

MERCHANTS CONTRACT

Williams County Fair

Superintendent

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Find us on Facebook at WCOFair or on the web at www.wcofair.com

For OFFICE use ONLY

Williams County Fair
Sept. 6th – 13th, 2025

Received

Paid in Full

Location

We invite you to join us for the great Williams County Fair as a Merchant for 2025. The community and county support the Agricultural Society to host the annual fair each year the first full week after Labor Day. We have sent you a contract. We ask that you complete them both and return the contract by May 1st, 2025 to our address above. Your full payment is expected at that time as well. When you return your completed Merchant Contract, it MUST include a current copy of your certificate of insurance for proof of the \$100,000.00 liability coverage. We also require a copy of your Ohio Vendor's License if you intend to sell items from your space/booth.

Please Print Legibly

DBA: _____

OWNER/MANAGER: _____ PHONE #: _____

ADDRESS: _____ FAX #: _____

CITY: _____ STATE: _____ ZIP: _____

VENDOR'S LICENSE #: _____ EMAIL: _____

From Page 3 of the Merchant Contract, enter the total amount due: \$ _____ .00

PAYMENT PROCESSING

CASH _____ CHECK# _____ (Make Checks payable to Williams County Agricultural Society)

VISAMASTERCARD _____ EXPIRES _____

CARDHOLDER NAME _____ THREE DIGIT CODE _____

Rules & Regulations

The Merchant agrees to abide by all rules and regulations of the Williams County Agricultural Society. There is a Code of Conduct that applies to all Directors, Volunteers, Exhibitors, Concessionaires, Merchants and Guests and it shall be expected to be followed.

Sale Items

All items advertised or sold must be approved by the Merchant Committee. The Board prohibits the sale of knives, switchblades, swords, laser lights, colored hairspray, string-in-a-can, matches, and drug paraphernalia. No items that shoot a projectile. Nothing with offensive odors or profanity printed. Boxed collectable knives and/or sharp cooking utensils are permitted if in a closed box and sold to those 18 years or older.

Set-Up & Exit

All Merchants agree to be in place by Friday, September 5th at midnight before the fair starts. Additionally, Merchants acknowledge the fair ends Saturday September 13th and no displays trailers or booths may be removed prior to 10:00 p.m. on that date. Anyone who leaves prior may forfeit their contract deposit and potentially their space in future years.

The only exceptions are those made directly with the Superintendent.

All Merchant buildings and tents will be open daily for guests from 11:00 a.m. to 10:00 p.m. unless otherwise determined based on attendance.

Subletting & Transfer

This contract is non-transferrable. We prohibit the sub-leasing of any space at the fair.

Gates/Shuttles/Deliveries/Midway

Merchants and their employees must show their passes to enter our fair gates. If you do not have your pass, you will be charged the daily admission rate. Shuttles are operating daily to transport you to the parking areas. NO motorized vehicles (except shuttles & Directors) are allowed on the midway from 10:00 a.m. until 11:00 p.m. We provide ample parking for golf carts and UTV's near the gates. ALL deliveries are to be made to Gate 3 on River Street at the west side of the grounds. Parking at your booth or space must be cleared by the Superintendent

Insurance & Indemnification

You are responsible for your own insurance. The Williams County Agricultural Society, its members, agents and volunteers are not responsible for losses or damages caused by theft, fire, water, wind, storm or other acts of a third party for any cause. In mutual agreement, by signing this contract you agree to hold harmless and/or waive any liability on the part of the Williams County Agricultural Society, its insurance, its Directors, its Officers, its employees and volunteers.

Signed: _____ Date: _____

Violations of this contract give the right to the Superintendent or his/her designee to exclude any Merchant or their employee from the fair. If a situation warrants, the President may ask the Sheriff to remove and ban a Merchant or employee. In that event there is no refund and any monies will be forfeited to the Williams County Agricultural Society.

2024 WILLIAMS COUNTY FAIR PRICING SHEET — Merchant Contract

Space and Services Rates

	Width X Length	Total Square Footage
Space(frontage)	X	@ \$15 per foot
Tent (if needed)	X	Cost of the Tent Rental
Equipment/Machinery Display	50 X 50 space/lot \$150	II of Spots Needed
Electric Hook-Up (Circle one)	110 220	amps @ \$1.00 per

(Minimum \$40...\$1 per amp...example: two 50 amp cords is \$100 - no hard wiring (enforced) The Williams County Fairgrounds is wired for GO amp plugs (Grainger Item #5Z88) (Hubbel item 111319461C)

Merchant, Building/Rural Building/Non-Merchant Tent

Merchant/Rural Bldg.	standard 10 x 10 space \$175	# of spaces needed
	Grandstand Spaces	
Booth Rentals	spaces \$400.00 each	if of spaces needed

Admission Passes & Parking Permits

***Each contract that is received by the May 1st deadline automatically receives 2 weekly admission passes & 2 Merchant parking passes. This is enforced. Failure to pay in full on time will result in loss of the included passes.*

Weekly Admission Passes for 2025 @ \$20.00 each Total Passes Needed

Fair Week Camping

Camping (water-electric) Spots are \$150 for the week # Spots Needed

Sponsorship Options

Bike Giveaway (\$200) # of Bikes