

APPLICATION FORM FOR QATMO CCP

Important Note

Please be reminded to submit the following documents along with the completed application form to ccp_qatmo@saptco.org.sg:

- Coloured copy of candidate's NRIC
- Candidate's CPF contribution statement starting from at least 6 months prior to employment start date
- Candidate's Resume

SECTION A: CANDIDATE'S PERSONAL INFORMATION

(Please circle as appropriate)

Full Name: (as per NRIC)		
NRIC:	Date of Birth: (ddmmyyyy)	
Gender: M / F	<i>For male, please indicate the year in which NS is completed:</i>	Race:
Citizenship: SC / PR / Others:	Year of Graduation:	
Highest Qualification:	GCE 'N' Level / GCE 'O' Level / GCE 'A' Level / Nitec & Higher Nitec / Diploma / Professional Certifications / Degree / Post Graduate Diploma / Master / Doctorate / Others:	

SECTION B: CANDIDATE'S EMPLOYMENT HISTORY

Date of Last Employment: (ddmmyyyy)	Last Drawn Salary: (Monthly)	Was the Candidate retrenched from his last job? Yes / No
Last Company Name: (as per ACRA)		Last Job Title:

SECTION C: DETAILS OF NEW JOB POSITION TO BE OFFERED

Company Name:		
UEN No.:	Is Company a SME: Yes / No	Job Title:
Monthly Salary:	Intended Date of Placement:	(ddmmyyyy)
Job Description:		

SECTION D: DECLARATION

I hereby declare the following:

- A. The information provided above for the QATMO CCP programme is accurate and true.
- B. The candidate is not a shareholder, immediate ex-employees of the Company or related entities, or related to the owners/shareholders of the Company.
- C. The candidate’s previous job role(s) is substantially different from the new job role offered and trained for under the QATMO CCP programme.
- D. I am aware that I have to pay to the candidate the agreed full monthly salary for the duration of the programme.
- E. I am aware that I have to submit a copy of the employment contract with the candidate, upon notification of successful CCP application by SAPTCO Singapore, within 30 days from the candidate’s employment start date.
- F. I am aware that the candidate has to undergo and complete all 4 modules on Quality Assurance and Training Management Officer Training under SAPTCO Singapore and the Company has to make full payment of the course fee (\$4,800) in order to be eligible to receive the full claim amount (up to 70%) for the course fee.
- G. I am aware that upon completion of training and fulfilment of outcomes, the Company must provide SAPTCO Singapore with all required documents no later than the stipulated date as notified by SAPTCO Singapore. Any delay in submission of documents may result in a delay of grant disbursement.
- H. I understand that the e2i funding support may be withdrawn or cancelled, in full or in part, by e2i at any time, in the event of misrepresentation or giving false or misleading statements or failure to ensure that the eligibility criteria for funding have been met.
- I. I understand the need for e2i to ensure the good governance of public funds and hence will do my utmost in ensuring that all claims for funding and grants are true and correct.
- J. In order for SAPTCO Singapore to reimburse our funding, we set out the following bank details.
 - a. Bank Account Name: _____
 - b. Bank Name: _____
 - c. Branch Code: _____
 - d. Bank Code: _____
 - e. Account No.: _____
 - f. Email Add (to send Payment Advice to): _____

*Authorised Signature
 & Date*

Company Stamp

Full Name

*Designation
 (CEO / MD / GM / Director /
 Financial Controller / Accountant)*