

# PEACE ARCH CURLING CLUB

## MINUTES OF BOARD OF DIRECTORS MEETING

Held at Peace Arch Curling Club on July 22, 2025

- **Call to Order**

The meeting was called to order at 6:57pm.

The following Board members were present: Christine Makasoff, Greg Christofferson, Mary Holmes, Mark Thorvaldson, Mark Evans, Keith Gracey, Stan Turner

The following board members were not present: Joel MacDonald

Also present: Ross Scott

- **Agenda: Moved/Seconded (Mark E/Greg) Motion Carried** that the agenda for this meeting be approved as published
- **Approval of Minutes of June 16, 2025 Board Meeting: Moved/Seconded (Greg/Keith) Motion Carried** that the minutes be approved as published.
- **Business arising from previous meeting**
  - a) **Agreement on which leagues we will offer next season**
    - Friday night may go to one draw if there is not enough demand for a second draw. We have until August board meeting to get an idea of returning teams.
  - b) **How much to charge for the 5-year Capital Plan as part of registration fees**
    - Looking at option #1 Building fee \$50 (capital improvement); or/and #2 (carried by motion previously) a price per game option \$1.50 (user pays). For reference, other curling clubs charge approximately \$50. Explanation of building fee will be included in the newsletter prior to the season.
    - Senators regular fees September to December cheaper than January to March. Price per game building fee. **Moved/Seconded (Keith/Mark T) Motion Carried** that Senators price structure be the same from Sept-Dec as January - April. Under guidance of Senators President Stan Turner equalize the league fees.
    - **Moved/Seconded (Keith/Mary) Motion Carried** that building fee will be absorbed into league fees as a user pay model in the amount of \$1.50/game. 5 votes in favour 1 abstained.
  - c) **How to secure the portion of 5-year Capital Plan funding that will not come from new building fee**
    - Agreed that we need someone to focus solely on fundraising. Will discuss at the next board meeting.
- **President's Report**
  - Doctors group tenant in the building has asked CWR for additional space to house Medical

Teaching Program @ SFU. Christine has had some initial discussions re. leasing the lounge.

- Operating agreement is under review at White Rock City Council. After September election CWR we talk with us about potentially waiving fees for HVAC, roof, and common area costs.

- **Manager's Report**

- Assessing Acuity Scheduling App to book e.g. pickleball, practice ice, etc. We would incorporate it into PACC website. Will evaluate a 7 day free trial.
- Recent lounge booking with Pride group. Upcoming booking for celebration of life.
- Bank accounts are not showing up properly on QuickBooks - no debt except what we owe Kim T for past work. Otherwise we have enough money in our bank account to balance what we're asking for in grants.
- We need a budget and an accountant familiar with QuickBooks to make the books work for us as a nonprofit entity. Ross will engage Michelle for assistance.
- Candlelight Cuisine wants to add additional lighting, move a freezer, add a larger (45"?) TV. Need consideration that we're a curling club and they need to offer food the curlers are looking for.

- **Committee's Reports**

- a) **Facilities** (Mark Evans)

- Window for gaming grant still not open (about 1 months later than last year).
    - We've have been asked by a separate group (HALP) to cost out a full ice plant (compressor/chiller/evaporator) and floor replacement. Mark is trying to get full price nailed down for the equipment we need. The most expensive component to replace is the floor. We need to determine when and how to replace - whether with a like for like system or, an ice mat system that is currently in use in Fernie and Medicine Hat.
    - Coming out of the Business of Curling seminar in Kelowna it was suggested that there were grants available from Sport BC. Mark spoke with Scott Braley (Curl BC President) - there is no "new" money. We can use Sport BC as to generate tax receipts (like we do now).
    - A recent Facebook post on the club website indicated that we needed to "face the crisis" of our equipment. Mark stated we are not "in crisis". We know what the problems with our equipment are and we are developing a plan to prioritize and address them. We have already identified the evaporative condenser as the priority and are well on the path to getting that project funded and executed in the 2026 off season. We need to do the work but, we don't need to freak our membership out - we want them to be supportive not worried.

- b) **Capital Fundraising** (Mark Evans)

- Discussed earlier – defer to next board meeting

- c) **Leagues** (Greg)

- Nothing to report

- d) **Ladies Morning League** (Mary)

- Nothing to report

- e) **Events** (Keith)

- Update on pickleball at PACC: mostly on rainy and hot sunny days. \$5/hour/person Martha will add it to our website (only 3 weeks left). City of White Rock is interested to use it for next year now that they've seen the courts. There's a future for it and possibly a league. Really need to consider someone from PACC being at the club when Pickleball is happening. Or "use at your own risk" signage?
    - Advertising possibilities: Pickleball VP willing to search out new advertising for our club for a 20% commission for any new business. Need to get something in writing.

**Moved/Seconded (Keith/Greg) Motion Carried** that we seek a proposal to acquire the services of a sales rep to get new advertising and sponsorship for the club

- Also starting to plan for kick off social event for beginning of the year

**f) Membership and Marketing** (Mark T)

- Had a meeting with Ernie Klassen and Kirin Dhaliwahl - they are very interested in supporting our curling club
- White Rock's Farmer's Market presence continuing

**g) Constitution and Bylaws** (Greg)

- Maintenance of building envelope is not part of our agreement with the City of White Rock. They have never requested that PACC contributes to building envelope fund in the 10 years since the agreement was established.

- **New Business**

- Nothing to report

- **Next Meeting:** August 26, 2025 at 6:30pm in the club lounge

- **Adjournment:** Adjourned at 9:00pm