

Williams County Agricultural Society's

***Flea Market Vendor Contract***

**DATES**

Saturday – October 14<sup>th</sup>, 2023

**TIMES**

Saturday Hours – 9:00 am until 3:00 pm

OFFICE USE ONLY	
Contract Received	
Amount Due	
Paid In Full	

**CONTRACT**

This contract is made by and between the Williams County Agricultural Society and the Vendor whose name is printed and signs the contract. Parties agree to the terms as outlined in the rules attached and understand that no liability insurance is provided. Each Vendor is responsible for their merchandise; their booth and any insurance that they wish to have for the event. Entering into the contract means that you agree to hold harmless and free of any liability the Williams County Agricultural Society, the Williams County Fair, the Williams County Commissioners and any individual directors or our volunteers.

<b>VENDOR REGISTRATION</b>	<p>Contact/Vendor Name _____</p> <p>Address _____</p> <p>City _____ State _____ Zip _____</p> <p>Telephone _____ Email _____</p>
<b>BOOTH SELECTION AND EXTRAS</b>	<p>Indoor Booth 8' x 10' Space (no table provided)    \$25.00    X    _____ = \$ _____</p> <p>Indoor Booth 8' x 10' Space 1 Table (limited)    \$30.00    X    _____ = \$ _____</p> <p><i>We have a very limited number of tables and they are distributed on first paid first received basis.</i></p> <p>Outdoor Booth Space (no tables provided)    \$25.00 per 20 feet    _____ = \$ _____</p> <p>Do you require electricity?    <input type="checkbox"/> NO or <input type="checkbox"/> YES – If yes, add \$10.00    \$ _____</p>
<p><b>TOTAL AMOUNT DUE</b> (add the amounts above and enter the total here)    \$ _____</p>	
<b>PAYMENT PROCESS</b>	<p>Cash _____    Check _____    (Make checks payable to Williams County Agricultural Society)</p> <p>Visa/Mastercard # _____    Expires _____</p> <p>Cardholder Name _____    Three Digit Security Code _____</p> <p style="text-align: center;"><b>ALL CONTRACTS AND PAYMENTS ARE DUE BY OCTOBER 7<sup>TH</sup>, 2023 TO BE VALID</b></p>

**Booth Space** – We will provide the Vendor with choice of indoor or outdoor space measured off at 8 foot x 10 foot per booth. We have a limited number of tables for those booking a space with table at \$30.00 each. All booth spaces will receive a folding chair.

**Electricity** – We have limited electricity available at an additional cost. Please make your selection accordingly and add \$10.00 to the total due.

**Set Up** – Doors will be open at 6:00 pm on Friday, October 13<sup>th</sup>, 2023 and remain open until 9:00 pm for the Vendor to set up their booth. Access for set up will also be available at 8:00 am on Saturday, October 14<sup>th</sup>, 2023 prior to the doors opening at 9:00 am for the event.

**Tear Down** – Tear down is Saturday, October 14<sup>th</sup>, 2023 at 3:00 pm and not before. Vendors who tear down prior to 3:00 pm risk not being permitted to participate in future years. We will be on site for tear down until 6:00 pm on Saturday evening to allow Vendors the opportunity to pack up and clear out.

**Refunds** – While we understand that things happen and you may pay for space and not be able to attend after submitting payment and contract, however we will not offer any refunds.

**Accidents** – The Williams County Agricultural Society Directors and Volunteers assume no responsibility for accidents or damages. It is the responsibility of the Vendor to protect their materials and items to prevent damages and/or theft.

**Validity** – In order to better serve all Vendors who, wish to attend, you must sign and return the contract with payment by October 7<sup>th</sup>, 2023. Unsigned or incomplete payment will be cause to exclude your contract from the event.

**Payment** – The Williams County Agricultural Society will accept payment for contacts via cash, check (made payable to the Williams County Agricultural Society) and credit card payments. Credit card payments do have a convenience fee that we add to the total purchase authorized on the card.

I have read and understand the contract in its entirety. I agree to all the terms, conditions and rules of the event being hosted by the Williams County Agricultural Society and further submit this signed contract with payment as proof of my willingness to be a Vendor at this event.

Signed \_\_\_\_\_ Date \_\_\_\_\_

**Questions or Concerns – The event organizers are here to help with any questions you may have.....**

Matt Kennedy – Phone: 419-630-3978 Email: [cwch@outlook.com](mailto:cwch@outlook.com)

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**Return contracts and payment to:**

Williams County Fair  
619 East Main Street  
Montpelier, Ohio 43543

**THANK YOU FOR YOUR SUPPORT AND PARTICIPATION!**