

Terms & Conditions



Catering Term & Conditions

Please refer to the following pages for Function Room hire and Catering confirmation sheet.

- At the time of booking, the confirmation sheet must be completed and returned within 7 days.
- We require exact numbers for your event no later than 7 days prior to your function.
- Dietary requirements can be catered for by letting us know before hand which will assist in the smooth running of your function.
- If Catering onsite of one of our venues, All food items consumed on the premises must, under food safety laws, be supplied by WE Fine Catering. No outside food items can be served on the premises. (Note this excludes Celebration Cakes)
- In the event of a cancellation the following policy will apply:
 - Cancellation 1 month or more from the date of the function - **Full refund of the Room Hire and Catering Deposit**
 - Cancellation outside 2 weeks from the date of the function - **50% refund of the Room Hire and Catering Deposit**
 - Cancellation inside 2 weeks from the date of the function - **No refund of the Room Hire and Catering Deposit**
 - Catering Numbers will be charged as of **72 hours** prior the event unless numbers are increased.
- Catering Deposits for On-Site Venue are \$200 plus the Room Hire. External Catering services deposit are \$500.
- Payment of room hire fee (if applicable) will be charged to your account on the day of your function. WE Fine Pty Ltd requires that final payment of food, beverages, room hire, incidentals and extras, be made on the day of the function.

Catering



Venue Events

Room Hire

Centennial Inn—Steve's Grill	Half Day (4 Hours)	\$170.00
	Full Day	\$350.00
Tam O'Shanter Golf Club	Half Day (4 Hours)	\$100.00
	Full Day	\$200.00
External Catering Fee Within 50km Launceston	Includes Travel , Cleaning, Labour Etc.	\$280.00
External Catering Fee Outside 50km Launceston	Includes Travel , Cleaning, Labour Etc.	\$380.00

External Equipment Hire

Soup Warmer	\$75.00
Gravy Bain	\$60.00
Water Urn	\$75.00
BBQ	\$200.00
Bain Maree	\$200.00
Microwave	\$80.00
Hot Box—Medium 6 Shelf	\$170.00
Hot Box—Large 9 Shelf	\$210.00

Crockery

Dinner Plate/Bowl Porcelain White	\$1.70 Each
Dinner Plate/Bowl Stoneware	\$2.70 Each
Dinner Plate/Bowl—Black	\$2.70 Each

Cutlery

Cutlery—Premium	\$1.50 Each
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Confirmation



Event Confirmation Sheet

To confirm your booking complete this form and return together with the appropriate fees within 7 days after holding the date for your function.

Day & Date of Event: _____

Contact Name: _____

Postal Address: _____

Email: _____ Mobile: _____

Function Type: _____

Additional Information including Menu option:

Venue Held: _____ Approximate Numbers: _____

I have read the attached Terms and Conditions and hereby agree and understand all the requirements stated within this package.

Signed: _____

Name: _____

Date: _____

Payment _____

Hire



Venue Events

Room Hire

Centennial Inn—Steve's Grill	Half Day (4 Hours)	\$170.00	<input type="checkbox"/>
	Full Day	\$350.00	<input type="checkbox"/>
Tam O'Shanter Golf Club	Half Day (4 Hours)	\$100.00	<input type="checkbox"/>
	Full Day	\$200.00	<input type="checkbox"/>
External Catering Fee Within 50km Launceston	Includes Travel , Cleaning, Labour Etc.	\$280.00	<input type="checkbox"/>
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