

## PEACE ARCH CURLING CLUB

### MINUTES OF BOARD OF DIRECTORS MEETING

Held at Peace Arch Curling Club on Apr 2, 2024

#### **1. Call to Order**

The meeting was called to order at 6:32 pm in the PACC Lounge

The following Board members were present: Christine Makasoff, Dale Bradford, Greg Chistofferson, Ross Savage, Mark Thorvaldson, Rod Friesen, Warren Ennis

Also present: Ross Scott

**2. Agenda : Moved/Seconded ( Ross / Greg ) Motion Carried** that the Agenda for this meeting be approved as published.

**3. Approval of Minutes of Mar 6, 2024 : Moved/Seconded ( Mark / Dale ) Motion Carried** that the minutes be approved as published.

#### **4. Business arising from previous meeting**

- Dominic ....., the KPU Melville Intern, gave a report of his work to date. See attachment.  
Highlights:  
His contract was for 460 hrs and he estimates he is half way through the commitment
- B.C.Gaming Grant application deadline is May 31st.
- What to choose for BC Capital Grant. This is for a specific capital asset purchase. Fix the dehumidifier was first priority as it effects the quality of the ice due to frost build-up. This discussion included the use of fans or lowering the dehumidifier. Rod says Kim ... is going to get quotes on prices to replace the dehumidifier. PACC can apply yearly for this grant but must supply 50% of the funds. It was said PACC has \$20,000 to apply in our application for a new dehumidifier in the B.C. Capital Grant.
- Ice Mice Bonspiel. They want to bring it back for one last time. They initially proposed having in in the evening, as in the past. Now they want to have it in the day time. We cannot cancel the existing League games so it must take place at night. It is in the calendar now but they have yet to get back to Ross.
- Events calendar 2024/25.
- Skalds & Co will continue to prepare our financial statements for the AGM meeting. Year end finishes April 30th.

- Payment structure for all Bonspiels. Running all payment through Curling I/O keeps everything transparent.

**Motion:** The payment structure for all Bonspiels must be through Curling I/O. **Moved/Seconded** (Ross/Dale) **Motion** carried and approved as published.

- Discussion on cost of Bonspiels to the Club. They should be structured so the Club does not lose money on these events. PACC is limited by four sheets. The Club breaks even with 16 teams if there are no sponsors. The fees for teams must be enough to cover lost revenue. Marketing today must be through social media to reach those outside the club. No definitive decisions were made.
- Holidays for Ross Scott. His contract ends after the 2nd week in May. He will then be paid hourly. No bookings at this point in July or August.

## 5. Presidents Report

- Have a confirmed meeting with the CWR on April 16 to discuss some of the charges that PACC has been invoiced for that don't seem to be in the operational agreement.
- Anthony Dusevic, club member and real estate lawyer, has agreed to look at the two agreements (lease and operational) with respect to some of our concerns.

## 6. Managers Report

- One of our vendors suggested we should consider a full liquor licence. That may increase the ability to rent our facilities to outside parties. Something to consider.
- Curling I/O has increased from \$152K last year to \$206K this year. Discounts of approximately \$20K that we gave out this year will not apply next year so we should have that much more next year.
- Fee increase for next year should also increase our revenue, some of which could be applied to the building fund.
- There is a request to create a Standing Committee of Day Ladies. They want to be a Standing Committee as opposed to a separate entity. They would like to have a budget of \$500 for their various events. This way they would be brought "back into the fold" of the PACC and it would clear up several questionable situations which are potentially putting themselves and the Club at risk. They could either appoint a representative to the Board or report to the Board on a regular basis.
- **Motion:** A Standing Committee of Day Ladies be created. **Moved/Seconded** (Dale/Greg) Motion approved as published.
- PACC should buy new polyester table cloths for which there could be an extra charge to groups using the Lounge.
- On Apr 16 there is a Curl BC meeting to discuss the Golden Ears Curling Club's experiment to charge a volunteer fee. Ross will report back on the how it turned out. If adopted at PACC it would have to be presented at the AGM as it is a financial matter.
- New table required for the cooler tin the bar hat is rust and mildew resistant.
- League fees. Most fees have increased just a small amount as there was a significant increase last year. Extensive discussion on structuring fees to provide incentive for people to sign up for the whole year. It was felt the spare fee should match what the cost of having paid per game would be if one had signed up for the whole session.

- It was suggested to have Stan Turner, President of the Senators, come to a Board meeting so he can contribute to the discussion and understand the Board's concern about existing spare fees.
- Monday afternoon Women's say they have 6 teams. If there are losses to the Monday and Wednesday night Leagues then we can have a night time Learn to Curl. This is tentative and there will be a vote on it next month.
- Curl BC fees going up \$2 next year and \$1 each year thereafter
- Ross Scott would like permission to input the information he currently has, with respect to League fees, into Curl I/O with the understanding there may be some changes.

**Motion:** PACC manager be given permission to input current information with respect to League fees for the coming year, understanding there may be some changes. Final version to be deferred to next month. **Moved/Seconded** (Dale/Mark) Motion approved as published

- Non alcoholic drinks to be increased from \$3.50 to \$4.50
- In the past voting members had priority with respect to registration in Leagues. However, now everybody is a voting member so there is no longer a two tier policy.
- **Motion:** Bartenders wages be increased to \$20/hr. **Moved/ Seconded** (Christine/Warren)
- We are paying Orkin \$120/mo to check the traps. Ross Scott will check with the Health and Food Inspector to see if it is mandatory.
- Ross Scott met with the WR Division of Family Practice to discuss changes to the Lounge to make it more suitable for their needs. Once they have the funding in place they will make another presentation to PACC. Ross emphasized it will have to meet PACC's requirement for the Club to continue to use it for revenue generation (i.e. rentals etc) and meet the needs of members.
- Prices to public for rental of one sheet of ice with instruction will be increased to \$160/hr.
- Ross Scott will present his contract proposal for next year to Christine who will forward it to the Board
- Discussed practice ice, whether there should be a charge, how much to charge and what kind of booking procedure would be required. Also discussed whether there is an appetite for paying enough to have the ice pebbled. It cannot be structured such that the administration burdens the Manager. There was a consensus there should be some payment structure but no definitive decisions were made.

## 7. Committee's Reports

### a) Treasurer (Ross Savage)

- As mentioned in the President's Report there is a meeting with the CWR to discuss concerns the Club has with our operational agreement

### b) Leagues (Dale)

**Motion:** The \$1000 donated by the Senators be allocated to the Capital Reserve Fund.

**Moved/Seconded** (Mark/Warren). Motion carried and approved as published.

We will invite Stan Turner, President of the Senators to a Board meeting to see if he would sit on the Board.

- There was some concern about the point system awarded to wins, loses and ties used by the various Leagues. It was decided the Leagues can determine their own point structure. Dale will continue to have further discussions with the Leagues if necessary.

**c) Events (Christine)**

- Nothing to report

**d) Capital Fundraising (Christine)**

- Nothing to report

**e) Membership and Marketing (Mark)**

- When Dominek completes his internship and everything is determined to be satisfactory we will apply for the \$2500 Royal Bank Education Fund.
- John Bogart made a very detailed application to the CWR for a grant in aid explaining all the benefits the Curling Club provides to the City. We applied for \$5000 and received \$1000 related to the Junior program and general activities next year. Mark would like the M & M Committee to administer the money received from the CWR for promotional activities.
- Mark brought up the issue of waiver forms. Ross Scott says there is a waiver form which shows up in I/O registration and will be required to be signed for next season.
- M & M will continue to discuss with CWR and Surrey with respect to placing an add in their Recreation Guide promoting Learn to Curl. It was suggested we could enter into a cost sharing agreement where they would keep a percentage of revenue raised through means.
- It was emphasized the need for all members to be involved with recruitment.

**f) Facilities (Rod)**

- Nothing to report

**g) Junior and Novice (Greg)**

- Nothing to report

**h) Nominations Constitution and Bylaws (Dale)**

- Nothing to report

**j) Wish list**

**8. New Business**

**9. Next Meeting:** Wednesday, May 15 @ 6:30 pm

**10. Adjournment:** 8:44 pm