

PEACE ARCH CURLING CLUB

MINUTES OF BOARD OF DIRECTORS' MEETING

Held at Peace Arch Curling Club May 19, 2026

1. Call to Order

The meeting was called to order at 6:05

The following board members were present: Christine Makasoff, Doug Holmyard, John Bogar, Gary MacKinnon, Paul Mathias, Aleta Andrew, Mark Evans, Greg Christofferson, Joel MacDonald

The following board members were not present:

Also present: Adrian Phillips, Manager

2. Agenda:

Moved/seconded (Aleta/Gary) Motion carried that the agenda for this meeting be approved.

3. Approval of Minutes of Board Meeting April 13, 2026: Moved/seconded (Gary/John) Motion carried subject to changes agreed to by the board regarding date corrections.

4. President's report, full report attached.

Committee needed for grand re-opening and 60 year anniversary celebrations.

Adrian to email membership to look for someone to chair the committee for this.

Motion to move the AGM to Saturday the 24th of October. Doug, Paul, all in favour.

Reopening party will be Saturday the 17th and social afterwards.

Strategic Planning will occur October 2, 3 and 4, 2026. Evening of 2nd.

5. Manager's report, full report attached.

Board is not in favour of participating in Patrick Prade's marketing program.

Discussion on league scheduling.

Domain name is now being held with Microsoft (Microsoft tech). As a non-profit,

PACC receives a free version of MS365.

Adrian will try to get Curling IO ready for registration earlier this year.

Working on organizing office, books, etc.

6. Treasurer's report, full report attached.

Proposed POS (point of sale system) reviewed by finance committee. Joel put forward motion to move ahead with Clover system. Seconded by John. All in favour. Joel presented proposed league fees for 2026/2027 and motioned to adopt the league fees as presented. Motion seconded by Paul, all in favour.

Proposed budget presented by Joel. Budget has been approved by finance committee. Joel motioned to adopt budget as presented. John seconded. All in favour.

7. Mark, full report attached.

Construction of the new floor is ahead of schedule. June 17 will now be the day the concrete is poured. Recommended to advise members that the club will be open for limited viewing on the 17th. Adrian to send out email to membership.

Need to finalize gratitude plaque, in-ice decal for Bruce and Linda.

8. Paul

Has filled out form required by Curl Canada. October 2 to 4, 2026 is the confirmed date for the planning sessions with Curl Canada representative.

Contract with Optimal Ice has been forwarded to Ross for approval. Paul motions to have the board ratify the decision to accept Ross's proposal A as set out in a letter from Ross. Joel seconds, all in favour.

Hack 2 Hack has been selected to produce rink liners. Liners have been ordered.

9. Gary

League Rep meeting has been held. New rep will be needed for learn-to-curl league needed. Reps will be involved in helping to update the Policy Manual regarding league play rules.

Still working on ordering new stones. It has been difficult making contact with company that produces them.

10. Christine: Kitchen

Current license holder has not been able to sell assets thus far. License/lease terminates on Jun 30, 2026. Locks will be changed on July 1, 2026.

11. John. Marketing and Membership

John has set up three different whatsapp groups for Peace Arch Curling Club. He will set up some guidelines regarding administration.

12. Aleta and Christine continue to work on bonspiel template.

Next meeting: June 22 at 6pm

Adjourned 9:05

President's Report

PACC Board Meeting, May 19, 2026

Masters Curling

I met with Rick Everest, the new chair of the Masters Committee, the replacement for the Senators Board. I explained his role in the club in disseminating information about Masters events, helping organize the Ted Anderson Bonspiel and Day Sweepers Bonspiel, and his role in the FVMCA and PCMCA. I will accompany him to the next meeting of the FVMCA.

International Tankard

The International Tankard will be held at PACC on March 19-21, 2027. The official host will be the Seattle Curling Club, with PACC as the guest host due to concerns that Canadians will not cross the border. The International Tankard organization will take care of most of the planning. They have asked for information on our kitchen in order to arrange for a reception on Friday March 19 and a banquet on March 21. I have explained to them that we are looking for a new caterer and will connect with them once we have any updates. We need someone from the club to act as a liaison for this event.

Reopening Celebration

We need to put together a committee to organize our reopening celebration. In the club schedule we have Saturday Oct 3 reserved for a season opening social. Do we want that use that date for the reopening or have 2 separate events?

Team Tanaka

Bruce Buchanan has offered to sponsor a team to compete in the BC Men's championships with the goal of going to the Brier. The team members are Cody Tanaka, Josh Kiki, Matt Fenton and Brandon Reimer. Bruce and I met with the team On Thursday, May 14. They presented a budget and a schedule of events they would like to attend. Bruce's plan is for the team to wear PACC logos and represent the club. They will be expected to spend some time at the club, perhaps to work with the junior program. They will likely play at Royal City CC.

MMK Consulting

Bruce Buchanan hired Stuart MacKay from MMK Consulting to do an analysis of the financial impact to the City of Bruce's proposed user agreement. The purpose is to counter the City's report. That report should be ready in the next week or two.

Negotiations with the City of White Rock

The Board has not begun any negotiations with CWR while we wait for Bruce Buchanan to reach an agreement on his proposal. There has been no progress.

Doug Holmyard

President

Peace Arch Curling Club

Manager's Report for Peace Arch Curling Club

May 2026

RENTALS

- **Lounge – Interest in a few summer bookings**
-2 bookings confirmed and one in the works.
- **Rentals – Ice:**
 - None since last board meeting

CLUB ACTIVITIES

- **League Schedules**
 - **Need confirmation that Oct 1 – April 3 were the agreed dates for 2026/27 season per previous Board Meeting**
 - Have heard other dates mentioned in planning, and need to have these dates correct for planning purposes
 - Adaptive Curling League not feasible per input from their board 😞 Will reach out to them for individual event opportunities throughout the seasons. Cost of ice and brooms was prohibitive. **Question/Confirmation** – per our policies there is nothing preventing a wheelchair athlete to join any PACC team/league?
 - Need confirmation of ice and what is happening Saturday – is there a second league happening I don't know about for Dragon, and need to find space for learn to curl
 - Sunday league would like to move to 3:00pm or 3:30pm start time
 - Set up Coaching clinic for September 26, 27
 - **Any reason why Curling IO can't be opened early (earlier than Aug 21) for members registration?**
 - Arrange mentors to be matched up with teams/players looking to move into more competitive leagues (Monday, Wednesday, Friday night opens)
- **Pro Shop** – Met with Goldline/Hardline and Asham for products overview for upcoming season. Asham seemingly has a lot of new gear...
- **Bar**
 - More cleaning required before season starts
 - Looking into lounge TVs to get sports channels to play
 - Improving internet connectivity upstairs
- **Financial** – Joel setting up access to bank accounts, credit cards.
 - Club members and Reg Mulligan have sourced 3 additional sponsors – RBC, Peace Arch Hospice Society, Sun Life
- **Project**
 - Assist Stuart MacKay, consultant to Bruce, with stats and info pertaining to the club (i.e. % of members and which city they live in, events calendar overview...)

- Attend club as needed for contractors

BUSINESS

- Takeover from Ross not quite complete – some items he is working on are still ongoing, and office “handover” not quite complete. Over 20,000 emails in Manager Inbox down to 12,000
- PoS (Point of Sales) system critical to data accuracy and time savings for manager
- Ice Technician contract completion also critical
- Emails and Central File server storage (shared calendars, etc.) ready. Just need confirmation of emails for board members (i.e. President@peacearchcurling.com, vp@peacearchcurling.com, etc.) and first & last name input for display names in emails
- Require confirmation of club’s committees and members of committees (i.e. Fundraising Committee)
- Improve internet connection – need to have cables run from downstairs to bar upstairs and remount wireless access points

KITCHEN –

- Nothing new to report since last board meeting and showings that occurred

EMPLOYEES

- Met with potential Events planner, like what done at Chilliwack where planner get % of what they rent out.
- July event requires staff as I will be away that weekend (have Taylor booked...)

FACILITY - recommendations

1. **Get Event(s) planner, year round. Assist with Bar Management, Banquets, Lounge and Space rentals**
2. Rip out carpet and put hardwood laminate downstairs and in lounge - easy to clean and makeshift dance floor
3. Rotate pool table to get more space (done)
4. Hire bookkeeper to do monthly reconciliation and handle more complicated Quickbooks inputs. (manager would continue to daily inputs/sales receipts/invoices etc)
5. Paint upstairs lounge and replace furniture. Have been advised a Design Committee may be formed.
6. **Have Ice Opening ceremony or party and arrange sponsors to visit**

Action Items

- | | |
|---------------------------------------|--------------------|
| 1. Bar - jug cooler not working | -RKT investigating |
| 2. Need plug installed for air fryer | -postponed |
| 3. Digital thermostat for beer cooler | -cost tbd |

4. Return it campaign
5. Bar storage doors locks
6. Ice room door re-key at same time
7. Bonspiel Policy –
8. Set up Occupational First Aid course
9. Get camera on Sheet B repaired
10. Clean up office as much as possible, paperless

- Reached \$1500
- taped up need rekey
- next year
- in committee
- Investigating
- Arranging
- Ongoing

Adrian Phillips

Manager of Peace Arch Curling Centre

Lower Mainland Club Manager's Report from April 15th meeting at Royal City Curling Club

Overview

On April 15th, Royal City Curling Club (RCCC) hosted an event for all Lower Mainland club managers, as well as Curl BC and representatives from Goldline Curling. 20 attended in all, and the next meeting will be September 16th.

Summary

- **All clubs reported an increase in interest and registration for the year, likely as it was an Olympic year and interest is higher after.**
- Chilliwack has hired an Event Planner to work off commission and it has been very successful thus far
- There was discussion around the October 13-18 Grand Slam of Curling (GSOC) event and whether we should be buying tickets in bulk or not.
- There was talk of the camera and coaching systems that clubs use, where games are recorded and streamed to YouTube.
- The Vancouver Curling Club Manager, Patrick, has a "Try Curling Today" web site that detects your location and will send interested curlers to the appropriate, local club. He is requesting a cost/charge of \$1 per curler for club's to be included in this.
- Soon, Safesport will mandate all clubs have appropriate policies in place. Can adopt Curl BC's as required.
- There are currently 86 clubs in BC
- The new tool to replace Curling IO is called "Uplifter" and it is not that great at the moment. Curl BC agrees and it will be a few years before it might be ready to replace Curling IO.
- Golden Ears club implemented a \$100 Volunteer Fee which experienced some early resistance, but has since been extremely successful for the club
- Some clubs marketed their stick leagues as "Learn or Return to Curl" to get previous curlers no longer able to slide to return to a curling league.

Adrian Phillips

Manager of Peace Arch Curling Centre

PACC Finance Committee Report to the Board

May 17, 2026

Finance Committee Membership

- Joel MacDonald (Chairperson, PACC Treasurer), Michelle MacKinnon, Paul Mathias, Mark Evans

Finance Committee activities this period

- Community Gaming Grant application submitted
- Agreed on proposed 2027 league fees and operations budget for Board consideration
- Finance Committee Standing Meeting May 5
 - Agreement to propose POS solution for Board Consideration
 - A number of proposed initiatives qualify for our BCASF funding: L2C grippers, First Aid Clinic, Coaching Clinic

Finance Committee upcoming priorities

- Resolve issues with previously submitted GASR (Gaming Account Status Report)
- Submit delinquent GST reports
- Agree on 2027 operations budget and league/capital fees
- Full reconciliation of club financials

Facility Revitalization Finances

	This Month	Last Month	Notes
Project Budget	\$2,043,850 \$1,814,871 + \$228,979 contingency	\$1,993,650 \$1,764,671 + \$228,979 contingency	New VFD + rink liners
Disbursements	\$14,663	\$98,639	Limited payments this month
Resources Available	\$2,277,873	\$2,297,248	No new resources this month
Projected ending balances			
Gaming Funds	\$0	\$0	
BCASF	\$399,558 (best case), \$174,654 (if we use project contingency)	\$460,728 (best case), \$231,748 (if we use project contingency)	
PACC Savings	\$182,910	\$175,421	

- Notables:
 - Added rink liners (\$26K) and compressor VFD (\$25K) to scope.
 - Received progress payment invoices from AHC (\$280K)
 - Tracking well to budget

Other notable financial events this period

- Healthy operations bank account balances

Account Balances

As of May 17, 2026

Coast Capital - Operations	\$113,879	Scotiabank - Operations	\$63,816
Coast Capital - Savings	\$98,498	Scotiabank - Gaming	\$251,343



2026-2027 PACCC League Fee Summary

May 13, 2026

Introduction

- Overview of proposed league fees for 2026-2027 season
- Principles
 - Target total league revenue to be the same as last year (~\$236K)
 - Use the same per-game pricing model that was established last year
 - No change to pricing this year
 - Per-game fee remains the same (except to fix errors): \$14 daytime, \$15 evening
 - Capital fund remains the same: \$1/game
 - 5th/6th fee is 50% of league fee. Last year it was a flat \$160 discount (I think)

2026-2027 League Fee Highlights

- Used last year's league enrolment as the basis for projecting 2026-2027 revenue
 - Include Dragon League again
- Minimal change to league fees this year
 - Fixed the discounts for Stick league full year enrolment. Those leagues were effectively getting double the discount because they were playing twice as many games
 - Applied the full year discount to FMO so that all daytime leagues have the same pricing model. Previously FMO was the only daytime league not getting the full year discount
 - Junior fees recommended by John Bogar

2026-2027 League Fee Highlights

Comparison of 2025-2026 league fees vs. 2026-2027 league fees

Max decrease	\$(73)	M+W Senators <u>first half</u> has 5 fewer games this year
Max increase	\$57	M+W Senators <u>second half</u> has 4 more games this year
Average increase	\$2	

References

- PACC League Fees 2026-2027 v1.xlsx
- Projected league revenue 2026-2027 v2.xlsx

Daytime Leagues		# Games	Curling Fee	Capital Fund	Total Fees
Monday Senators	1st half	11	\$ 154	\$ 11	\$ 165
	2nd half	12	\$ 168	\$ 12	\$ 180
	FULL	23	\$ 311	\$ 23	\$ 333
Wednesday Senators	1st half	9	\$ 126	\$ 9	\$ 135
	2nd half	13	\$ 182	\$ 13	\$ 195
	FULL	22	\$ 297	\$ 22	\$ 319
Monday + Wednesday Senators	1st half	20	\$ 270	\$ 20	\$ 290
	2nd half	25	\$ 338	\$ 25	\$ 362
	FULL	45	\$ 585	\$ 45	\$ 630
Tuesday Morning Women	1st half	11	\$ 154	\$ 11	\$ 165
	2nd half	13	\$ 182	\$ 13	\$ 195
	FULL	24	\$ 324	\$ 24	\$ 348
Thursday Morning Women	FULL	24	\$ 324	\$ 24	\$ 348
Tuesday Stick - One Draw	1st half	11	\$ 77	\$ 6	\$ 82
	2nd half	13	\$ 91	\$ 7	\$ 97
	FULL	24	\$ 162	\$ 12	\$ 174
Tuesday Stick - Two Draws	1st half	22	\$ 154	\$ 11	\$ 165
	2nd half	26	\$ 182	\$ 13	\$ 195
	Full	48	\$ 324	\$ 24	\$ 348

- END -



FY2027 PACC Budget Summary

May 13, 2026

Introduction

- Overview of proposed FY2027 PACC operations budget
- Generally employed a conservative approach to budgeting
- FY2027 estimated largely derived from FY2025 actuals, not FY2026 actuals. FY2026 not ready yet
- Draft budget has been reviewed and approved by the PACC Finance Committee

FY2027 Budget At a Glance

	FY2027 Budget	FY2025 Actual	Change
Revenue			
Net Income from non-direct programs	\$161,800	\$157,586	+2.7%
Total Revenue from Direct programs	\$252,000	\$223,068	+13%
Net Revenue	\$413,800	\$380,655	+8.7%
Expenses			
Total direct program costs	\$383,506	\$310,245	+23.6%
Total bank and financing costs	\$1,400	\$17,108	-91.8%
Total Expenses	\$384,906	\$327,353	+17.6%
Net Income	\$28,894	\$53,801	-46.3%

Reduced net income primarily due to measurable increase in expenses

FY2027 Budget Notables - Revenue

Item	Change	
Curling fee revenue	\$29,000	Total revenue largely the same as last year but significant uptick compared to 2025
PYCA revenue	Nil	Didn't include revenue from PYCA (too uncertain)
Advertising revenue	\$3,000	Increase advertising revenue because of Reg Mulligan
Dry Floor revenue	\$(12,000)	Limited dry floor rentals summer 2026 due to construction
Kitchen revenue	\$(12,800)	Forecasted loss of kitchen revenue for May-Aug 2026
Junior Equipment	\$11,000	Included revenue/expense for junior equipment as per CGG Capital Acquisition. Net-zero

FY2027 Budget Notables - Expense

Item	Change	
Inflation	3%	In general I tried to factor in 3% inflation into expenses
Kitchen Repairs	\$(5,000)	Included budget for kitchen repairs when current tenant leaves
PACC Manager	\$(18,000)	Increased costs for club management
Support Staff	\$(18,000)	Included costs for bookkeeper, lounge manager, etc.
Manager Transition Support	\$(1,600)	Costs to pay Ross in the summer during transition period
Ice Maintenance	\$(18,000)	Increased costs for ice maintenance
Strategic Planning	\$(4,000)	Costs for strategic plan
Refrigeration Chemicals	\$(6,000)	Included costs for chemicals and desiccant
Office expenses	\$(5,000)	\$3K for POS system, \$2K for computer/printer
Insurance	\$(4,000)	Uptick to cover new refrigeration equipment
Loan Interest	\$3,000	Savings on loan interest compared to FY2026. Loan amortizes Jan 2027

Cash Balances as of May 18, 2026

Operations

Account	Balance
Coast Capital Operations	\$113,879
Scotiabank Operations	\$63,816
Total	\$177,695

Capital

Account	Balance
Coast Capital Infrastructure	\$98,498
Scotiabank Gaming	\$251,343
Total	\$349,841

References

- PACC Budget F2027 v0_4.xlsm
- Projected league revenue 2026-2027 v2.xlsx

PEACE ARCH CURLING CLUB BUDGET FISCAL 2026 -Operations	Income Statement		
	Draft 2027 Budget	2026 Actual (as of Apr 30)	2025 Actual
REVENUES			
Advertising and sponsorship revenue	15,000	16,970	11,189
Advertising costs	0	0	0
Net advertising income	15,000	16,970	11,189
Bar Sales revenue	77,000	79,752	75,857
Bar expenses	-55,000	-50,195	-52,363
Bar Net income	22,000	29,557	23,494
Bonspiel revenue	20,000	34,708	19,790
Bonspiel cost	-14,000	-19,922	-13,194
Bonspiel net income	6,000	14,787	6,596
Sponsorship revenue	7,000	8,762	7,048
SpecialEvents-fundraiser	6,000	1,238	5,464
Donations	5,000	11,446	5,125
Gaming funds	0	1,718	1,500
Gaming grants	45,000	0	31,800
Total donations/grants	63,000	23,163	50,937

- END -

2026-05-16 PACC Revitalization Project Status

Complete:

Demolition (both ice plant and floor) effectively complete 5/16. 5 weekly updates attached as a pdf.

We are ahead of schedule – **Pour day now scheduled for June 17**. Need help with arranging a “Social” if that is what we want to do.

Added to scope:

- Underway: Widening of trench access (from compressor room to header trench) will allow more tubes and therefore wider sheet.
- Should do: VFD for compressor (better control, especially in low load situations) - \$30,500
- Nice to do: upgrade control displays and measurement points as an alternative to Eye on the Ice - \$4,350 (need to verify this matches EOTI scope)
- Perimeter Flooring: (colour samples on page 2) (assumes 10mm thickness)

Option	Cost	Leadtime (days)	Tile Size (inches)	Comments
Dinoflex	\$39,153	30-45	38x38	Excellent reference from AHC Only 3.5 on Google reviews
Versa Rubber	\$15,000	7-10	48x60	No in person reference 4.8 on Google reviews

Communicated with White Rock Rotary that we will be unable to host their late summer book sale. Ice (and liners) will go in on September 8 but the floor will be cold from ~ August 20

Next Steps:

Vent stack Building Permit issued but, city turned down stamped drawings due to issue with digital stamp. Working through with FVRL now.

Still awaiting FVRL refrigeration plant timeline. They have committed to substantial completion by August 20

Begin to rebuild floor – pour upstand walls, laydown 2” of sand and underfloor heat piping. After pressure testing, complete sand installation and begin poly barrier & insulation installation.

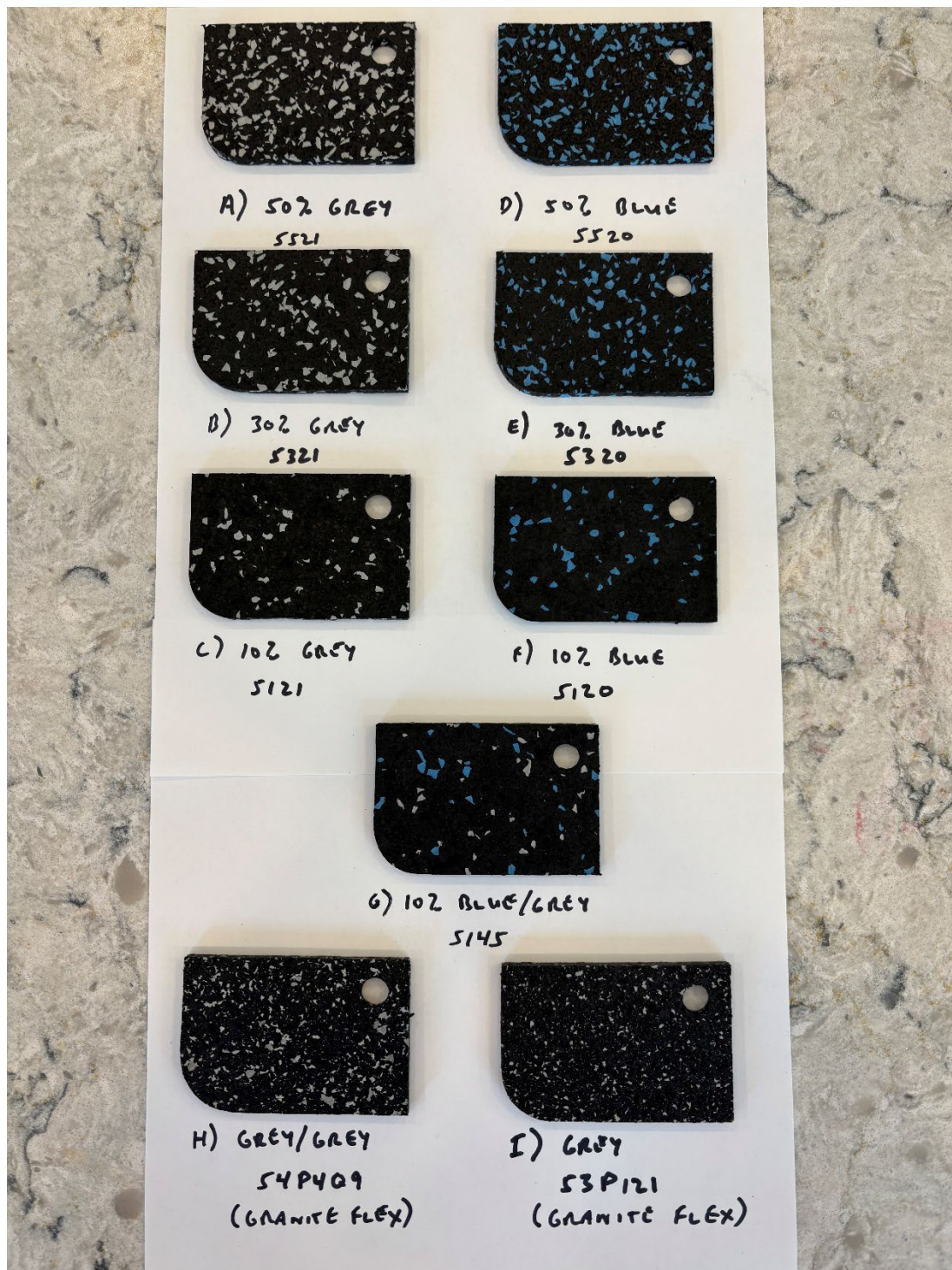
Create a sub-group to discuss “Accessories” (rink furniture, measuring devices, boot cleaners etc)

Make decisions on Thank You signage (and order as appropriate)

Need to start thinking about a Grand Opening. When? What? Who?

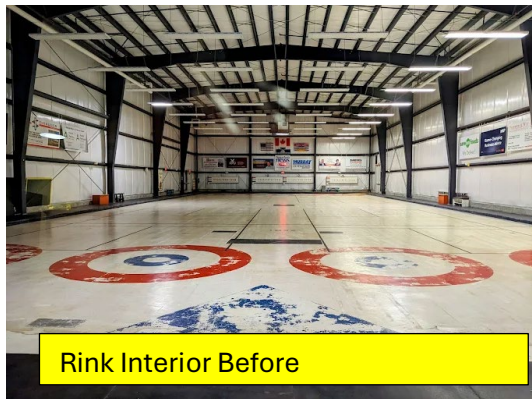
Perimeter Flooring Colour Options

(Pictures are from Dinoflex samples. Versa Rubber has similar)

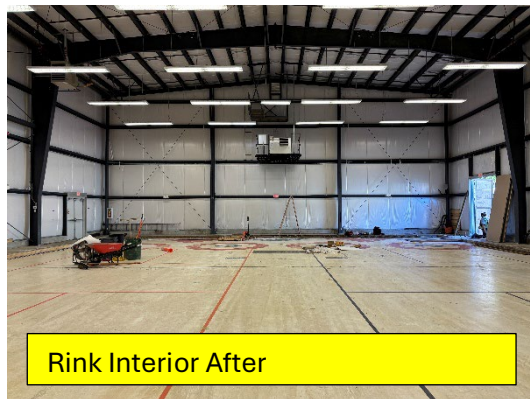


Peace Arch Curling Club Revitalization – April 18, 2026 Update

Demolition work happens quickly! After only 3 days, here are a few before and after photos:



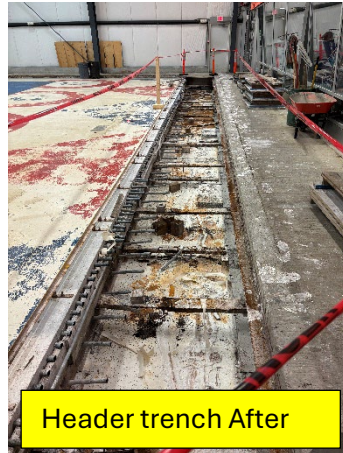
Rink Interior Before



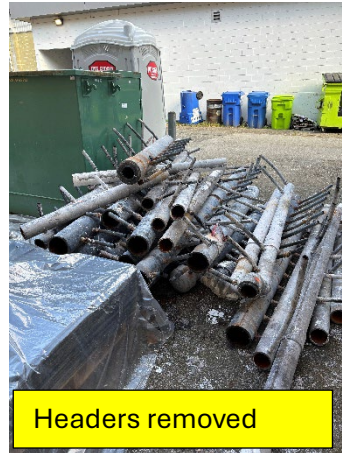
Rink Interior After



Header trench Before



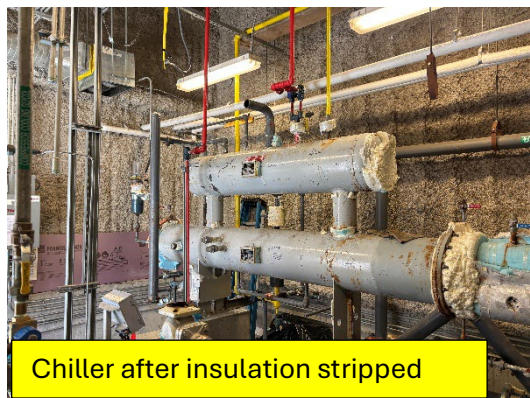
Header trench After



Headers removed



Chiller Before



Chiller after insulation stripped

Next up:

- The floor removal (saw cutting of the concrete slab) begins on Monday April 20.
- Disassembly of the compressor room continues.

Peace Arch Curling Club Revitalization – April 24, 2026 Update

Demolition work continues. This week the focus was on saw cutting and then removing the rink floor.



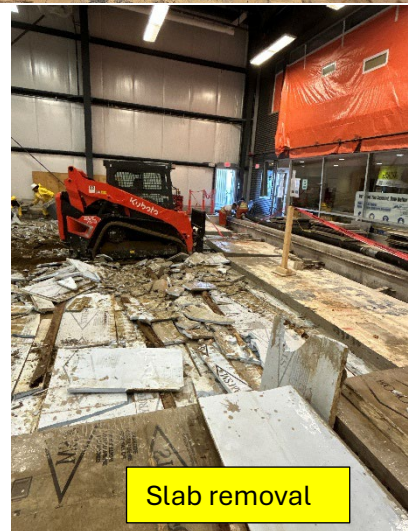
Saw cutting the floor



Floor after saw cutting (cut lines visible)



First slabs being removed

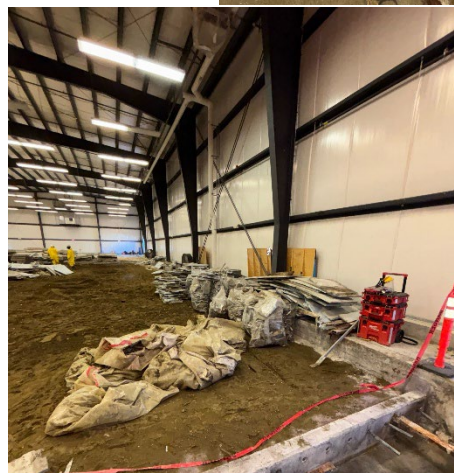


Slab removal



Slabs loaded for disposal

Apr 23, 2026 at 10:56:29 AM PDT



Floor as of Friday pm

- Sand layer exposed
- Blue material is insulation

Next up:

- Floor removal continues. Concrete slab first followed by sand
- Disassembly of the compressor room continues.

Peace Arch Curling Club Revitalization – May 1, 2026 Update

Demolition work continues. This week the focus was on removing the rink cement floor and, clearing the mechanical room.

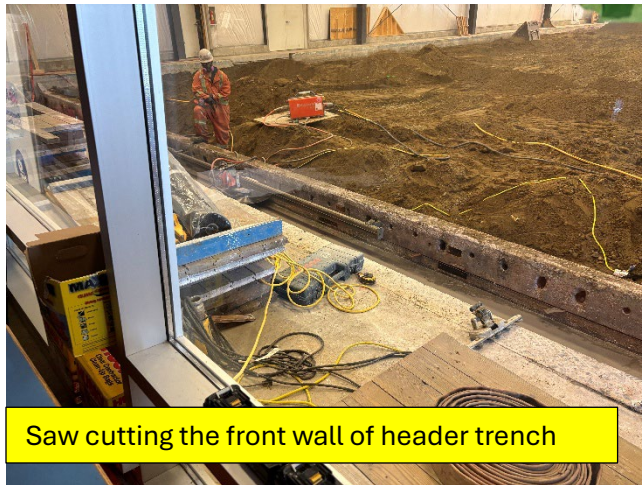


Next up:

- Begin removal of sand from floor. Geotech work in mid-May
- Remove last pieces in mechanical room. Remove evaporative condenser (requires a crane outdoors.)

Peace Arch Curling Club Revitalization – May 8, 2026 Update

Demolition work is nearly complete. This week we removed the chiller and evaporative condenser. On the rink side we removed the sand (underfloor) layer and associated glycol piping.



Saw cutting the front wall of header trench



Removing the chiller



Evaporative condenser pre-removal



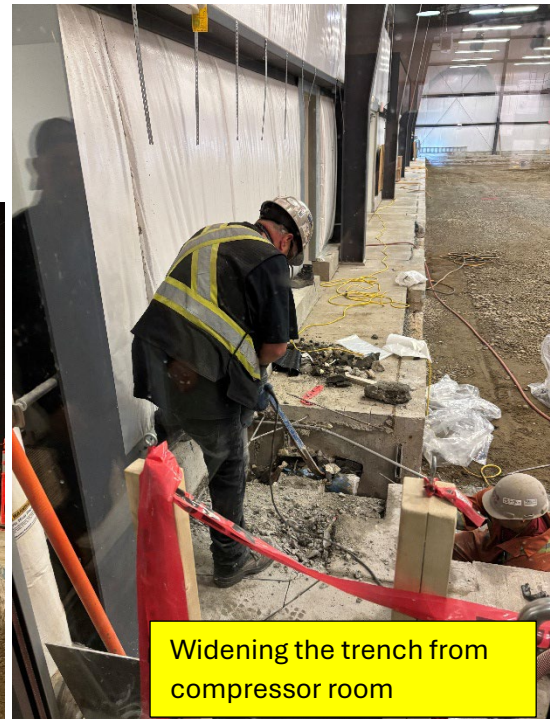
Evaporative condenser removed

Next up:

- Geotechnical work will be conducted on the ground before we begin the rebuilding process
- Will start the process of adding a sand layer and a new set of underfloor heating pipe

Peace Arch Curling Club Revitalization – May 15, 2026 Update

- All concrete and sand have been removed from floor area. We are at base level and ready to start rebuilding.
- Geotechnical sampling was completed to verify subsoil is OK to build upon.
- Completed inspections from architect, structural engineer and City to greenlight pouring new walls.



Next up:

- Finish the new trench wall and remove forms etc
- After structural engineer and City approval, pour new wall for widened access trench from compressor room
- Lay down a 2" layer of sand, compact and then install tube array for underfloor heating