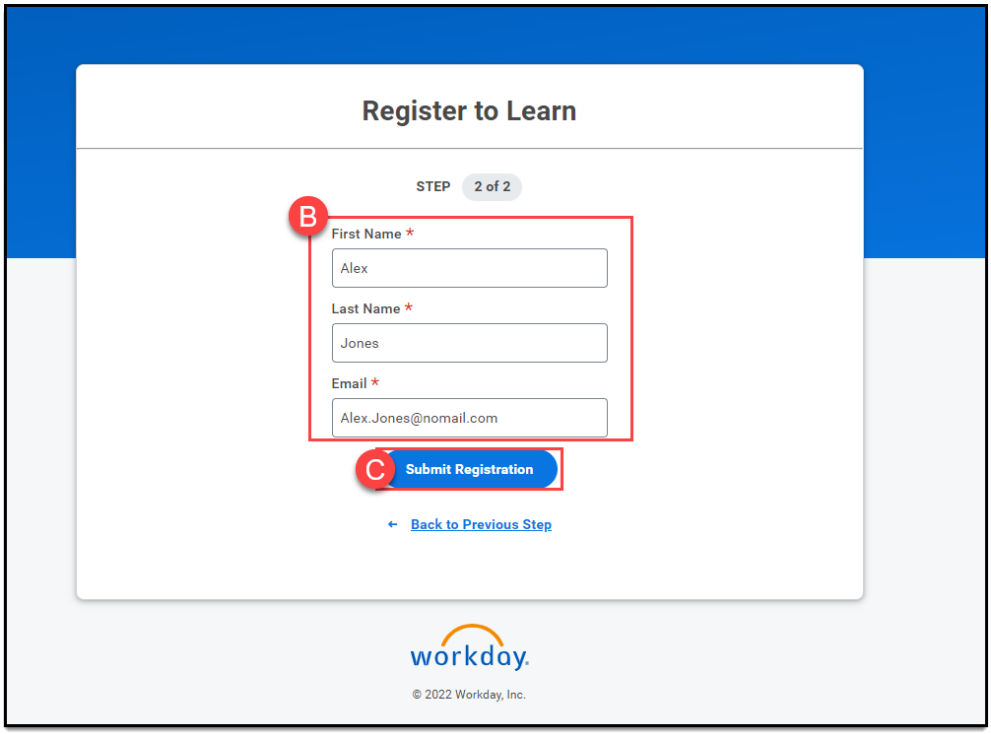
Step 2: Request account

After deciding which training or program is what you need, click on the provided URL.

On the first screen (STEP 1 of 2) you will select Next Step (A)



The next screen (STEP 2 of 2) Enter your First & Last Name and Email address (B), then click Submit Registration (C).



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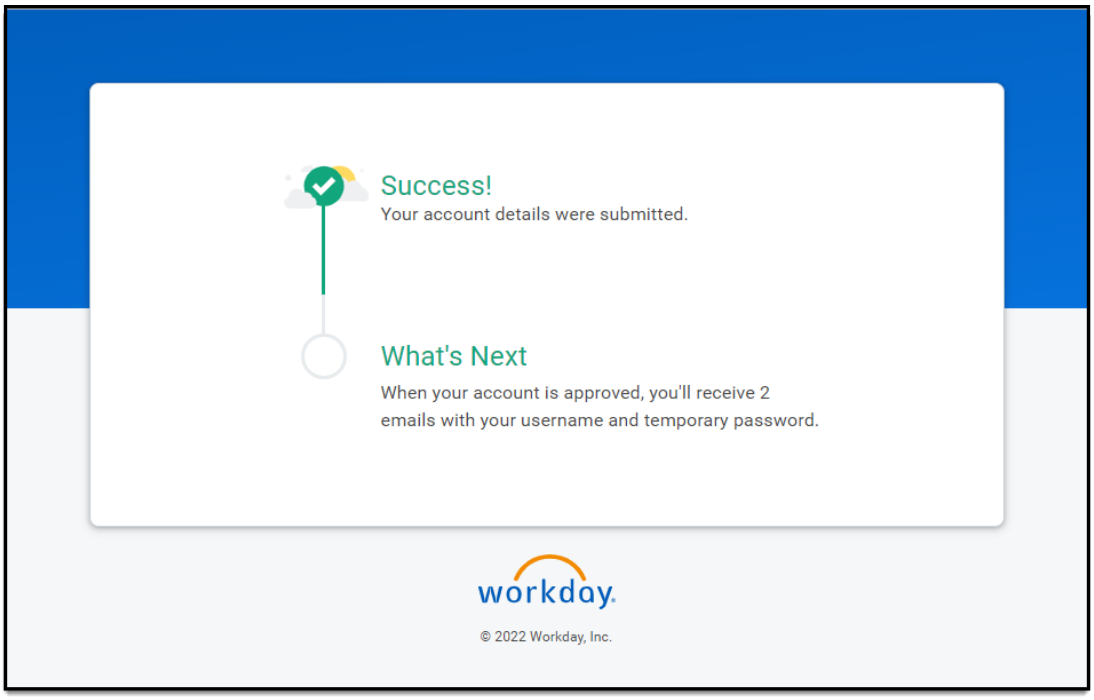
Success!

Your account request has been submitted for review.

> If you are requesting an account outside of regular business hours, your request will be reviewed the *following business day*.



If during the review process it is discovered that you already have and EEL account, you will receive an email notification with next steps from the reviewer.

Step 3: Sign into your Workday Learning account

You will receive two emails, either:

- two from Workday, one with your Username and one with your temporary password.
- one from Workday with your temporary password and one from the agency reviewer with your Username.

Follow the instructions provided in those messages.