

PEACE ARCH CURLING CLUB

MINUTES OF BOARD OF DIRECTORS MEETING

Held at Peace Arch Curling Club on September 29, 2025

- **Call to Order**

The meeting was called to order at 6:40 pm.

The following Board members were present: Christine Makasoff, Greg Christofferson, Mark Evans, Joel MacDonald, Mark Thorvaldson

The following board members were not present: Mary Holmes, Stan Turner

Also present: Ross Scott

- **Agenda: Moved/Seconded (Greg/Joel) Motion Carried** that the agenda for this meeting be approved as published
- **Approval of Minutes of August 26, 2025 Board Meeting: Moved/Seconded (Mark T/Mark E) Motion Carried** that the minutes be approved as published.
- **Business arising from previous meeting**
 - None
- **President's Report**
 - John Wolgar has drafted a revised operating agreement related to shared costs for the building envelope and is ready to present it to PACC. John will schedule the presentation. Agreed that PACC should request a copy of the draft agreement in advance.
 - Still need to engage with Meagan Knight about possible funding from CWR. PACC is looking to set up a presentation with John Wolgar and will aim to include Meagan in that presentation.
- **Manager's Report**
 - Reference **September 2025 Managers report.docx**
 - Books have been passed on to Saklas. Mistake in the way we do bar sales resulted in GST/PST owing
 - 718 registrations in curling.io, but some people are registered in multiple leagues. Will reconcile this to a count of the number of unique curlers in support of PAHF and Capital Gaming grants
 - Unable to purchase gaming licences for bonspiels, etc. because of GEU strike
 - Once the meeting has been set up with Meagan Knight and John Wolgar, PACC should consider inviting all CWR council members so they can understand PACC and our needs
 - Suggest that PACC sends a letter to new CWR councilors congratulating them on their victory, Anthony Manning and Susan Bains
 - Dehumidifier is currently broken and dripping. Will likely be down for a while.
 - Agreed that when issues with the Candlelight Cuisine arise we should provide feedback in writing

- **Committee's Reports**

- a) **Capital Fundraising** (Mark Evans)

- Status of HCG application, BC Gaming Grant application
 - Capital Projects Grant conference happening Thurs/Fri this week. Mark will attend
 - Capital Projects grant application is well in hand. Due Oct 15
 - PAHF application submitted. Responded to follow up questions. We have a meeting scheduled with the evaluation committee Oct 9 to present our request. Christine, Joel, and Mark will attend.
 - Looking for photos for the PAHF presentation. Will connect with Leo Le Couteur (Photographer), Martha McArthur.
 - Identification for "other things" we might want to capitalize in future
 - We can apply for up to \$20K/year for capital gaming grant so we want to maintain a list of 'smaller' items that we need, e.g. water treatment solution, small stones for juniors, new nipper/blades.
 - Will aim to assemble an initial list prior to the AGM for discussion as needed

- b) **Facilities** (Mark Evans)

- Recommendation for how to phase the ice plant upgrade
 - Mark E is recommending a two-year plan: replace the plant in 2026 and floor in 2027. Can't feasibly do it all in one year. Also a single project would exceed the \$1.25M maximum project budget for Capital Projects grant so we would not be eligible for that grant. Also we have 2026 summer bookings already that we would have to cancel
 - New cost estimates, including quotes for single mobilization for the ice plant
 - Have final report from James Shou stating the specific pieces of ice making equipment that we want to procure
 - FVR came in with quote for full ice plant replacement. Approximately \$500K. This is at least \$34K savings over the piecemeal approach. This doesn't include the dehumidifier
 - Agreed we should we include the dehumidifier replacement in the 2026 ice plant replacement project
 - Ventilation upgrades may be simpler than previously thought. Earlier estimate was approximately \$100K, now approximately \$20K. Need to make sure the quote includes the necessary controls too

- c) **Leagues** (Greg)

- TGIF league: Some teams were trying to vote on making it a competitive league instead of social league. PACC manager made executive decision that this will be a social league, not competing for Day of Champions.

- d) **Ladies Morning League** (Mary)

- Mary not present. Deferred

- e) **Events** (Keith)

- Keith not present. Deferred

- f) **Membership and Marketing** (Mark T)

- Have attended two farmer's market. Decided to not attend a 3rd this year

- g) **Constitution and Bylaws** (Greg)

- Nothing to report

- **New Business**

- Keith Gracey has resigned from the board effective immediately. Board acknowledges we have received his resignation.

- Preparations for AGM
 - Agreed on October 26, 3:00pm in the lounge for the AGM
 - Agenda items (based on standard AGM agenda)
 - Exclude 'Presentation of Awards'. Happens at year end celebration instead
 - Manager's Report should precede Director's Reports
 - Manager's Report
 - Share membership numbers
 - Update the fees spreadsheet now to take into account the actual registrations
 - Director's reports
 - Membership and Marketing only
 - Presentation of planned facility upgrade
 - Joel will draft the proposed agenda and circulate for approval
 - Ross will send the AGM notice. Include the draft agenda and call for new director nominations. Notice needs to be sent at least 2 weeks in advance
 - Prep meeting in advance of AGM
 - Will hold a prep meeting Oct 20 6:30pm
 - Will hold next board meeting shortly after the AGM. Nov 3 6:30pm
 - Nominations Chair
 - Ross will ask Terry Peel to do the call for nominations
- Securing a youth coordinator (Mark T)
 - Currently have 11 kids registered for the junior program
 - Should PACC consider appointing a Junior Coordinator role? Would participate in Lower Mainland junior coordinating committee
 - No decision this meeting. Defer to future meeting
- Registering with CurlBC (Mark T)
 - Uplifter is the replacement for curling.io
 - Agreed to defer discussion until future meetings
- **Next Meeting:** Nov 3 at 6:30pm in the club lounge
- **Adjournment:** Adjourned at 9:27 pm