



UNION FIRE PROTECTION DISTRICT

1401 West Springfield Ave.

Union, MO 63084

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If you are to construct, enlarge, alter, repair, demolish or change a commercial building or multi-family structure within the boundaries of the Union Fire Protection District of Franklin County Missouri, (UFPD) you will need to adhere to the following:

- Conform to the 2018 code series as amended by UFPD ordinance #24
- Make application for building permits to the UFPD.
- Application to include but not limited to:
 - Two sets of construction plans prepared by a design professional
 - An electronic media document shall be submitted
 - Site plan to include water main size and hydrant locations
 - Building code data
 - Floor plan/partition schedule
 - Member framing plan / roof plan / reflective ceiling plan
 - Finish schedule / door schedule / details
 - Exterior & interior elevations
 - Foundation plan
 - Mechanical plan
 - Electrical power & lighting plan
 - Plumbing detail & schedule plan
 - Fire sprinkler & fire alarm plan

After plan approval by the UFPD, the applicant will receive one set of stamped construction plans back to be kept on site. The applicant is required to pay the pertinent commercial or residential building permit fee. A building permit will not be issued until the fee is paid. Any change in the approved plans shall be submitted for approval as an amended set of construction plans.

The following inspections will be performed by the UFPD throughout the construction phase. It is your responsibility as a contractor, builder, developer, or owner to call and request the following inspections:

- Site Access
- Fire hydrants
- Rough framing (after fire stopping, draft stopping, electrical, plumbing is installed)
- Fire sprinkler related inspections and pressure tests
- Mechanical HVAC system smoke detection systems
- Mechanical devices such as smoke hatches, fire doors, fire shutters, etc.
- Hood fire suppression systems
- Emergency lighting and exit signage
- Means of egress
- Fire alarm devices
- Firewalls & barriers
- Final to verify the UFPD fire prevention code is satisfied

Upon completion of the final inspection, an occupancy permit will be issued. The building will be subject to an annual fire inspection to be performed by the UFPD.

The Union Fire Protection District, City of Union, and the County of Franklin are three separate and independent political entities tasked by the Missouri Constitution with different duties and responsibilities. All three entities have the power to adopt and enforce codes and regulations which affect the way in which buildings are erected and developments are constructed. It is your responsibility as a contractor, builder, developer, or owner to ensure that you have complied with the requirements of all three entities. The City of Union and or the County of Franklin cannot enforce Fire District regulations and, likewise, the Fire District cannot and does not enforce City or county ordinances.