

WILLIAMS COUNTY AGRICULTURAL SOCIETY

Board Meeting Minutes

President Matthew Kennedy * Vice President Josh Mercer

July 16, 2020 at 7:00 p.m. by Microsoft Teams

- I. President Kennedy called the meeting to order at 7:00PM. The Pledge of Allegiance was said by all.
- II. **Roll Call** – 14 Present, 1 Absent, 2 Excused
Auxiliary Directors: 1 Present, 0 Absent, 2 Excused
- III. **Requests for the Floor:** We received a letter from the Ladies Athena Study Club and they asked that we read it at the meeting. “Due to the current state of the Coronavirus we will not be doing the donut booth this year at the fair.”
- IV. **Previous Meeting Minutes** – A motion was made by Director Page and seconded by Director T. Fry to accept the June 18, 2020 regular board meeting minutes as presented. Motion passed. Director Farmer abstained
- V. **Treasurers Report** – A motion was made by Director Page and seconded by Director T. Fry to accept June 2020 Treasurer Report as presented. Motion passed.
- VI. **Committee Reports - Matt** / Convention dates are going to be released next month. Ticket office, since we don't have the funds to update the computers and the current computers won't handle an upgrade, I have checked into a standalone card reader for \$265.00. A motion was made to move this to New Business by Director Belding and seconded by Carroll. Motion passed. Fairbook – hope to have a copy for proof reading by August 1st. Advertising – doing inserts in the local paper, which will cost around \$2000.00 or less. Sponsorship – We are at 50% on the Free Stage and \$2000.00 for the Combine Derby and \$1000.00 from Edgerton Forge, \$500.00 from Kenfeld and \$500.00 from Redline. We are also receiving sponsorships for Jr Fair around \$500 to \$1000. I have submitted the paperwork for the \$50,000 if you are having a Jr. Fair. We are waiting to hear back on that. We have received approval for the ODA Grant and we scheduled the work to get done. Josh / Poultry barn finished getting State approval so that should get started soon. The Cheer Competition is cancelled hopefully we will be able to have it next year. Getting help for gates, I've been talking to people. The Livestock gates and paid parking gate will be done by board members. The other gates will be split into 3 hour shifts. We will have to pitch in to keep the costs down. Defiance County does not have any gates for us to work, we may be able to help with the open shows. I will talk to them to get some dates and times. Camping has a few open spots so if you want to change your spot talk to Scott. We also have a few names on the roster that does not have last names so if anyone recognizes who it is please

let Scott know, otherwise Camping looks good. As for Board Members everyone is in the same spot as last year unless you get with Scott.

Dave / Petting Zoo that he cancelled last month, the contract says rain or shine so they will be at the fair. The Horse barn will be moved in 2 weeks and start getting set up. We need help Saturday from 7 – 10 to get it ready. The town of Montpelier is supposed to get the brush sitting, Matt said if they don't have it picked up by the middle of next week then he will call and find out what happened to his work order. The County will get with us next week to move the dirt. Danyel / The judge is confirmed for Arts and Photography and for Crafts. All updates for the entries have been given to Matt. She will be meeting with the girls who ran the crafts next week sometime so they can show her how it all works. She will also be picking up the gift cards from Miller's for the baking contest which will be given with the first, second and third place winners checks. Dog show, Stacy got a judge from Henry County for free. Scott has judges for both flower shows, the judge for the Horticulture show and for the Antiques. Ric / Demo derby – we would like to increase the pit price from \$17.00 to \$20.00 and talk about no bleachers just have people bring their own chairs. Motion was made by Director J. Fry to move this to New business, seconded by Director Farmer. Motion approved. Kids day is ready to go and fishing is changes from 5:00 to 7:00 this year.

T. Fry – nothing Joe / Rabbit judge contract received and possible sponsor, open Rabbit & Beef show are cancelled. Goat judge contract is received, the Horse judge is good. The open goat show the judge is contracted and its good to go. Jr. Fairboard: Goat barn is done, Sheep barn is set up but sanitizing will need to be done. We will use bleach water first to start the sanitizing. The Swine barn has 90 % of the pens up, the Dairy barn is cleaned just needs dusted, the Beef barn we opened windows and we took all the stuff that was in there and moved it out. The Cattle barn needs watered down, Jason Fry and Lucas Joice is working on the water tanker to use on the Cattle barn and Show arena. Please don't forget that we are working here every Monday and Wednesday night from 6:00 to 8:00 and we could use help from anyone that could come. Bicycle give away we are waiting on sponsors to see how many we will have, we will use the Walmart gift cards. Tickets are ready and Tim will talk to the schools about distributing them. We are working on shuttle drivers, we may need to have a volunteer on the shuttles that can wipe them down between groups of people.

VII. Adoption of the Agenda: A motion was made by Director Farmer to accept the agenda with the additions. Seconded by Director T. Fry. Motion passed

VIII. Old Business:

a.) 2020 Williams County Fair discussion

Plan submitted to Williams County Health Department – Jim Watkins and Brad Price came to discuss the plan. Jim said they looked over the plan and it looked like we checked all the boxes of what needs to be done. For the symptom checking the Health Department has sheets they can give us to help with staff symptom checking and they can also give us signage that will be up to date with the State Guide lines. The Health Department is looking at getting infer red thermometer's that they may be able to loan to us to use for checking the Board members and volunteer's. Concession's will fall under the bar and restaurant order. We will space the Food Concessions out for social distancing along with the picnic tables. The picnic tables will be cleaned by the Cleaning Service we hire as well as the restrooms. Jim suggested that we limit the number of people in the restrooms at a time and use signage to help with that. In the Merchant building and the Gillette building Jim said that we would need to put signs that people can only go one way through the buildings. For the face coverings he recommends that the judges wear them as much as possible that they hope it will also help encourage others to wear them as well. The hand washing stations or hand

sanitizing stations need to be in the high traffic area's such as each gate, near the concessions, in each bathroom and in the Live Stock barns as well as with the shuttles. Jim said we don't know what September will bring but we did a good job on the plan and we can go forward with the fair. We talked about the pit bleachers and if they would fall under the 50% capacity since it is outside. Jim said that the bleachers would fall under the 50% capacity and that our idea of having people bring chairs and social distance that way would be a good idea.

b.) 2020 Fair Service Bid Reviews

No Cleaning service bid

Brewer Sound - \$4500 same as year before. Motion was made by Director Henricks and seconded by Director Belding to accept the bid from Brewer Sound. Motion passed.

CV Electric - \$6300 same as year before. Motion was made by Director Goll and seconded by Director Henricks to accept the bid from CV Electric. Motion passed.

ARS – amount per container and dump is the same as last year. Motion was made by Director Henricks and seconded by Director Farmer to accept the bid from ARS. Motion passed.

Black Swamp bid for porta-johns is \$55 each and \$15 for extra pumps. Handwashing stations are \$55 each, sink pumps are \$20 each.

Layman did not give a bid yet due to health issues. Director Henricks made a motion and it was seconded by Director Carroll to table the bid for the Porta-johns till next meeting.

Motion passed.

IX. New Business:

- a.) Rain Insurance, do we want to get rain insurance this year. Motion was made by Director Page and seconded by T. Fry to for-go the Rain Insurance this year. Motion passed.
- b.) Card Reader for the Ticket Office – Cost will be about \$265.00 and it will help keep us from having to replace the computers. Motion was made by Director Carroll and seconded by Director Belding to purchase the card reader for the Ticket Office. Motion passed.
- c.) Pitt passes for the Demo Derby increasing to \$20.00. A motion was made by Director J. Fry and seconded by Director T. Fry to raise the Pit Pass for the Demo Derby from \$17.00 to \$20.00. Motion passed 10 to 1
- d.) Kids that run power wheels, they pay \$20 to get a wristband to get in to participate. Do we want to give them their money back after they are done? A motion was made by Director Henricks and seconded by Director Carroll that the kids have to pay \$20 to get in and get a wrist band, if they still have a wrist band on they get their \$20 back after they run. Motion passed 10 to 1
- e.) Bleachers – Motion was made by Director Baker and seconded by Director T. Fry to cancel the bleachers for all infield events provided we can get out of the contract. Motion passed

X. Announcements:

- a.) Toby has been approached by Jamie Brown to have Horse pulls at the fair. Jamie will take care of everything. We would need to draw up a contract that we have no responsibility and no money going in to it. We could possibly do it on Sunday night. Motion was made by Director Page and seconded by Director T. Fry to table this until we have a contract. Motion passed.
- b.)

XI. Adjournment:

Director Henricks made a motion to adjourn and it was seconded by Director Carroll. Motion passed.

