

Empower Training Institute Inc.
Course Catalog

		Reviewer #1	Reviewer #2
Item No.	Catalog Minimum Requirement	Catalog Page No.	Catalog Page No.
1	N/A		
2	Catalog is updated annually, next update is 07/01/2026		
3	Catalog pursuant to section 94909 Empower Training Institute School Catalog. Is available to all prospective students and any interested person. The catalog is available for public review downloadable at https://empowertraining.org . Printed or digital copies may also be requested by contacting the administrative office at gaylegordon@empowertraining.org or 747-744-7869. Each student receives a copy of the catalog before enrollment to ensure full understanding of the institution's programs, policies, and student rights.		
4	Catalog contains: Empower Training Institute Inc. 13955 Vanness Avenue, Gardena 90249 747-744-7869 https://empowertraining.org		
5.	Class Sessions held: 13955 Vanness Avenue, Gardena 90249		
6.	06/01/2025-06/30/2026		
7.	Empower Training Institute Inc is a private institution applying for exempt status.		
8.	Empower Training Institute does not have a pending petition in bankruptcy, is not operating as a debtor in possession, has not filed a petition for bankruptcy within the preceding five (5) years, and has not had a petition in bankruptcy filed against it within the preceding five (5) years that resulted in reorganization under Chapter 11 of the United States Bankruptcy Code.		
9.	As a prospective student, you are encouraged to review this catalog prior to signing an enrollment agreement.		
11.	In person, classrooms are set up in Descriptive Version (U Shape) The U-shaped classroom layout features tables and chairs arranged in the shape of the letter "U," with the open end facing a presentation area or instructor. This configuration promotes interaction, discussion, and visibility between participants and the facilitator, making it		

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	ideal for collaborative learning environments. equipment includes laptop computers, audio visual and television for display. Laptops are available and course material is explained in the specific courses.		
12.	Empower Training Institute Inc. (ETI) provides students with a variety of learning resources designed to support academic success, personal growth, and professional development across all educational programs. ETI maintains access to both physical and digital learning resources. Students have access to laptops and digital equipment.		
13.	Students or any member of the public that have questions about this institution with Bureau for Private Postsecondary Education, 1747 N. Market Blvd. Ste. 225, Sacramento California 95834 Website: www.bppe.ca.gov Fax: 916-263-1897 Telephone: 888-370-7589		
14.	Students or any member of the public may file a complaint about this institution with Bureau for Private Postsecondary Education, 1747 N. Market Blvd. Ste. 225, Sacramento California 95834 Website: www.bppe.ca.gov Fax: 916-263-1897 Telephone: 888-370-7589		
15.	N/A		
16.	N/A		
17.	Admissions policing vary and are explained in each course description		
18.	N/A		
19.	N/A		
20.	English speaking only		
21.	Courses are listed by Articles and each course includes the formation of a business/ Pathways for Entrepreneurship.		

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Article I. Professional Supervised Visitation Monitor Training Overview: <i>Professional Supervised Visitation Monitor</i> s a comprehensive course designed to prepare individuals to provide safe, structured, and compliant supervised visitation services in accordance with California Family Code §3200.5 and California Rule of Court, Standard 5.20. Professional Supervised Visitation Monitors play a critical role in family law by ensuring the physical and emotional safety of children during court-ordered visits with non-custodial parents or guardians. This program provides participants with the legal knowledge, practical skills, and ethical grounding required to operate effectively and professionally within this sensitive field. The curriculum fulfills the training requirement mandated by Standard 5.20 for professional providers of supervised visitation and includes comprehensive instruction in areas such as legal mandates, family dynamics, safety awareness, and documentation standards. Participants gain hands-on experience in managing high-conflict situations, maintaining neutrality, and producing accurate, court-appropriate records. Objectives: - Understand California Family Code requirements. - Learn intake, reporting, and confidentiality standards. - Manage high-conflict family situations professionally. Duration: 4 weeks Admission Requirements • Must be at least 21 years of age. • Background check and proof of valid ID required. • High school diploma or equivalent.		
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	Instructional Strategies • Lecture and case study discussions. • Scenario-based practice with documentation exercises. • Role-play simulations for real-life supervision settings. Learning Outcomes • Demonstrate understanding of state compliance standards. • Perform accurate and ethical case documentation. • Apply conflict management techniques effectively. Completion Requirements • 100% attendance required. • Completion and passing of Mandated Reporter Online Training and Live Scan Clearance. Instructional Materials • Empower Training Institute Inc. Professional Supervised Visitation Monitor Handbook. • Business Checklist. • Client intake forms. Administrative Support • Enrollment guidance and attendance monitoring. • Certificate upon completion. Faculty and Instructor • Experienced family visitation professionals and legal compliance educators. Facilities and Equipment • Training room, laptops, A/V support. Tuition: \$638.00		
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	Article II. SNAXX Vending <i>SNAXX Vending</i> is a comprehensive, step-by-step course designed to help aspiring entrepreneurs confidently launch, operate, and scale a profitable vending enterprise. Combining real-world case studies, hands-on exercises, and business planning tools, the course equips students with both the practical and strategic knowledge needed to enter and thrive in the vending industry. Participants will learn every aspect of building a successful vending business — from legal formation and product sourcing to selecting high-traffic locations, managing daily operations, and expanding for long-term growth. Through guided instruction and interactive planning sessions, students will gain the insight to make informed decisions about equipment, inventory, marketing, and customer engagement. By the end of the program, each participant will complete a customized mini business plan, ready to transform their new skills into real-world success. Objectives: - Understand vending machine industry fundamentals. - Identify profitable locations. - Create business and marketing plans. Duration: 6 weeks Admission Requirements • Must be at least 18 years of age. • High school diploma or equivalent (recommended). • Basic understanding of business principles or willingness to learn. • Commitment to attend and complete all sessions. Instructional Strategies • Business lectures, demonstrations, and real-world case studies.		
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	• Hands-on business planning activities with instructor feedback. Learning Outcomes • Identify vending trends and profitable opportunities. • Select appropriate equipment and suppliers. • Develop a comprehensive business plan and cost projection. Completion Requirements • Attend at least 80% of classes. • Submit a final business plan presentation. Instructional Materials • Vending Machine Startup Workbook. • Supplier and product sourcing directory. Administrative Support • Enrollment assistance and business registration guidance. Faculty and Instructor • Experienced vending business owners and entrepreneurship trainers. Facilities and Equipment • Classroom with A/V support and vending demonstration machines. Tuition: \$522.00		
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Article III. Lights, Camera, Action Photography Overview: <i>Lights, Camera, Action Photography</i> is a dynamic and practical course designed for beginners who are passionate about photography and ready to transform their creativity into a thriving business. This course blends artistic training with entrepreneurial guidance, helping students master both the technical craft of photography and the business fundamentals required to succeed in the creative industry. Students will learn how to select a photography niche, build a starter portfolio, and establish the foundations of a professional business. The course covers essential topics such as choosing affordable yet effective equipment, pricing services, writing simple contracts, and managing financial records. Beyond technical skill, students will explore client management, session planning, and marketing strategies to grow their presence in today's digital landscape. Marketing lessons include step-by-step instruction on creating a strong social media brand, building a basic photography website, and networking within the local community. Through guided practice, students will develop the confidence to work with clients, create visually stunning photos, and deliver polished results that exceed expectations. By the end of this program, participants will have a professional portfolio, a clear business plan, and the tools to begin booking their first paying clients. Objectives: - Operate mirrorless cameras proficiently. - Apply lighting, composition. - Build a professional portfolio.		
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	Duration: 8 weeks Admission Requirements • At least 18 years of age. • Access to a camera or smartphone with camera function. Instructional Strategies • Practical photography sessions. • Portfolio development with peer critique. Learning Outcomes • Capture and edit professional-quality photographs. • Understand composition and visual storytelling. Completion Requirements • Complete photography projects and submit portfolio. Instructional Materials • Photography Guidebook. • Editing tutorial materials. Administrative Support • Scheduling and material assistance. Faculty and Instructor • Experienced photographers and creative professionals. Facilities and Equipment • Photography studio, lighting kits, and editing stations. Tuition: \$522.00		
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Article IV. Balloon Artistry 101 Overview: <i>Balloon Artistry 101</i> is an engaging, hands-on creative course designed to teach students both the art and business of professional balloon décor. Participants will explore the fundamentals of design and gain the skills to create one-of-a-kind balloon columns, arches, garlands, and centerpieces for events, parties, and celebrations. This course blends practical craftsmanship, and entrepreneurial strategy, making it ideal for aspiring decorators, event planners, and small business owners looking to enter the growing event design industry. Students will learn not only how to design and assemble creative balloon structures but also how to market, price, and present their décor services professionally. Through interactive projects and guided instruction, learners will develop confidence, creativity, and technical proficiency in every stage of balloon artistry — from concept to client delivery. Objectives: -Learn balloon design fundamentals. -Create event-ready décor. -Apply pricing and business strategies. Duration: 4 sessions Admission Requirements • Minimum age 18. • No prior experience necessary. Instructional Strategies • Demonstrations and guided projects. • Collaborative décor builds.		
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	Learning Outcomes • Design and execute balloon décor installations. • Apply color and proportion techniques. Completion Requirements • Attend 80% of sessions. • Submit final décor project or live demonstration. Instructional Materials • Balloon Design Workbook, materials kit, and design tools. Administrative Support • Enrollment, materials coordination Faculty and Instructor • Certified event designers and creative entrepreneurs. Facilities and Equipment • Event workspace, materials, air pumps, and display stations. Tuition: \$522.00		
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	Article V. Balloon Artistry 102 Overview <i>Balloon Artistry 102 is</i> an advanced, project-based course that deepens students' mastery of professional balloon décor and event styling. Building on the foundational skills from Balloon Design 101, this course explores large-scale installations, advanced design techniques, and the business strategies needed to succeed in the event décor industry. Students will gain hands-on experience designing and executing complex balloon structures while developing a professional portfolio that showcases their creativity and technical skill. Through collaborative projects and real-world scenarios, participants will refine their artistry, learn to manage client expectations, and deliver professional-quality balloon décor for corporate events, weddings, and community celebrations. Course Objectives By the end of this course, students will be able to: 1. Design and execute large-scale balloon installations including organic garlands, wall backdrops, and ceiling display 2. Manage event setups, including logistics, time management, and team coordination. 3. Apply advanced color harmony and composition techniques for high-impact visual presentation. 4. Implement branding and marketing strategies to attract and retain clients in the balloon artistry industry. 5. Practice sustainable and safety-conscious design using eco-friendly materials and proper disposal methods. Admission Requirements • Minimum age 18. • Prior experience highly suggested Instructional Strategies • Demonstrations and guided projects.		
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	• Collaborative décor builds. Learning Outcomes • Design and execute balloon décor installations. • Apply color and proportion techniques. Completion Requirements • Attend 80% of sessions. • Submit final décor project or live demonstration. Instructional Materials • Balloon Design Workbook, materials kit, and design tools. Administrative Support • Enrollment, materials coordination Faculty and Instructor • Event designers and creative entrepreneurs. Facilities and Equipment • Event workspace, materials, air pumps, and display stations. Tuition: \$638.00		

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Article VI. Ignite You Coaching Overview <i>Ignite You Coaching</i> Course is designed to guide aspiring life coaches through the essential stages of personal transformation, professional development, and coaching mastery. Participants will explore self-awareness, communication, emotional intelligence, and ethical practice—building a strong foundation to empower others while deepening their own personal growth. Through interactive learning, reflective practice, and real-world application, learners will gain the skills and confidence to coach effectively, ethically, and authentically. Objectives: • Develop competent, self-aware, and ethically grounded life coaches. • Foster personal growth as a foundation for professional success. • Prepare learners for recognized pathways • Equip participants with the tools to begin or enhance a coaching practice. Duration: 4-6 weeks Admission Requirements: • At least 21 years of age. Instructional Strategies: • Interactive lectures, guided discussion, video case studies, and reflective journaling (“My Why as a Coach”). • Self-assessment tools (values inventory, strengths mapping), mindfulness exercises, small group discussions, and reflection journals. • Participants can describe ethical best practices, navigate confidentiality issues.		
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	• Peer coaching sessions, observation logs, instructor feedback, and reflective journaling. • Peer coaching sessions, observation logs, instructor feedback, and reflective journaling. • Learners will emerge with a clear, actionable pathway to becoming an authentic life coach who embodies integrity, empathy, and growth. Learning Outcomes: • Personal Growth: Increase emotional intelligences, mindset, and awareness • Coaching Techniques: Mastery of communication\m rapport building, and develop • coaching framework • Ethics and Standards: Knowledge of coaching ethics and boundary setting boundaries • plan, and launch coaching strategy Completion Requirements • Attend 80% of sessions. • Demonstrate understanding of core coaching principles and ethical practice. • Exhibit personal growth and emotional intelligence suitable for professional coaching. • Possess a personalized coaching framework and launch plan. • Be prepared to pursue professional and begin coaching clients independently. Instructional Materials • Life Coach Training Manual • Faculty and Instructor • Master Life Coach, Hands on • Facilities and Equipment • Event workspace, laptops Tuition: \$638.00		
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22.	N/A		
23.	Non accredited		
23.	Tuition varies according to the course.		
24	Charges: Article 1: Professional Supervised Visitation Monitor-\$ 638.00 Article II: SNAXX Vending-\$522.00 Article III: Lights Camera Action Photography-\$522.00 Article IV: Balloon Artistry 101-\$522.00 Article V: Balloon Artistry 102-\$638.00 Article VI: Ignite You Coaching-638.00		
25.	(a) N/A (b)		
26.	Students have the right to cancel their Enrollment Agreement and obtain a partial refund. There is a 50% fee for all cancellations. Student must provide written notice to cancel enrollment submitted within (7) business days after enrollment. Submit cancellation to: Empower Training Institute Inc. Attention: Kevin Sheppard, Director, Student Support Services 13955 Vanness Avenue, Gardena, California 90749 or by email at gaylegordon@empowertraining.org		
27.	Gayle Gordon: Master of Arts in Education, emphasis in Psychology William Utley: Bachelor of Science in Photography (Owner of Will Utley Photography) Sharon Fulmer: (Owner of Work Your Dream Coaching) Kevin Sheppard: (owner of SNAXX Vending LLC) Taylor Neal (Co-owner of Tailor-Made Events)		

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28.	Institution does not participate in federal and/or state financial aid programs.		
29.	N/A		
30.	Empower Training Institute Inc. (ETI) maintains clear and measurable standards for student achievement to ensure that all students demonstrate the knowledge, skills, and competencies required for success in their chosen field of study. Progress is evaluated at regular intervals throughout each course. Certificate of Completion are for successfully complete all required courses and objectives. Students must demonstrate professional behavior, integrity, and respect consistent with ETI's mission and core values. Violations of conduct policies may result in disciplinary action or dismissal.		
31.	Varies according to the course		
32.	Varies according to the course		
33.	There is no probationary period, the dismissal policy indicates failure to adhere to attendance policy, gross misconduct after review of the Student Services committee.		
34.	Leave of Absence is not allowed		
35.	Empower Training Institute Inc. (ETI) is committed to supporting each student's educational journey by providing access to academic, personal, and professional services that enhance learning and promote success. Students receive ongoing guidance from instructors and staff to help set goals, track progress, and identify areas for improvement. ETI offers assistance, and preparation workshops for select programs. Students receive instruction in professional communication, entrepreneurship, and business development relevant to their field of study. Networking opportunities and guest speaker sessions help connect students with professionals in their chosen fields.		
36.	Identified in each course description		
37.	N/A		
38.	N/A		
39.	N/A		
40.	SOC 27-1013: Course-Balloon Artistry 101 Occupation: Balloon Designer/Decorator SOC 27-1013: Course-Balloon Artistry 102 Occupation: Balloon Designer/Decorator) SOC 27-4021: Course-Lights, Camera, Action Photography Occupation: Photographer SOC 21-1012: Course-Ignite You Coaching Occupation: Life Coach		

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	SOC 41-9099: Course- SNAXX Vending Occupation: Vending Machine Owner SOC 21-1029: Course- Professional Supervised Visitation Monitor Occupation: Visitation Monitor		
41.	Distance Learning is not allowed		