

PEACE ARCH CURLING CLUB

MINUTES OF BOARD OF DIRECTORS MEETING

Held at Peace Arch Curling Club on January 13, 2025

- **Call to Order**

The meeting was called to order at 6:35 pm

The following Board members were present: Christine Makasoff, Greg Christofferson, Joel MacDonald, Keith Gracey, Mark Evans, Mark Thorvaldson

Also present: Ross Scott, Stan Turner

- **Agenda: Moved/Seconded (Greg/ Mark E) Motion Carried** that the Agenda for this meeting be approved as published
- **Approval of Minutes of December 2, 2024: Moved/Seconded (Keith/ Mark E) Motion Carried** that the minutes be approved as published.
- **Business arising from previous meeting**
 - a) **Follow up from Senators spare rules discussion from Dec 2 board meeting**
 - Senators rep Doug Holmyard concurred that what was proposed for spare rules was appropriate.
 - Greg will draft revisions to Senators spare rules and will formally update and release the PACC Policy Document upon agreement.
 - b) **Candlelight Cuisine replacement**
 - Lender for new tenant has requested current lease agreement between Candlelight and PACC as part of evaluating financing. The Board agreed that PACC should draft the new lease agreement and provide that to the lender too.
 - New lease agreement must include grease trap cleaning and overhead fan cleaning to be paid by the renter.
 - Christine to propose new lease terms and rent amount for discussion with the rest of the Board
 - PACC will request a letter from the lender confirming that financing aligned with the business plan has been conditionally improved
 - c) **Delegation for City of White Rock council meeting**
 - Christine submitted application for presentation at the Jan 27 council meeting. Will be a 5 min timeslot only. Greg and Christine will represent PACC. Will focus on club history, club relationship with CWR, our role in the construction of the building.
 - Ross has been asked to speak to the Rotary Club of White Rock. Board agrees that Ross can speak with the Rotary Club. Promote an awareness of the club

within the community.

- **President's Report**

- Covered in the discussions above

- **Manager's Report**

- Reference Manager's report **January 2025 managers report draft.docx**
- Draft of Bonspiel policies (**BONSPIEL POLICY.docx**) has been created and shared. Agreed this should be forwarded to bonspiel organizers as a checklist.
- Discussed the idea that we do a bulk application for all 50/50 draws up front for all spiels in the season. All agreed that gets too complicated to manage with Gaming rules.
- Ross will assemble draft bonspiel calendar for next year for discussion at the next Board meeting
- The financials for the Hutch spiel in the draft Manager's Report contain an error. Ross will fix and reissue.
- Need a letter authorizing Ross to apply for the Coast capital credit card on our behalf. Board agreed to issue the letter.
- Need to appoint a new signing officer. Agreed that it will be Joel MacDonald (Secretary)
- Agreed that since Ross Savage is no longer on the Board, he should be removed from the Coast Capital account. He still has signing authority
- Discussed ice liners from Hack to Hack Solutions. \$6200 per sheet. Cost recovery within 2 years on energy savings. May be eligible for Fortis rebate (Rossland club apparently received \$9000 rebate). Possible \$20K gaming grant? Mark E will investigate further
- Business of Curling meeting June 6-8 in Kelowna. PACC should consider sending some Board members.
- Curl Canada fee is increasing from \$2 to \$5 and then further increases in subsequent years. PACC could opt out of paying the fee instead, but they come with implications. It was suggested that the fee increase may present a barrier to entry for new curlers. Decision not required until October. Decided to defer decision for now.
- BC Amateur Sport fund report was incorrect. Should be \$29,xxx, not \$30,xxx. \$20K of that is for the new scraper. All agreed that we should be pulling the \$ from this fund and managing it properly.
- Ross summarized club financials thus far this year. Generally at pace with predictions. Expect to be left with ~\$106K in the bank at the end of the year.

- **Committee's Reports**

- a) **Facilities** (Mark Evans)

- Reference **2025-01-13 PACC Board Facilities Update.docx**
 - Mark is engaging with potential vendors to solicit quotes on the evaporative condenser, determining scope for next upgrade
 - Engineer visit tentatively scheduled for Jan 17 to discuss long term capital strategy
 - Finances - establishing a separate capital/building improvement fund. Agreed that this fund/account is simply an administrative task. Agreed to table this until we look at the budget for next year
 - Capital fundraising. Meeting with Gordie Hogg and Trevor Halford. Don't believe there will be federal funding available to us. Only provincial money available is Gaming grants

- b) **Leagues** (Greg)

- Nothing to report

- c) **Ladies Morning League** (Mary)

- Mary not present. No discussion.

- d) **Events** (Keith)

- No future events on the books

- Working with Ross to put together social night. Tentatively singles night, social night
- Hutch spiel was very successful
- Discussed ideas for Curling Day in Canada. Draw to the button contest, \$5000 prize. Agreed that there is not enough time to prepare for this year
- e) Capital Fundraising (Mark)**
 - Covered above under Facilities report
- f) Membership and Marketing (Mark T)**
 - Surrey Schools Division – Master Contract application. Met with trustee to discuss six month non-response to application. Proposed approaching principals and PhysEd heads directly on proposed programming
 - Proposed discussion with White Rock Parks as potential program partner.
 - Advertising and promotion of curling programs may require use of White Rock Registration system. Is this worth exploring for specific programs such as Learn to Curl? CWR takes a big cut of fees, maybe 15%. Also PACC would need to charge insurance fees via the club so administration gets complex. Learn to Curl is almost full for 2025 so little advantage of additional promotion. Junior program is not full so may benefit. Have to approach CWR with marketable program ideas to determine level of interest. Mark T to follow up with Ross
 - Farmers Market early registration due by Jan 20
 - General feeling that we started Farmer's Market too early last year, Aug 6. Should we do it monthly over 4 months? Or do it every weekend in September instead?
 - Looking to secure 3 days. Not Labour Day
 - Agreed the focus needs to be on Learn to Curl. Also promote other offerings like lounge rental
 - All agree that we will take advantage of the early registration by Jan 20. Mark will propose dates
- g) Constitution and Bylaws (Greg)**
 - Nothing to report
- **New Business**
 - a) Formal motion to withdraw Rod Friesen as board member and appoint Stan**
 - Rod formally resigned at the Nov 2024 Board meeting (as per Nov minutes). Will use this as the justification to remove Rod from Societies site. Joel will follow up with this.
 - b) Scotland to Canada Friendship Tour 2025**
 - Defer until we can engage with Keith (Keith was present but left early)
 - c) Curl Power documentary**
 - Christine will print some posters for display at the club
 - Agreed that we will not try to arrange any other activities surrounding this
 - d) Saturday social curling/lounge event**
 - Reference **Saturday Night Social Curling.pptx**
 - Joel will work with Keith and Ross to get this on the calendar
 - e) Revised CurlBC Curling Development fee**
 - Discussed as part of Manager's report above
- **Next Meeting:** Feb 10, 2025 at 6:30 pm in the lounge
- **Adjournment:** Adjourned at 9:15pm