



NEW BUYER INFORMATION INTAKE SHEET

DATE: _____

CLIENT NAME(S): _____

PHONE #'S: _____ (Cell) _____ (Work) _____ (Home)

E-MAIL ADDRESS: _____@_____

PROPERTY ADDRESS BUYER CALLED ABOUT: _____

_____ Are you currently working with another agent? If so, tell them to have their agent contact you.

_____ Have you been pre-qualified with a lender yet? (Fill out buyer prequalification or go to www.mortgage-essence.com and click on the "Get pre-qualified now" link. Fill out as much information on the 1003 as possible.)

_____ Do you have a down payment? How much? _____

_____ Do you have closing costs? (Usually about 2% of sales price)

_____ # of bedrooms desired

_____ # of bathrooms desired

_____ One story _____ Two story _____ No preference

_____ If two story, does buyer need a downstairs bedroom

_____ How many square feet are you looking for?

_____ Pool?

_____ Spa?

_____ Will the year built impact your decision to purchase? How old of a house would you consider?

_____ School age children? ___ Elementary _____ Middle School _____ High School

OTHER SPECIFICS BUYER REQUIRES:

APPOINTMENT SCHEDULED TO SEE PROPERTY: _____

TIME is of the....ESSENCE

OFFICE: (661) 575-9000 ~ FAX: (877) 539-5514