

PEACE ARCH CURLING CLUB

MINUTES OF BOARD OF DIRECTORS' MEETING

Held at Peace Arch Curling Club September 16, 2026

1. Call to Order

The meeting was called to order at 6:10 p.m.

The following board members were present: Christine Makasoff, Linda Wei, Gary MacKinnon, Mark Evans, Joel MacDonald, John Bogar, Greg Christofferson

The following board members were not present: Doug Holmyard, Paul Mathias

Also present: Adrian Philips

2. Agenda:

Moved/seconded (Joel, Gary) Motion carried that the agenda for this meeting be approved, with amendment.

3. Approval of Minutes of Board Meeting August 18, 2026: Moved/seconded (Joel, Mark) Motion carried that the minutes be approved as published.

4. President's Report, presented by Greg

See full report attached.

Discussion regarding getting a professional photographer to take drone footage of the new ice, at a cost of \$600. Good idea but high cost. How many people will actually view the video? If we get photos and/or video done, we should make sure the club is organized, clean and tidy. Discussion tabled.

Christine is in discussions with John Woolgar to have the forgiveness of \$110K removed from PACC's proposal to the City. The amount is not owing to the City because PACC has never been billed for it; removing it does not affect the proposal in front of the City councilors.

5. Manager's Report; see full report attached.

Adrian recommends that Ed Holland be designated as the chief coach for Learn-to-curl. Board discussed the role and felt the expectations should be clearly defined for the chief coach.

Adrian will be holding a volunteer meeting on September 25. Adrian wants people to know what volunteers can do for the club so they can get involved.

Joel put forth a motion that the manager be given the responsibility to create a volunteer system with an incentive program. Directors are not to be considered volunteers when fulfilling director responsibilities. John seconded; all in favour.

Policy regarding registration needs to be looked at for clarification. Specific issues are: what teams get priority when registering, does the entire team have to register to obtain priority registration, how many people have to register to create a team. Gary will take this on.

Responsibilities for league reps need to be clarified and written down. Adrian will do this.

Registration for 2027 needs to occur earlier.

Discussion regarding Optimal Ice schedule. The league schedules have changed since the new agreement with Optimal Ice was signed. There is not enough time between some draws to allow for one person to prepare ice for the next draw. The options were to adhere to the agreed schedule and get volunteers to do additional ice maintenance when needed or pay Optimal Ice additional money to ensure every draw had properly maintained ice.

Motion to allow Optimal Ice to work beyond agreed contract as necessary and bill for additional hours. Optimal Ice to work with the manager for additional hours needed. Joel proposed/Christine second, all in favour

Facebook has two Peace Arch Curling Club accounts. We will delete the older, smaller account. John will work with Adrian on this.

6. Financial Report, Joel; full report attached.

Discussion regarding hiring a bookkeeper. Budget shows \$4K a year has been put aside however, nobody has been hired. Idea of using a volunteer was discussed and it was noted that volunteers have been used in the past with varied success. The Financial committee will take care of this while working with Adrian.

7. Facilities Report, Mark; full report attached.

Discussion regarding new PACC logo. How many different logos should PACC have? It was decided that options for a new logo will be provided to the membership to vote on.

8. Membership and Marketing, John

John has spoken with Brad Burton about junior coaching. Brad has agreed to be the head coach for the juniors for one more year.

Junior curling has 21 kids registered. Coaches are Ed Holland, Mark Thorvaldsen, Brad Burton and Lori Goulet. 9 little rockers are registered. Discussion regarding paying the coaches. Money has been put aside. No decision made.

In regard to the agreement with PYCA, curlers will be paying half of what other junior curlers will be. Next year the contract will need to be reconsidered.

9. Gary (leagues, policy, curling stones)

Motion by Gary to finalize purchase of new rocks from Canada Curling Stone for approximately \$100,000 plus the cost of new handles and engraving. Joel assured the Board that PACC had enough money put aside for the purchase. Seconded by Joel, all in favour. Linda was recused due to legal matter with donor.

10. Social Committee, Linda

Linda provided an update on the preparations for the 60-year Celebration. See report attached. A date has not yet been set.

Christine put forth a motion to reduce the budget for the 60-year celebration from \$10K to \$5K until further sources of funding are found. Christine/Mark; motion passed.

The reason for reducing the budget was due to a loss of \$20,000 in sponsorship from the Peace Arch Hospital Foundation. The Board received an email from Bruce Buchanan acknowledging that the \$20,000 was coming from his donation to the Peace Arch Foundation and that he had asked the PAHF to pause the \$20K payment to PACC until there is agreement on the Legacy 60 Wall and the on ice logos.

Discussion regarding Linda's decision to put out a petition to the members to have the look of the back wall changed. The Board was not consulted before sending out the petition on Whatsapp and Facebook, nor was the Board consulted before asking the manager to send out the petition to all members. The Board acts as a unit and one board member cannot put out a petition for the members to sign, hoping that it forces the Board to do something.

11. Nomination Committee

The Board discussed the changes to the nomination process for the upcoming AGM. PACC's Policy Manual states a process of how nominations should progress. Some of the procedures were not followed in the past because there was rarely a time when

more than 10 people wanted to be nominated. At the AGM of 2025, more than 10 people expressed interest in being on the Board. This year the Board wanted to be prepared for this situation.

Next meeting: October 11, at 10 am.

The remainder of the meeting centered on legal matters concerning letters received from Bruce Buchanan's lawyer. Linda was recused.

President's Report
PACC Board Meeting, Sept 16, 2026

Drone photography

Martha McArthur has suggested that we engage Brandon Harvey of Dream it Creations to take drone footage and still photography to highlight the changes and promote the Club. The best opportunity to do this is Sept 20. The cost would be about \$600. Brandon could also give us advice on improving our website.

Senators League

The Senators league held a board meeting today. They have completed the transition to a league run by a committee as per Club policy. The committee is Rick Everest (President), Wayne Parent (Drawmaster) and Leo Le Coutuer (Sparemaster).

Negotiations with the City of White Rock

City Council deferred a decision on the Club's new operating agreement proposal from the July 27 Council meeting until the September 21 meeting. Mark Evans, Christine Makasoff and myself will be on hand to answer any questions that Council may have, but we are not be required to make another presentation.

Legal Issues

Two letters were received from the donor's lawyers, one to the Board and one to Mark Evans. The letter to the Board demanded that all negotiations by the Board with the City of White Rock be stopped. Authority to deal with the City should be given to the donor. Also, any further expenditures of the donated funds must be approved by the donor. The letter to Mark Evans demanded records regarding the administration of the funds.

Mark Evans contacted Will Russell of Sport Law, on the recommendation of Curl BC. Will and his colleague, Greg Gilhooly, have contacted the donor's lawyer. They have explained that the charitable donation was made on a voluntary and unconditional basis. The donor is not in a position to make any demands. They have also asked that the unacceptable social media posts made by the donor must stop, and previous posts must be retracted. Will Russell concluded that the Club has acted appropriately in representing the Club's best interests and in administering the funds.

I contacted our insurer, HUB International. They put me in touch with their legal representatives, ARAG Commercial Helpline. After a review of the situation they are of the opinion that the Club has acted appropriately. If Will Russell's letters to the donor's lawyers do not resolve this matter then the Club will be assigned a local lawyer by our insurer.

The full membership should be made aware of this important development. The Board should prepare a message to be sent to the members explaining the situation.

Doug Holmyard
President
Peace Arch Curling Club

Manager's Report for Peace Arch Curling Club

September 2026

RENTALS

- **Lounge**
 - Nothing at present – **Kraft Fair Nov 7 is cancelled** (lack of attendees)
- **Rentals – Ice:**
 - Bayside Rugby interested in event in October

CLUB ACTIVITIES

- **League Schedules Registration**
 - Sunday Open full, considering second draw
 - TGIF Monday and Friday full, considering bye team by adding 9th
 - Day leagues fuller than evening leagues
 - Clinics scheduled (Tune up, Sweeping, PYCA Try Curling, Try Curling), and decent signup thus far
 - Attached is report out of Curling IO to show league signup
 - **Getting scheduling tool online and updated (i.e. practise ice) is priority**
 - Approximately 50 members needed assistanceNext year
 - **Curling IO cleanup suggestions**
 - Change payment policy and eliminate half years
 - Add 5 and 6 member teams for dues
 - Add policy for signup to all leagues
 - Get Curling IO up earlier – too many registration problems/inquiries taking up time late. Affects league signup time and some members or prospective members missing out
 - Change all leagues for returning curlers vs. new curlers
 - Change Tuesday and Thursday evening to "Competitive" instead of "Men's"
 - Stick League - fees or numbers to change as not making enough
 - **Ice conditions could be affected by ice technician contract**
 - First Aid course has about 70% league signup, set for September 20th in lounge
 - Coaching Clinic/Course is set for September 26th with 19 PACC attendees
 - NCCP fee of \$25 currently not covered by PACC
 - Need to formulate teams in Curling IO next
 - Request to have Stick Clinic some time (per Don Moe)
- **Pro Shop:**
 - Stock coming in from Asham and Goldline
 - Sales to be programmed in Clover
- **Bar**
 - Bar hooked up and ready to go, Microbrews started and food/snacks ordered
- **Financial**

- **PST reports needed (worked on by Michelle)**
 - **Payroll moved to direct deposit**
 - **Need to sync Clover with Quickbooks (but note Quickbooks config problems...)**
 - Expense reports to be caught up on
 - Setting up online payments held back due to Quickbooks configuration problems
 - Blade on scraper damaged during work project, may require resharpener and shipping
 - **Advertising and invoicing needs attention (just behind)**
- **Project**
 - Order some items with Ross per Mark, i.e. Boot Cleaner
 - Cleanup work party September 12 had OK attendance. Despite only 8 coming out, overall work done was quite good

BUSINESS

- **Volunteer recognition program** – would like to provide discounts, pins... more recognition for volunteers. Request an Executive Sponsor from the Board on this.
 - Volunteer program for discounts. Volunteers get added 5% off pro shop & bar. Will hold volunteers meeting September 25th and send out email.
- Need central spot for storing files, contracts that I need access to (i.e. Ross' contract)
- Please do NOT use my personal email address – it puts my personal email account in jeopardy should there be litigation against PACC. I am currently challenged to keep an eye on Manager email, Facebook, GoDaddy inquiries, Club phone, members dropping in...
- **Need Policies for registration and priority of returning teams vs. new teams, members**
- **BCeID access limited – cannot change board members currently, need to file AGM report (\$40) first**

KITCHEN –

- Kitchen all set up in working order
- Music loudness and licensing an issue
- Some awkwardness around bringing in outside food...

EMPLOYEES

- **Staff hired – 5 Barkeepers. Taylor and Sasha returning, Sharon Joss (member), Hailey Higgins and Rachel Philip new.**
 - **No Bar and Banquet Manager interest from staff at this time**
- Recommendation - hire bookkeeper to do monthly reconciliation and handle more complicated Quickbooks inputs. (manager would continue to daily inputs/sales receipts/invoices etc)
- Hire Bar Manager to assist with banquets and ordering and stocking bar
- **Recommend Ed Holland to be made Club Head Coach (like a Golf Pro at a Golf Course)**

FACILITY - recommendations

- Parking is going to be an issue this season and will require close monitoring
- Lockers in men's locker room (8) almost made available to PACC – City of White Rock decided to push it back until negotiations completed

Adrian Phillips

Manager of Peace Arch Curling Centre

PACC Finance Committee Report to the Board

Sept 14, 2026

Finance Committee Membership

- Joel MacDonald (Chairperson, PACC Treasurer), Michelle MacKinnon, Paul Mathias, Mark Evans

Finance Committee activities this period

- Completed reconciliation of PACC financials; Submitted outstanding GST and PST reports to CRA. Sincere appreciation to Michelle MacKinnon for her significant efforts on this.
- Submitted inputs to Saklas for preparation of year end financial statements
- CRA notified PACC that T4s for 2024/2025 are incomplete
- Manage inflow and outflows for Facility Revitalization project

Finance Committee upcoming priorities

- Recruit bookkeeper for ongoing maintenance of PACC books
- Prepare financial summary for AGM
- Resolve issues with FY2025 GASR
- Address issues with past T4s
- Revisit insurance coverage and costs considering facility upgrades
- Depreciation approach for new equipment

Facility Revitalization Finances

	This Month	Last Month	Notes
Project Budget	\$2,078,517 \$1,853,612 + \$224,904 contingency	\$2,054,316 \$1,829,412 + \$224,904 contingency	Added misc accessories; Reconciled AHC change orders
Total Disbursements	\$1,575,203	\$1,127,524	Significant refrigeration payment; JSRE payment
Resources Available	\$741,044	\$1,176,270	
Projected ending balances			
Gaming Funds	\$0	\$0	
BCASF	\$355,716 (best case), \$130,812 (if we use project contingency)	\$382,448 (best case), \$157,544 (if we use project contingency)	
PACC Savings	\$184,863	\$148,809	

- Notables:

- We have exhausted the full \$250K that was received from Capital Gaming Grant for refrigeration equipment. All remaining refrigeration expenditures will come from BCASF or PACC savings

Other notable financial events this period

- Curling.io revenues to date = \$238K. For comparison the total for FY2026 was \$313K

Account Balances

As of Sept 14, 2026

Coast Capital - Operations	\$197,103	Scotiabank - Operations	\$57,315
Coast Capital - Savings	\$92,182	Scotiabank - Gaming	\$115,410

2026-09-16 PACC Revitalization Board Update

Complete:

Two BC sign installed (part of grant requirement). Include pic's in capital grant report.

Perimeter flooring installed. Glue down sections on concrete look good. Floating sections over trench covers have shrunk. Need a molding or tape or carpet solution.

AHC replaced "burned out" lighting tubes. Most issues were switch related - repaired.

Accessories sub-group met Aug 26. Need to follow up on Canada Curling vs White Ice vs Thompson Rink items...

Ice plant started up Aug 29 and drew down to 16F over 8 days. (This is much colder than we need.)

Began water treatment Sept 4. Possible foaming issue.

Rink liners installed Sept 8-9. Not perfect, learnings for next year.

Awaiting quotes for new condenser drive, underfloor P&F back plate, FVRL Service Plan

Final inspection w FVRL, AHC, JSRE -Develop a Deficiency List -- Sept 16 am

DDC and system training Sept 16 pm

Ice should be ready for practice **Sept 21**

Next Steps:

Update ammonia Exposure Control Plan and Emergency Evacuation Plan

Signage for CWR on hold pending results of negotiations.

Equipment room re-insulation of ceiling to be verified.

Molding for trench cover rubber floor.

Clean up rink side for drone shoot Sept 20

Build/install cold side furniture (Jacob's shelves, benches, deck boxes)

(Requested but) awaiting TSBC final inspection and closure of Building Permit

Work with FVRL to install an Ice Block for scraper storage (in equipment room, Cost: tbd)

Consider a roll up door to replace the equipment room double doors:

Quote 1: Simple Doors - \$6375 (insulated)

Quote 2: Bud's - \$6,371 (uninsulated), \$8,507 (insulated)

(Re) consider a drinking fountain/bottle filler

(Longer term) figure out a storage solution for the rink liners in the off season. Store shipping tubes in the interim.



PACC Drinking Water Solutions

Issue: old water dispenser has failed need a unit or, install a new fountain/bottle

Estimate of Bottle Water Cost

Season Start	2026-10-01	
Season End	2027-04-10	
	191	
Consumption:	L/day	37.84 History per Ross (2+ jugs/day)
	L/Season	7,227
Jugs Required	L/jug	18.92
	jugs/season	382
Cost	\$/jug	4.47 see Save On picture at right, includes PST/GS`
	\$/yr	1,707
HillTop Fountain Quote	7,182	
Years to Pay Out	4.2	
Acorn Fountain Quote	4,626	
Years to Pay Out	2.7	

Note: Canadian Springs shows as 9.99/18.92L



Hilltop Plumbing & Heating Ltd. 1341 Johnston Rd., White Rock, BC V4B 3Z3
6045365545 | info@hilltopplumbing.com



Estimate #151698

Estimate for PEACE ARCH CURLING CLUB

For: PEACE ARCH CURLING CLUB, PEACE ARCH CURLING CLUB,
1475 Anderson Street unit 2, White Rock, BC

Created on: Sun Aug 30, 2026
Expires on: Wed Sep 30, 2026

Option #1			
\$7,182.00			
Approve			
Services	Qty	Unit price	Amount
PLUMBING SERVICE - Quoted Job - Plumbing Water Fountain Installation: - Plumbing permit application - Supply and install Elkay LZSWSSK Drinking Fountain and Bottle Filler. Comes with 2 year protection plan - Install of 1/2" backflow preventer, includes testing and filling - 1 year labour warranty			
Services subtotal			\$6,840.00
Subtotal			\$6,840.00
Tax			\$342.00
GST			
Total			\$7,182.00



Acorn Service Group
5646 12th Avenue
Delta BC V4L 1C4
604 948 9949
info@acornheat.com
acornheat.com

Business # 849413513
BCSA # GA91343

Estimate 145369382
Project 144972182
Estimate Date 9/8/2026
Technician Josh

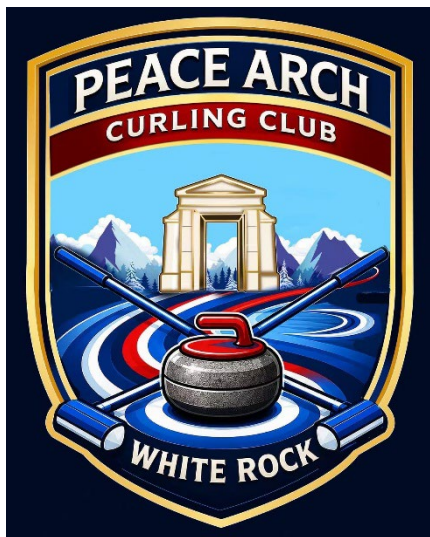
Billing Address
Peace Arch Curling Club
1475 Anderson Street
White Rock, BC V4B 0A8 Canada

Job Address
Peace Arch Curling Club
1475 Anderson Street
White Rock, BC V4B 0A8 Canada

Estimate Details				
Drinking fountain w/ bottle filler station (Custom Option)				
Service #	Description	Quantity	Your Price	Your Total
Drinking fountain instalation	Provide and install an Elkay wall mounted drinking fountain with bottle filler station in stainless steel Includes: - All required labour and materials - Connections to drainage and plumbing - Test completed work for proper operation and functionality. - Clean up the work area and remove job-related debris upon completion.	1.00	\$4,405.30	\$4,405.30
			Potential Savings	\$440.53
			Sub-Total	\$4,405.30
			Tax	\$220.27
			Total	\$4,625.57
			Est. Financing	\$78.24
Thank you. We appreciate your business.				

Estimated financing shown is based on the default 60-month plan. Final financing terms, including rate, term, and monthly payment,

Which logo are we intending to adopt?



Event Committee Progress Report

Celebrating the New Ice Arena and PACC's 60th Anniversary

The Event Committee has held two meetings to discuss preliminary plans. This condensed report summarizes the Committee's recommendations, matters requiring further research, and items requiring Board approval.

1. Committee Membership

Several individuals have withdrawn from the Committee but may continue as event-day volunteers. They will not participate in Committee decisions. The Committee appreciates their continued support.

2. Digital Anniversary Booklet

To reduce costs, the anniversary booklet should be produced primarily in digital format. It may include PACC's history, photographs, milestones, championships, volunteers, donors, community supporters, member and guest messages, and reflections on the Club's next chapter. A limited number of printed commemorative copies may be considered if sponsorship or funding is available.

3. Flexible Celebration Date

The full 2026–2027 curling season can appropriately be recognized as PACC's 60th Anniversary season. The main celebration may be held in December, January, February, or near the end of March. This flexibility allows consideration of facility and ice availability, guest schedules, curling competitions and broadcasts, sponsorship, costs, and organizational readiness.

4. Potential Star Guests

The Committee is considering Jennifer Jones, John Cullen, and Niklas Edin. Before setting the date, PACC should contact them or their representatives to confirm availability, speaking or appearance fees, travel and accommodation requirements, possible participation in a funspiel or exhibition, and willingness to sign books or commemorative items. PACC should request a nonprofit or community rate while budgeting for professional fees and related expenses.

5. Signed Books and Commemorative Gifts

A preliminary proposal is to purchase 20 signed copies of Jennifer Jones's book and 10 signed copies of a book associated with John Cullen, subject to availability. These may be presented to distinguished guests, honorary members, volunteers, or others recognized by the Club. Quantity, cost, recipients, and any event signing session require further discussion and Board approval.

6. Sponsorship Program

The sponsorship concept draws on suggestions from Martha MacArthur and PACC's 50th Anniversary, when Hyundai reportedly served as title sponsor. The previous arrangement should be researched before a new package is finalized.

Sponsorship Level	Suggested Contribution
Title Sponsor	\$20,000
Gold Sponsor	\$10,000
Silver Sponsor	\$5,000
Bronze Sponsor	\$2,500

The Title Sponsor could receive naming recognition: PACC 60th Anniversary Celebration, presented by [Sponsor Name]. Benefits may include recognition on the website, in the digital booklet, signage, announcements, promotional materials, the opening ceremony, media photographs, reserved seating, and

approved rink displays. A detailed package must be approved by the Board and comply with PACC policies and existing contracts.

7. Funspiel or Exhibition

A funspiel or exhibition remains under consideration. Feasibility depends on ice and facility availability, event date and format, athlete availability, appearance fees, insurance, staffing, and operations. A star curler could add significant value, but costs and logistics must be assessed before confirmation.

8. Commemorative Engraved Curling Stone

The Committee strongly recommends commissioning an engraved stone as a lasting symbol of PACC's history. Proposed wording:

PACC 60th Anniversary
1966–2026
Celebrating Our Legacy - Opening a New Chapter

The stone could serve as the ceremonial opening stone, a photo and signing feature, and a permanent clubhouse display. Quotations should be obtained promptly. Before ordering, confirm whether a new or retired stone will be used, the design and wording, logo or colour options, lead time, total cost, and permanent display location.

9. Bagpiper Performance

The preliminary estimate is slightly more than \$200 for one bagpiper. If four are invited, approximately \$1,000 should be budgeted. Formal quotations and availability are required.

10. National Anthem, Entertainment, and Reception

A choir associated with the Ladies League may be available to perform the Canadian national anthem. An evening celebration or upper-lounge reception could include awards, choir or live music, speeches, historical presentations, donor and volunteer recognition, other suitable entertainment, and a light catered meal. A participant fee may be considered to help offset costs.

Recommended Next Steps

1. Confirm active Committee members and compile the event-day volunteer list.
2. Ask the Board to approve a flexible event-date range within the 2026–2027 season.
3. Contact proposed special guests to confirm availability, requirements, and fees.
4. Confirm signed-book availability, pricing, quantities, and possible signing arrangements.
5. Research the previous anniversary sponsorship and prepare a detailed sponsorship package.
6. Confirm facility and ice availability for a funspiel or exhibition.
7. Obtain quotations for the engraved curling stone, bagpipers, and other entertainment.
8. Confirm availability of the Ladies League choir.
9. Develop a preliminary event budget, including catering and a possible participant fee.
10. Begin collecting content for the digital anniversary booklet.

Conclusion

PACC's 60th Anniversary is an important opportunity to honour the Club's history; recognize members, volunteers, donors, and community partners; celebrate the new ice arena; and open a new chapter. This report reflects preliminary discussions only. No major financial commitment should be made until the Board has reviewed and approved the proposed program, sponsorship arrangements, and budget.

Submitted for the Board's review and direction