

PEACE ARCH CURLING CLUB

MINUTES OF BOARD OF DIRECTORS MEETING

Held at Peace Arch Curling Club on March 10, 2025

- **Call to Order**

The meeting was called to order at 6:33 pm

The following Board members were present: Christine Makasoff, Joel MacDonald, Keith Gracey, Greg Christofferson, Mark Thorvaldson, Mary Holmes

Also present: Ross Scott

- **Agenda: Moved/Seconded (Mark T/ Keith) Motion Carried** that the agenda for this meeting be approved as published

- **Approval of Minutes of February 10, 2025 Board Meeting: Moved/Seconded (Keith/ Mark T) Motion Carried** that the minutes be approved as published.

- **Business arising from previous meeting**

- a) **Candlelight Cuisine replacement**

- Financing is proceeding. New owner has enough cash to cover first six months. Lender requires a copy of the lease to finalize financing. Draft lease being prepared. PACC will propose two-year lease initially.
 - Agreed the draft contract should include right of refusal for bonspiel catering from either side: either the caterer can decline or PACC can decline
 - Agreed the draft contract should specify how lease extensions at the end of the term may be arranged
 - PACC will need to inventory the existing kitchen equipment to understand what equipment PACC is responsible for, and include that in the draft lease

- b) **Scotland to Canada Friendship Tour 2025**

- Daytime ladies league will be considering whether to pursue this. Mary Holmes will lead.
 - May need to deconflict this with the other events in the draft 2025/2026 calendar

- c) **Patti's farewell party**

- Kerry-Lynne Findlay will attend. Bill Lawrence (deputy mayor) will attend instead of Megan Knight (mayor)

- **President's Report**

- Nothing else to report other than what was discussed above

- **Manager's Report**

- Reference **March 2025 managers report draft.docx**
 - Priority registration scheme for 2025/2026 season
 - Agreed that returning teams who played in a league in 2024/2025 will have first right of refusal on those same leagues until Sept 1, 2025. After Sept 1 registration will be opened to anyone. Will coordinate priority registration with the skips.
 - Draft 2025/2026 calendar
 - Agreed that the club will be closed on Family Day for maintenance
 - Agreed that the club will be closed on Sunday and Monday over the Thanksgiving Day weekend
 - Agreed to add social Saturday nights into the schedule as proposed
 - **Moved/Seconded (Keith/Mary) Motion Carried** that the draft calendar be adopted as proposed
 - Proposed league pricing for next year
 - Goal is that all leagues pay approximately the same price per game
 - Decision on league fees is required by July
 - Agreed to table this for further discussion at the next board meeting
 - Sleeman's Cup Club championship in Langley
 - Agreed that the selection of teams that will represent PACC will be
 - Men's: Men's A winner from Day of Champions
 - Open: Open winner from Day of Champions
 - Women's: Ladies Day Teams winner from Day of Champions
 - Novice: Saturday Novice winner from Day of Champions
 - If first choice team declines or does not meet the criteria, the runner up will be offered the opportunity
 - **Moved/Seconded (Keith/Greg) Motion Carried** that PACC will cover 50% of the entry cost (\$750) with the representing teams covering the other 50%
 - PACC participation in Business of Curling Symposium
 - Agreed to table further discussion until next meeting when Mark Evans is present
 - Given the success of the Monday Appy league, should consider a similar format on Fridays. Or consider shifting the entire Friday league to start earlier (5pm)
 - Would like to pursue the idea of veteran skips participating in the novice league with new curlers. The goal would be to make it into a development league
 - Board should consider imposing a volunteer fee for next year to encourage involvement in the club. Fee is returned to those who provide at least minimum volunteer hours to the club.
 - Propose 3% surcharge if fees paid by credit card
- **Committee's Reports**
 - a) **Facilities** (Mark Evans)
 - Mark not present. Did not discuss.
 - b) **Leagues** (Greg)
 - Senator's spare rules
 - Greg presented proposed updates to spare rules
 - Proposed to amend the language about how the spare master selects the spares to be more general, i.e. spare master selects spares in the spirit of fair play... Greg to amend proposed language.
 - Format of Friday night league
 - In reference to the email sent to the board about the Friday league becoming competitive. Policy document states that Friday is a social league
 - Greg will engage with Friday league rep. Follow up at next board meeting
 - c) **Ladies Morning League** (Mary)
 - Nothing to report

d) Events (Keith)

- Debrief the Saturday social curling event. Agreed to pursue additional opportunities for next season.

e) Capital Fundraising (Mark)

- Production of Capital Gaming Grant Application: Discussion deferred until next board meeting

f) Membership and Marketing (Mark T)

- Acknowledgement of EMS boys curling team who placed 2nd in provincial championship. Consider engaging other area schools for similar opportunities
- Suggest to explore opportunities for junior camp early next season

g) Constitution and Bylaws (Greg)

- Nothing to report

- **New Business**

- Nothing else to discuss

- **Next Meeting:** April 14 at 6:30 pm in the lounge

- **Adjournment:** Adjourned at 9:50pm

Optimal Ice - Manager's Report for Peace Arch Curling Club

March 10, 2025

RENTALS

- **Lounge**
 - March – 4 lounge rentals
 - March 2 combos booked
- **Rentals – Ice:**
 - Booked in 1 group for ice only

CLUB ACTIVITIES

- **League Schedules**
 - **Recommendation** is to have returning teams first priority up to Sept 1 (just need skip to register to hold spot)
 - Need to set calendar dates for next year – see attached.
 - Need to set prices for next year – attached- recommend at AGM to implement a volunteer fee
 - **Recommend** the Monday appy league move to 4:30-6 pm if we only have 1 Monday night draw.
 - **Recommend** we start a similar 6 end open league Friday from 4:30 – 6 pm if we don't have 2 Friday night draws (if we have 2 then 4-5:30 so I can get a scrape in between) or we do 5:30-7:30 7:45-9:45
 - Novice league going well. Hopefully we can expand next year. If not I will try a learn to curl at 11:30am to get people in that time frame. **Recommend** that this turn into a developmental league and we have veteran skips lead teams (no charge to them)
 - March 14 Patti farewell – sold out over capacity
- **Pro Shop**
 - Stock being sold – looking for year end deals if we have any budget left
- **Financial**
 - Profit loss statement.
 - Have not received a bill from City of WR yet.
 - Have a few bills remaining to suppliers
 - New event for league winners - cost to club \$1500 if we pay – option to pay for half. I have a spot held for us.
 - An idea was floated that we use a strata concept and have a levy charged to cover cost of new condenser. Will need a special AGM to pass that.
 - **Recommend** adding a 3% surcharge on credit card payments to cover stripe losses.
 - **Recommend** that we propose a volunteer fee that is refundable once service is completed 50-75\$ for x hours.
- **Bonspiel Policy – needs approval/formatting**
- **Final event for Patti (global bc is coming to do a story on her) – postponed to Friday 14th**
- **Looked into Foundation – need a board to govern. I have some suggestions. Essentially we follow societies act but the next step is to get political help with CRA status. I have a draft constitution in the works. It helps to have an angel donor.**

BUSINESS

1. Uline carpet for the back more expensive- plan on getting two runners for the doors inside for feet. Still hunting for best price. Plan to meet with Halmark carpets
2. Signed up with Sauder school of business to have them create a marketing plan for 30-40 yr olds to start curling – no cost to us (Darren Mahaffy) sent plan to board
3. Met with Aspira and will create a long-term contract with them to sponsor – concluded and agreed.

EMPLOYEES

- **Recommend** a volunteer bartender for Sunday afternoon draw. – Club loses money having lounge open.
- Might look for another backup as our bartenders have other jobs.

Curl BC – Meeting Jan 9 online

- Business of curling symposium in Kelowna June 6-8 -best western code – email sent to board members.

FACILITY

- Paint lounge during Summer??
- Scraper working well- will send blades for sharpening
- Will rebuild old scraper and pick up another option from Chilliwack if rebuild doesn't go through

Action Items

- | | | |
|------------------------------------------------|-----------------------------------------------|------------------------|
| 1. CRA password | - able to do payroll tax online through coast | -completed |
| 2. Small chest freezer 3.5 cubic feet - | | - on hold |
| 3. The kitchen sandwich cooler is not working. | | -RKT is investigating. |
| 4. Bar - jug cooler not working | | -RKT investigating |
| 5. Need plug installed for air fryer
summer | | - postponed till |
| 6. Digital thermostat for beer cooler | | -cost tbd |
| 7. Mastercard activated | | -completed |
| 8. New runner for walk in area being sourced | | - In progress |
| 9. Return it campaign - slow | | - \$360 |
| 10. Reverse Draw | | - halfway drawn |

*Ross Scott- Optimal Ice Curling Services Ltd.
Manager of Peace Arch Curling Centre*



Events Calendar 2025/26

Mon Aug 18, 2025	Electronic Registration begins
Sept 17 -19 Time TBA	Clinics (On Ice)
Sat Sept 20 9am- 11am 1-3pm	Learn to Curl (Give Curling a Try! (paid sessions)
Sunday Sept 21	Leagues Start
Sat Sept 27 th 7pm	Season Kick off Social event
Sun Sep 28 9:30-11:30 am	Learn-to-Curl League Begins
Sunday/Monday Oct 12 - 13	Thanksgiving Day – Club Closed
Sat Oct. 18, 2:00pm	AGM*
Fri-Sun Oct 24-26	Ted Anderson Masters Men's Bonspiel*
Saturday Nov. 1	3rd Annual Craft Fair – Lounge
Tuesday Nov 11	Remembrance Day – Club Closed (Ice Maintenance)
Wed-Friday Nov 12-14	Day Leagues – Senior Men's / Women's Bonspiel
Sun Nov 16, 2:00-8:00pm	Grey Cup Party (kick-off 3:00pm)
Fri-Sun Nov 28- 30 th	High Tides Open/Mixed Bonspiel*
December 6 th	Social Night - 6 pm
Sunday Dec 21	Last Day of league play before Holiday Break
Monday Dec 22 – Thurs Dec 26	Christmas Break – Club Closed
Sat- Sun Dec 27-28	Hutch Bonspiel (all ages / all genders – Club only) *
Monday Dec 29-Jan 2	Ice Maintenance – Club Closed
December 31	New Years Eve Curling into the New Year
Social????	
Saturday Jan 3, 2026	Try Curling (half day sessions)
Sunday Jan 4, 2026	League Play Resumes
Fri-Sun Jan 9-11	By The Sea Senior Women's Bonspiel*
January 17 th	Try Curling (Afternoon session)
Sat Jan 24 th	5th Annual Stirling Bonspiel
Sunday Jan 25 th	Learn to Curl League begins
Saturday Feb 7, 6:00pm	Social Night
Monday Feb 16	Family Day - Club Closed (Ice Maintenance)
Feb TBA	Curling Day in Canada – club Social ????
Sun Mar 8	Volunteer Recognition Reception
Sat Mar 21	Day of Champions*
Sun Mar 22	Truly Novice One Day Bonspiel

*FS2 rental required

NOTE: The dates and times of certain events on this calendar may need to be changed due to scheduling decisions from other internal or external committees or organizations.