

Williams County Agricultural Society

# Fair Electrical Services Information

Williams County Fair, 619 E. Main Street, Montpelier, OH 43543

e-mail [office@wcofair.com](mailto:office@wcofair.com)

5/3/2020

# Electrical Bid Form

Job Description/Requirements for: **Electrician**

This bid is for the 2020 Williams County Fair.

Fair dates are September 12 through September 19, 2020

- You must be licensed and insured in the state of Ohio.
- This bid is for services from September 12 to September 19, 2020 as needed
- A bucket lift is a requirement
- All parts and supplies are to be billed on an itemized billing separate from the bid billing.
- All parts and supplies billed must have PO number issued from the Fairboard.
- All new installations and/or any work requested other than what is on original bid must have request signed by The Fairboard President and 2 Executive Board Members before work is started.
- Prior to the fair present a list of expected needed items for approval.

One week prior to Fair:

- Reconnect all transformers that are disconnected
- Install lights in tents, buildings, install bulbs in all shades and light fixtures
- Campground work must be done by August 30th before fair
- All electrical work on the fairgrounds must be done by Thursday evening before the fair
- Hook up all concessionaire's trailers
- Hook up outside Merchants and displays

During Fair:

- Be on the fairgrounds from 6:00am to 12:30am each day
- After hours have someone on call in case of an emergency

After Fair:

- Remove all lights and fixtures that were installed in tents and buildings as soon as they are empty. (Tents come down Monday after fair)
- Remove all remaining light bulbs on grounds as instructed
- Disconnect all unused transformers

Your bid proposal must include your proof of insurance and prior work experience/history or references.

After reviewing this information I would like to submit the following as my bid for Electrical Services contract for the week of the Fair:

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Bid Proposal: \_\_\_\_\_

The Williams County Agricultural Society reserves the right to refuse any or all bids.

**Sealed bids due no later than June 17, 2020**

Bids are opened and read and decisions on bids will be made at the Director's Board Meeting June 18, 2020.

Please list on a separate sheet any other services you could provide with your bid.

Email bids to: [office@wcofair.com](mailto:office@wcofair.com) or call 419-485-3755 for hours to drop off at office.

Mail Bids to: 619 E. Main St. Montpelier, OH 43543

Signature of acceptance: \_\_\_\_\_

Director of Committee

Date: \_\_\_\_\_