

www.chapmanbeach.org Website goal:

- To be user friendly and accessible to all of our members.
- To inform our members of upcoming meetings of the Board of Directors, Committees, Special, and Annual meetings.
- To provide access to and archive all meeting agendas, minutes, audio recordings, and financial reports.
- To give access to our By Laws, Rules, and Procedures.
- To provide local, state, and federal links of interest to our community as well as safety advisory messages.
- To announce upcoming events such as recreational activities as well as local activities.
- To store and display historical materials such as pictures and documents about Chapman Beach as well as recent pictures of our members and community.
- To provide a place to hear from our president regarding ongoing activities.
- To provide a means to 'Contact Us' with questions, concerns, and comments.

www.chapmanbeach.org website Procedure:

All items on the site will be uploaded by one of the two webmasters only after a written request by a BOD member or Chapman Beach member in writing to the BOD for approval. The request can be submitted via mail or email and the BOD members must approve it to be uploaded by majority vote. This will be done via email vote rather than await the next BOD meeting. Absence of a response from a BOD member will be taken as neither 'I agree' nor 'I disagree' vote.

Items such as BOD, Committee, Special, and Annual meeting agendas, voice recordings, and financial reports will be uploaded as available. Minutes will be uploaded in unapproved form only after review of the BOD. Approved meeting minutes will be uploaded immediately following the meeting in which they are approved.

'Contact Us' inquiries will be forwarded to the President as they are received.

The webmaster(s) may without permission:

- Make changes to enhance the site's appearance, or ease of accessibility, and use.
- Upload pictures and historical documents
- Post storm/safety advisory warnings
- Post information regarding recreational events
- Post information regarding maintenance and or construction dates and times