

# PEACE ARCH CURLING CLUB

## MINUTES OF BOARD OF DIRECTORS MEETING

Held at Peace Arch Curling Club on May 12, 2025

- **Call to Order**

The meeting was called to order at 6:32 pm

The following Board members were present: Christine Makasoff, Joel MacDonald, Greg Christofferson, Mark Thorvaldson, Mark Evans, Mary Holmes

Also present: Ross Scott, Andrea Martisca

- **Agenda: Moved/Seconded (Greg/ Mark E) Motion Carried** that the agenda for this meeting be approved as published
- **Approval of Minutes of April 14, 2025 Board Meeting: Moved/Seconded (Mark E/ Joel) Motion Carried** that the minutes be approved as published.
- **Business arising from previous meeting**
  - a) **Appoint acting treasurer**
    - Open spot on the board for Treasurer. Rod Friesen was elected at the AGM but then stepped down.
    - Andrea Martisca works in finance, is familiar with accounting tools, P&L, etc.
    - **Moved/Seconded (Mark T/Greg) Motion Carried** that Andrea Martisca will be appointed acting treasurer until the next AGM in approximately October 2025.
- **President's Report**
  - Contract signed for the new caterer. Everything has been handed over and they are up and running. Patti has officially retired
  - Have reached out to John Stetch for permission letter to make changes to the condenser. John acknowledged and is working on the letter.
- **Manager's Report**
  - Reference **May2025 managers report draft.docx**
  - Financials
    - Draft financials. Still some errors that need to be reconciled.
    - \$30K donations to amateur sport fund. Money is not in hand yet. Needs to be used by next summer for the condenser project.
    - Only outstanding debt is to Kim for shutdown last year

- Community grant application
  - Received \$32K last year; Need to report where the money was spent
  - Also going to apply for the same \$34K community grant that we received last year. Deadline is May 31. Christine will manage the application again this year. Financial statements from last year need to be reconciled first.
- Business of Curling Symposium: Ross is planning to attend. June 6-8
- Sleeman's Cup: Consensus that next year PACC should fund the full entry fee instead 50/50 split with the curlers
- CurlBC AGM: Vote is 5-June. PACC needs to register to vote online. President is the voting delegate.
- League pricing for next year
  - Ross proposed pricing in **Ross Scott League Fees 2025-2026 proposed.xlsx**
  - New building fund: Instead of flat fee per curler then consider a per-game type of model so that new curlers aren't unfairly penalized for playing once per week. Would need to be raised this at the next AGM in October. Christine will draft a proposal and circulate via email for the board to discuss in advance. Address how much of an increase we will need for the building fee and whether we will change to a pay per use model instead of flat fee
  - Defer decision on adopting league pricing until next board meeting after we figure out the building fund approach
- Scheduling for Monday Appy league
  - May adjust start time to 4:15/4:30 to better align with evening league start time
- Novice league
  - Concept that veteran curlers could join novice teams as skip/mentor. Will pursue specific individuals who would be a good fit. Ross will identify candidates
- **Committee's Reports**
  - a) **Facilities** (Mark Evans)
    - Ice Plant Refrigeration System Replacement proposal: Discussed below under Capital Fundraising
  - b) **Leagues** (Greg)
    - Nothing to report
  - c) **Ladies Morning League** (Mary)
    - Nothing to report
  - d) **Events** (Keith)
    - Keith not present; not discussed
  - e) **Capital Fundraising** (Mark)
    - Mark's latest estimate for condenser replacement is approximately \$213K. PACC would need to cover 50%, with the other 50% coming from gaming grant
    - **Moved/Seconded (Mark E/Mark T) Motion Carried** that PACC will transfer \$106,500 into the capital equipment fund bank account in support of the gaming grant application
    - Mark will share the plan for the various contributions required for the gaming grant
  - f) **Membership and Marketing** (Mark T)
    - Sent letters as follow up to local high schools. Asked for meetings, primarily just for awareness. Want schools to engage with PACC now so that they will be ready for September

- Cloverdale has a junior camp Sept 27-30. Mark signed up for coaching. Cloverdale club have appointed a junior coordinator This group wants to discuss with PACC about junior Optimist league.

**g) Constitution and Bylaws** (Greg)

- Ross request that league reps check policy document to make sure that it is accurate. Also asked novice league to do the same. Deadline for revisions is August

- **New Business**

- Nothing to report

- **Next Meeting:** June 16 at 6:30 pm in the lounge

- **Adjournment:** Adjourned at 8:15 pm

## Optimal Ice - Manager's Report for Peace Arch Curling Club

May 14, 2025

### RENTALS

- **Lounge**
  - Pride Drive Social, Various Division events/ Fraser Health
- **Rentals – Dry Floor:**
  - Booked in - Semi/ WRASSA/Air Cadets/Rotary

### CLUB ACTIVITIES

- **League Schedules**
  - **Recommend** the Monday appy league move to 4:30-6 pm if we only have 1 Monday night draw.
  - Novice league going well. Hopefully we can expand next year. If not I will try a learn to curl at 11:30am to get people in that time frame. **Recommend** that this turn into a developmental league and we have veteran skips lead teams (no charge to them)
- **Pro Shop – Count of items completed – costing it out for Accounts.**
- **Bar Inventory completed – costing it out for accounts**
- **Financial**
  - Have a few bills remaining to suppliers -Coast/Scotia Account Reconciled till March
- **Bonspiel Policy – needs approval/formatting**

### BUSINESS

1. New contract for Optimal
2. Policy on black foam and other sweeping devices that are controversial, Hardline plastic, Norway Head, other modified non-standard heads. Managers are meeting on not to stock them. What to do if people bring in own – how to manage it. Langley is pressing the issue and other clubs don't seem concerned but looking for agreement on a standard of play.
3. BC sport fund transfer will go ahead with stipulation that the money be spent on project by a certain time or money returned or a new project made. They have a disbursement policy that doesn't allow for holding of funds for long periods of time.

### EMPLOYEES

- **Laying off employees**

### Curl BC – Meeting April 24 online

- recorded any members can view on website - Highlights

1. AGM – June 5 7 pm

President voting delegate. Register in advance

2. Looking for Host for championships. See website
3. BOF Curling symposium June 6-8<sup>th</sup> - topics related to BRAND of your Club

\*Innovation fair – presentation on accomplishments (optimal Ice will attend)

4. Coaching courses – Paul Cseke- more forms to create contacts to get youth program coordinators – which we don't have. BC Games year Feb 21 – y- 15 yrs old athletes in Trail.
5. New recruitment and visitors forms to be submitted by May 30<sup>th</sup>
6. Total membership fees \$27 next year --21 curlbc, \$1 accident, \$5 curl Canada fee- questions as to what the funds will be going towards – more clarity on this from Curl Canada
7. Governing Board of directors nomination – currently a 3 yr term and hoping to change it to 2 yrs.
8. Curling IO is still being worked on to be more efficient. Won't be next year until it is fully tested and improved.

## **FACILITY**

- Paint lounge during Summer?? Or just white around bar area to lighten up space
- Floor needs shampooing

## **Action Items**

- |  |                    |
|--|--------------------|
| 1. Small chest freezer 3.5 cubic feet -could still use                 | - on hold          |
| 2. The kitchen sandwich cooler is not working.                         | -RKT repaired      |
| 3. Bar - jug cooler not working  | -RKT investigating |
| 4. Need plug installed for air fryer<br>summer                         | -postponed till    |
| 5. Digital thermostat for beer cooler                                  | -cost tbd          |
| 6. New runner for walk in area being sourced                           | - In progress      |
| 7. Return it campaign - submitted request for \$500                    | - \$550            |
| 8. City invoices received. – \$60 400 for 6 months. Not including GST. | -PAID              |
| 9. Completing accounts – coast/scotia completed till March             | -in progress       |
| 10. New contract   |                    |

*Ross Scott- Optimal Ice Curling Services Ltd.  
Manager of Peace Arch Curling Centre*

**LEAGUE REP MEETING**  
**April 16, 2025**  
**Upper Lounge, Peace Arch Curling Centre**

In attendance: Thelma McGolrick (Sunday Open), Gaston Essiambre (Friday Open), Shannon Harvey-Renner (Monday Ladies), Graham Edwards (Novice), Don Moe (Stick & Sturling), Doug Holmyard (Senators) Greg Christofferson (Board League Contact), Dianne Berry (Tuesday Lay Ladies), Martha McArthur (Thursday Day Ladies), Chris Harrison (Thursday Men), Ross Scott (Manager), Doug Boynton

Regrets: Ken Henry, Joel Macdonald, Gary Mackinnon , Blaine Makasoff

Recorder: Martha McArthur

Chair: Ross Scott

1. Ross called the meeting to order at 7:03 pm and asked everyone to introduce themselves and the league they represent.

2. **What worked well**

Sunday Open – curlers enjoyed the socializing after the game.

Senators – no concerns. The Wednesday draws are now an open draw as voted on and approved at their recent AGM. This allows women curlers from PACC to join the PCMC and compete in those bonspiels.

Ladies Monday Appy League – did not like being called a social league, “not a real league.”

Novice – this league is a good foundation for the club to grow. There are 3 sheets on Saturday and several teams went on to play in other leagues. Going forward, league hopes to build a second draw and have a bartender so social time can be added.

Stick/Sturling – these leagues are in their third year. There is some conflict with timing as ladies also curl in the morning ladies leagues. Don polled curlers asking if they would prefer to switch random-team-stick and the sturling league days. There were 32 curlers + 5 spares on Tuesday. Considering changing this to a sturling league as well. Don expects a wait list again on Tuesday next year.

Tuesday Day Ladies – league welcomes many curlers from the novice program

Thursday Men – curlers enjoy the full round robin play before splitting into tiers.

3. **Challenges**

Leagues prefer not to have a bye but getting full roster is a challenge.

Question asked about the third draw in FMO. Gaston polled all the curlers and only had one negative response of the 87 asked.

Teams need to be educated that if you cannot play you need to notify the opposition. Some teams notify Ross, some notify their league rep. It is a challenge to contact the opposition when there is no roster. Thursday Ladies have created their own league roster that all curlers have. Ross noted that there is a spot on curling.io where registrants can mark if they do not wish their email shared. We need to be cognizant of privacy issues.

#### 4. Managers report

##### a. **League times/Registration**

Ross expects times to remain the same for next season for the most part. Monday Ladies may change from 4:00 start to 4:15 or 4:30. FNO may have an earlier start so second draw is not so late. There is possibility of new Friday Appy League being created in the afternoon.

Ross noted that timing of leagues takes into account that after every second game time should be allowed for a scrape (45 minutes).

Currently the ice is being well used with open time for new leagues only: 2<sup>nd</sup> draw on Monday evening, Sunday at 7 pm and Saturday afternoon. As more social nights are planned for the new year after the success of the one held this March, Saturday afternoon draw time may be in conflict.

Online registration will open August 18. The Board has approved a new policy that opens registration for returning teams on August 18 while others must wait until September 1 to register.

##### b. **Mentoring new teams**

Options are being discussed. Perhaps novice teams and weaker teams could be paired up with an experienced curler as a 5<sup>th</sup> player/spare. Consider the mercy rule where after two or three ends, if the score is very one-sided, the teams would switch up to allow the stronger team players to mentor the novices.

##### c. **2025/2026 Calendar**

Next season, Ross hopes to start the plant a week earlier allowing for clinics and practice ice beginning September 15. PACC now has two "smart" brooms and sweeping clinics are being planned.

Leagues start September 21.

Ross reviewed the calendar and noted it will soon be posted on the website.

PACC will be hosting the Nifty Fifty Provincial Senior Ladies Bonspiel March 23-26 following our regular season.

##### d. **Sleeman's Cup**

This Lower Mainland Club Challenge provides a goal for club champions and will be hosted for two more years at least. It involves individual and group competition. It is expected to be held in Langley in the 3<sup>rd</sup> week of April 2026 and at Vancouver Club in 2027.

##### e. **Day of Champions**

Leagues all have different point system for wins/losses, eg. A Block 6/3 and B Block 4/2 in some, others simply 2 for win and 0 for loss. This makes it confusing and we need to harmonize point structure.

Playoff systems vary in the different leagues, no consistency. Rules need to be put in place and the playoff structure needs to be communicated early to curlers.

It is important to include all leagues in DoC.

##### f. **Events**

More social events are being scheduled for next season. Soon to be posted on website.

##### g. **Lounge booking**

Ross reminded league reps to notify him well in advance of dates for meetings and social events that your league has planned as the lounge is getting booked regularly and may not be available for your use.

5. **Membership surveys**

Ross suggests league reps poll their curlers periodically throughout the year. You can use Google survey, Survey Monkey, or simply send list of questions.

6. **Policy Updates**

There are several sections of the policy that are out of date. Ross asked that reps review the policy and send him any suggested updates.

7. **Other**

a. **Clarify intent of league**

On the website, we need to state whether league is recreational, social, competitive so curlers can sign up appropriately. It was suggested that a descriptive template be created that includes intent of league, format (draw from a hat, team of choice, round robin vs tiers), playoff structure, etc.

b. **League playoffs**

Playoff games should be 8 ends only for meaningful games

c. **Volunteer hours**

Please send Doug the number of hours you have volunteered in your league rep position for the year. These numbers may be used in grant applications.

d. **Points of entry**

Leagues have an option for first half, second half, and full season. There is policy that a team will not be added in the second half if it creates a bye.

8. **Adjournment – 8:41 pm**