

# PEACE ARCH CURLING CLUB

## MINUTES OF BOARD OF DIRECTORS MEETING

**Held at Peace Arch Curling Club on February 10, 2025**

- **Call to Order**

The meeting was called to order at 6:35 pm

The following Board members were present: Christine Makasoff, Joel MacDonald, Keith Gracey, Mark Evans, Mark Thorvaldson, Ross Scott

Also present: None

- **Agenda: Moved/Seconded (Mark T/ Mark E) Motion Carried** that the Agenda for this meeting be approved as published
- **Approval of Minutes of January 13, 2025 Board Meeting: Moved/Seconded (Joel/ Keith) Motion Carried** that the minutes be approved as published.
- **Business arising from previous meeting**
  - a) **Candlelight Cuisine replacement**
    - Covered under President's Report
  - b) **Scotland to Canada Friendship Tour 2025**
    - Event is in late Nov 2025
    - Agree that its probably best that daytime ladies manage this. Christine will engage Mary Holmes on that.
    - Stan and Martha are good source of guidance given their involvement in the Strathcona Cup
- **President's Report**
  - Greg and Christine attended CWR council Jan 27. Gave 6 min presentation. Presented history, membership, school liaisons, challenges with the building, leases, our relationship with city. Draft financial statements were released. Includes financials from each city owned building. Our building is net positive to CWR to the tune of \$40K in terms of revenue vs. costs. Mayor directed PACC that further engagement about club issues should be with John Woolgar, head of Parks and Rec.
  - Candlelight replacement
    - Current Candlelight lease is \$1800 + \$800 utilities + tax = \$27xx per month
    - Propose to increase rent to \$2200 and utilities up to \$1000
    - New owner wants to be open later. PACC will limit it to take out only after 6pm. Access via side door only
    - New owner still working to get financing in place. Was expecting lender to have everything in place by end of March.
    - Christine will follow up with Patti to try to get more certainty and then brief the

rest of the Board

- Discussed the equipment replacement fund that both PACC and Candlelight contribute to. Should consider renegotiating such that new owner isn't entitled to unused funds back. Those funds still needed for equipment maintenance? Suggest to build the fund to some target (e.g. \$10K) and then pause further collections unless the fund falls below that.

- **Manager's Report**

- Reference **February 2025 managers report draft.docx**
- Need to set dates and calendar for next year. Also need to set fees. Ross will provide ideas for the board to consider so that we can decide in the next Board meeting
- Need to decide how priority registration will work next year in the absence of the "Club Membership" concept. Perhaps existing players in a league get priority for next year?
- Should consider another Friday afternoon league like Monday ladies league.
- Have sold ~16 jackets. Will start on the next order
- Working on a deal with Aspira retirement living. They want to sponsor multiple spiels, Day Spiel and Ted Anderson
- Reviewed May 2024 – Jan 2025 financial statement
- Bought a bunch of used equipment from Hollyburn. 2 x measuring sticks, old scraper for parts
- Chilliwack has an old Ice King that they are willing to donate
- New scraper will likely be here next week

- **Committee's Reports**

- a) **Facilities** (Mark Evans)

- In order to apply for the capital grant we need to be able say definitively how much money PACC has to contribute
    - Need a copy of the lease for Gaming Grant. Christine will provide
    - Of all the plant equipment, Condenser replacement is the priority. Had visits from a number of suppliers that supply condensers. Received one quote from Simco, \$175K. Was expecting somewhere around \$145K. Still need to chase the rest of the suppliers for quotes. Kim recommends Superior.
    - For safety reasons, it was recommended to minimize ammonia volumes in use.
    - Full replacement of the compressor is not an absolute necessity. Although ideal, we could still decide to just to continue to maintain/repair it. Would be better to put the money towards a replacement chiller instead because Technical Safety BC could deem it an issue
    - Talked to Trevor Halford and Gordie Hogg. Minimal guidance on other sources of funds except for Gaming Grants. Largest available gaming grant is \$250K, and PACC would have to match that

- b) **Leagues** (Greg)

- Nothing to report. Greg not present

- c) **Ladies Morning League** (Mary)

- Nothing to report. Mary not present

- d) **Events** (Keith)

- Discussed the idea of Saturday night social events. No Saturday nights available for the rest of the season.
    - Saturday social curling event is on for Mar 1

- e) **Capital Fundraising** (Mark)

- Covered above under Facilities report

- f) **Membership and Marketing** (Mark T)

- Nothing to report
- g) **Constitution and Bylaws** (Greg)
  - Nothing to report. Greg not present
- **New Business**
  - a) **Nominees for International Tankard**
    - PACC can nominate, but not everyone is interested in attending. Also note Mar 22 conflict with Day of Champions
    - Nominations due by Feb 18
    - Joel will engage with Doug to identify possible candidates from the volunteer list
- **Next Meeting:** March 10 at 6:30 pm in the lounge
- **Adjournment:** Adjourned at 8:45

## Optimal Ice - Manager's Report for Peace Arch Curling Club

Feb 10, 2025

### RENTALS

- **Lounge**
  - January 1 large combos WWUniv event
  - February 3 combos booked
- **Rentals – Ice:**
  - Booked in 4 groups for ice only
  - Hosted the Asahi Reps for a mixer. Mark E helped
  - February 4 ice rentals Saturdays

### CLUB ACTIVITIES

- **League Schedules**
  - Registration 525 curlers with 776 orders (includes spiels)
  - Need to set dates for next year – approval for next meeting
  - Need to set prices for next year – approval for next meeting
  - Need to decide on how priority works since we are all members – ie do returning teams get priority for registration
- **Pro Shop**
  - Jackets are finally in and being worn. Positive comments on them.
- **Financial**
  - Profit loss statement.
  - Have not received a bill from City of WR yet.
  - Paid for Farmers market dates – discount applied – must attend
- **Bonspiel Policy – needs approval/formatting**
- **Final event for Patti (global bc is coming to do a story on her)**

### BUSINESS

1. Uline carpet for the back more expensive- plan on getting two runners for the doors inside for feet. Still hunting for best price. Plan to meet with Halmark carpets
2. Coast documents - completed – waiting on approval
3. Signed up with Sauder school of business to have them create a marketing plan for 30-40 yr olds to start curling – no cost to us (Darren Mahaffy) sent plan to board
4. T4's sent out
5. Wine waste issue – new policy put in place for purchasing.
6. Met with Aspira and will create a long-term contract with them to sponsor 2 day spiels

## EMPLOYEES

- Some issues with staff. Investigation completed and resolved. Procedures to document incidents will need further training.
- Krista McArthur has her serving it right and has been signed on to help shifts when illness occurs. She is also available during the day so will do some of those other shifts. Taking over Kayla's Wednesday night shift.
- Might look for another backup as our bartenders have other jobs.

## Curl BC – Meeting Jan 9 online

- Business of curling symposium in Kelowna June 6-8 -best western code
- Need BCeID for gaming grants in Feb. 1. Board members should get one
- Jack Bowman at curl bc is there to help for grant writing [jackbow@telus.net](mailto:jackbow@telus.net)

## FACILITY

- New health inspector for our area. – passed inspection of BAR and kitchen.
- New Novice League on Saturday. 6 teams- would like a spot for them in Day of Champs.
- Donations to Fund continue

## Action Items

- |  |   |                        |
|--|---|------------------------|
| 1. CRA password                                | - able to do payroll tax online through coast | -completed             |
| 2. Small chest freezer 3.5 cubic feet -        |   | - on hold              |
| 3. The kitchen sandwich cooler is not working. |   | -RKT is investigating. |
| 4. Bar - jug cooler not working                |   | -RKT investigating     |
| 5. Need plug installed for air fryer<br>summer |   | - postponed till       |
| 6. Digital thermostat for beer cooler          |   | -cost tbd              |
| 7. Mastercard application -                    |   | -in Progress           |
| 8. New runner for walk in area being sourced   |   | - In progress          |
| 9. Return it campaign                          |   | - started              |
| 10. Reverse Draw                               |   | - completed            |

*Ross Scott- Optimal Ice Curling Services Ltd.  
Manager of Peace Arch Curling Centre*

### PACC Facilities Updates- New Condenser Options 2025-02-10

Vendor	Date of Site Visit	Equipment	Cost Estimate	Comments
Hudson Sales	n/a	Condenser	tbd	This is the local rep for BAC. Kim contacted them directly.
Cimco (Jim Moriarity)	n/a	Condenser a)	175,000	GST excl, like for like BAC unit
		Condenser b)	145,000	GST excl, Frick unit (Superior warned against limited parts supply)
		Compressor	90,000	MYCOM N4M
Mayekawa/MYCOM (Brian Cheng)	2025-01-16	Condenser Compressor	tbd	
Trevor Halford (MLA), Gordon Hogg	2025-01-16	Grants	tbd	Trevor looking at UBCM (and other) funding
James Shou (Consultant)	2025-01-17	Consulting	tbd	Requested a quote for services to determine a 5-10 yr plan
Superior Refrigeration (Shane McFerran)	2025-01-24			This is the outfit that Kim recommends we use when Kim retires
		Condenser Compressor Chiller	tbd	
Fraser Valley Refrigeration (Mark Hampel)	2025-02-07			This is the "big" outfit in Lower Mainland, maintains all City of Surrey ice plus Centennial Arena
		Condenser Compressor Chiller	tbd	