



FORM 2
Shareholders and Tenants (Non-Parking Space Access)
Registration Form

Please complete this form to confirm your entry gate access preferences. Email the completed form to concierge@riverplacecommunity.com or bring the completed form to the Parking Office by April 30, 2026.

Shareholder Name(s): _____
Shareholder Email Address: _____
Building and Unit: _____

Tenant Name (if applicable): _____
Tenant Email: _____

*Kindly ensure that Tenant(s) also include a copy of a unexpired River Place ID and the lease agreement or the Owner's consent for gate access.

Circle Access Preference (You may select multiple options)

- FOB - \$25 fee
- PIN Code
- Verkada Pass App (phone access; email required)

If you select a PIN or Verkada Pass App, you will receive an email after May 1, 2026, with the information required to gain access. If you select a FOB, please visit the RPOA Parking Office to submit payment and obtain your FOB.

Questions? If you have questions regarding your community access, please contact the Owners' Association Parking Office at 703-276-9811. We appreciate your patience as we work to ensure your access.

RPOA Office Use Only

Date Received: _____