

River Place Owner's Association

## PARKING RULES AND REGULATIONS

Welcome to River Place.

The River Place Owners' Association (RPOA) Management & Parking Staff would like to welcome you to your new home. The staff will gladly assist you with any questions you may have.

The Parking Rules and Regulations Booklet were fabricated for River Place Residents to adhere to. The Parking Rules and Regulations are strictly enforced. We are sure that once you understand the complexity of the parking situation here, you will agree that everyone will benefit by the strict adherence to these policies.

Once again, we welcome you.

### RPOA MANAGEMENT & PARKING OFFICE

1011 Arlington Blvd., Ste. 340, Arlington, VA 22209

Phone: 703.276.9810, Fax: 703.276.9819

Monday-Friday: 9 a.m. -5 p.m.

### GATEHOUSE

Phone: 703.525.6321

WHILE THE RIVERPLACE PATROL, HAS BEEN ESTABLISHED PRIMARILY TO ASSIST RESIDENTS, THE RULES AND REGULATIONS WILL BE STRICTLY ENFORCED.

A River Place ID and entry card is required upon entering the Property. You need to register with your building Management for a valid River Place ID, and register with the RPOA Parking office to receive parking supplies.

► REGISTRATION

New residents who have obtained a lease for a specific parking space must visit the Parking Office. (Located in the Entertainment Center of the South Building) to be registered. Two items are necessary for parking on the property a hanging pass and an entry card. Whichever is missing from above, may be obtained at a cost of \$20 for entry card and \$5 for the hanging pass. The hanging pass is to hang on the rearview mirror, 2nd the entry card is used to enter the front and back gate.

There are two letters before each number that designate the location of a specific parking space on the property, they are as follows:

WP-South Garage and Terrace Level

MP -North Garage and Terrace Level

PS-Exterior Parking Space

**All traffic signs on the property will be strictly enforced.**

NOTE: Management will not be held responsible for residents parking in the wrong parking space.

► RULES AND REGULATIONS CONCERNING THE PARKING ON THIS PROPERTY AREA AS FOLLOWS:

O Vehicles parked at River Place must be in compliance with Arlington County and The Commonwealth of Virginia Regulations

O Vehicles at River Place must run quickly while in operation and shall not leak oil or other fluids onto the parking areas

O All vehicles on River Place property must display a valid River Place pass/permit. Failure to display pass/permit may result in a booting/towing of vehicle

O Parking pass/permit needs to be displayed on the front windshield or on the dashboard

O Residents and non-residents are not to park their vehicles in any unauthorized areas such as, handicapped, yellow curbs, fire lanes, or reserved spaces. No parking is permitted within 15 feet of a fire hydrant, or in any other area designated as "NO PARKING". Booting and/or towing are strictly enforced.,

O Loading and unloading is to be done in loading dock areas only with a valid permit issued by Gatehouse Patrol Officers. A valid River Place ID or ID with River Place address shown is required to obtain a loading dock permit. A 15- or 30-minute loading dock pass will be issued. If in need of more time, please return permit to gatehouse to receive permit with extended time (not to exceed 1 hour).

O Move in/out: Contact your Management Office to obtain an elevator pass. Show pass to Patrol to receive a loading dock permit with time frame indicated. If elevator pass is not shown, a 30-min (not to exceed 1 hr.) loading dock pass will be issued. DO NOT EXCEED TIME ON YOUR PERMIT. Vehicles are subject to boot/tow.

O The speed limit on River Place Property is 5 m.p.h.

O Vehicles which are illegally parked in a reserved space; may be booted/towed by River Place Patrol when written request is completed by the owner/ tenant of the reserved space.

O If two vehicles are found with a parking permit to the same place, the permit with the most recent date shall be valid. (Patrol will provide alternate space until the parking office is opened and matter is resolved.

▶ The following rules apply to picking up or discharging passengers in front of buildings:

O Arlington County Police has the right to ticket any vehicle parked in a fire lane in front of a building if there is no licensed driver behind the wheel of the vehicle. The ticket may result in towing.

O Arlington County Police/Fire Department, and River Place Patrol may write a citation, boot and/or tow a vehicle parked in the fire lanes outside the buildings or around the property if the vehicle is unattended.

▶ Motorcycles/Mopeds may be parked as follows:

O An owner of a reserved space may also park a motorcycle/moped in their space without additional permits, providing that neither of the two vehicles extends beyond the white lines.

O Motorcycles/Mopeds may park in certain designated parking spaces with an appropriate permit.

O An owner may park no more than two vehicles in a space, i.e.; motorcycle and compact car or (2) motorcycles

O Bicycles/Mopeds may not be locked to outside poles, fences trees or structures. Bicycles/Mopeds may be confiscated immediately and a \$50 fine imposed. Bicycles may be stored in the bicycle rooms in each building and must be transported in freight elevators only. A \$25 .00 deposit is required for a key. Deposit will be refunded at the end of term when the key is returned. See your Building Manager for further details.

THE OWNERS' ASSOCIATION RESERVES THE RIGHT TO MODIFY THE PARKING RULES AND REGULATIONS AS IT DEEMS NECESSARY.

▶ VEHICLE REPAIR

Vehicles may not be put on blocks or stands. Mechanical work is prohibited, including oil changes and tune-ups. Exception made only for emergency situations. Failure to obey will result in a \$50 fine.

▶ ILLEGALLY PARKED MOTORCYCLE/MOPED

Combination of vehicle and motorcycle/moped in parking space may not exceed beyond the white lines. Failure to obey will result in a \$50 fine.

▶ ILLEGAL GARAGE USAGE

Entering a garage through an exit door or exit a garage through an entrance door. unless, directed by barricades or a Patrol Officer. Failure to obey will result in a \$50 fine.

Hitting or damaging automatic garage door results in fine of \$200.00 plus repair cost.

▶ ONE-WAY ROADS

No vehicle is to drive the wrong way on a one-way road unless directed by a Patrol Officer. Failure to obey will result in a \$25 fine.

▶ ILLEGAL ENTRY equals a payment of \$50 for boot fine and a payment of \$100 for the tow fine (when applicable).

2. Failure to stop at Main Gate

b. Refusing to leave gate area when ordered by Patrol

c. Entering or exiting through wrong gate or direction

Damage to a gate arm will result in a fine of \$150 plus repair cost.

► RIVER PLACE TRAFFIC CODE AND FINE SCHEDULE

IMPROPER PARKING OF VEHICLE equals a payment of a \$50 boot fine and a payment of \$100 (when applicable)

- a. Parking in a fire lane -yellow curb
- b. Parking within 15 feet of a fire hydrant
- c. Parking in a handicapped zone without proper tags
- d. Parking at a loading dock without valid permit/pass
- e. Expired permit/pass by date or time
- f. Parking in a NO PARKING zone
- g. Blocking ramp for handicapped access
- h. Parking in 2. reserve space
- i. No permit or pass found in vehicle
- j. Using a revoked permit/ pass
- k. Changing information on permit/ pass
- l. Permit/pass not properly displayed (Must be visible from the outside of vehicle)

► INFORMATION REGARDING ACCIDENTS

The driver of a vehicle involved in an accident which results in damage to another vehicle, injury to a person or property will need to stop their vehicle as close as possible to the scene while trying not to obstruct traffic. Arlington County Police will need to be called as well as reporting accident with River Place Patrol. Failure to comply will result in a \$25 fine.

► INTERFERENCE WITH TRAFFIC CONTROL DEVICES

No person without official authority may alter, deface, inure, knock down, change the direction or twist, or remove any part of any Traffic Control Device. Failure to obey will result in a \$25 fine.

► FAILURE TO YIELD

The drive must yield at a yield sign or exiting a secondary roadway, parking lot, or garage to the traffic that has the right-of-way. Failure to obey will result in a \$25 fine.

▶ FAILURE TO STOP FOR STOP SIGNS

Unless otherwise directed by a Patrol Officer, the driver approaching a stop sign needs to come to a complete stop before.

proceeding, accordance with The Commonwealth of Virginia traffic regulations. Failure to obey will result in at \$25 fine.

▶ DRIVING ON SIDEWALK. OVER CURBS, OR GRASS

No person may drive a vehicle on a sidewalk, over a curb or on any grassy area. Failure to obey will result in a \$25 fine

▶ APPEAL PROCEDURES

Appeal procedures are available to contest traffic control violations.

1. A resident or non-resident may appeal any citation or fine that has been levied.
2. The person receiving a citation only will need to pay first then appeal the citation in writing.
3. If your vehicle has been booted. and/ or towed, payment must be made. first to have the boot removed. Anyone, who feels that he or she was improperly booted and/or towed or fined, may make an appeal within seven days of receiving the citation in writing.

All appeals will need to be in writing. Parking management will review the letter and. citation information and reply by written decision to the individual appealing the citation. Submit a letter stating your reasons for the appeal of the citation along with the citation and a return address to: River Place Management & Parking Office, Appeals, and. 1011 Arlington Blvd., Ste. 340, Arlington, VA 22209

NO PHONE CALLS OR IN-PERSON APPEALS OF CITATIONS PLEASE!

AFTER SUBMITTING A LETTER AND THE WRITTEN RESPONSE, YOU MAY APPEAL TO THE OWNERS' ASSOCIATION BOARD OF DIRECTORS. THE DECISION OF THE BOARD WILL BE FINAL.

► VEHICLE RELOCATIONS

In the event the Parking Office should need to gain access to a specific parking space to facilitate work being performed by a contractor encompassing any one of the residential buildings the owner /tenant will be notified within a 24-hour period by:

- a. Memorandum notification placed on the vehicle.
- b. Memorandum to the parking space occupant's unit (if currently registered with the parking office)
- c. Phone call to parking space occupant (if currently registered with the parking office)
  - If the owner of the vehicles fails to respond to any one of the described methods of notification, the parking office will relocate (tow) the vehicle on-site. If you think your vehicle may have been relocated to facilitate work and its after normal business hours, please contact the Gatehouse at (703) 525-6321.