

PVSA Important Dates

By March 25

Collection boxes placed in the Main Office/Guidance Office

April 8

Logs are due by the end of the day

April 8-22

Review all submitted logs. Contact students whose log sheets present issues that must be resolved (i.e. missing signatures, dates, letters, etc.) Confirm with all applicants that their logs are being reviewed. Request that the applicants send a picture of themselves electronically to PVSApics@gmail.com

April 22

Submit a spreadsheet including the following information:

Student Last Name, Student First Name, Student age as of 10/1/2021, Hours Earned, Award Level Achieved

These must be submitted electronically to bpickfor@3villagecsd.org

Send all hardcopy logs to Murphy JHS attention Brian Pickford for final review. This is key as awards must be ordered in a timely manner—thank you!

By May 6

I will notify you of any changes to your recipient lists

At that time all Award Recipients should be notified of their acceptance through an electronic invite to the ceremony

Invite your youngest student (elementary only) to recite the pledge

Invite your administrator

By May 13

Send a list of all recipients attending, your youngest student (pledge) and which administrator will be attending to bpickfor@3villagecsd.org