

# MERCHANTS CONTRACT

**Williams County Fair**

Superintendent

David Page

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Find us on Facebook at WCOFair or on the web at [www.wcofair.com](http://www.wcofair.com)

**For OFFICE use ONLY**

**Williams County Fair**  
**Sept. 7<sup>th</sup> – 14<sup>th</sup>, 2024**

Received

Paid in Full

Location

We invite you to join us for the great Williams County Fair as a Merchant for 2024. The community and county support the Agricultural Society to host the annual fair each year the first full week after Labor Day. We have sent you a contract. We ask that you complete them both and return the contract by May 1<sup>st</sup>, 2024 to our address above. Your full payment is expected at that time as well. When you return your completed Merchant Contract, it MUST include a current copy of your certificate of insurance for proof of the \$100,000.00 liability coverage. We also require a copy of your Ohio Vendor's License if you intend to sell items from your space/booth.

Please Print Legibly

DBA: \_\_\_\_\_

OWNER/MANAGER: \_\_\_\_\_ PHONE #: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ FAX #: \_\_\_\_\_

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

VENDOR'S LICENSE #: \_\_\_\_\_ EMAIL: \_\_\_\_\_

From Page 3 of the Merchant Contract, enter the total amount due: \$ \_\_\_\_\_ .00

## PAYMENT PROCESSING

CASH \_\_\_\_\_ CHECK# \_\_\_\_\_ (Make Checks payable to Williams County Agricultural Society)

VISA/MASTERCARD \_\_\_\_\_ EXPIRES \_\_\_\_\_

CARDHOLDER NAME \_\_\_\_\_ THREE DIGIT CODE \_\_\_\_\_

## Rules & Regulations

The Merchant agrees to abide by all rules and regulations of the Williams County Agricultural Society. There is a Code of Conduct that applies to all Directors, Volunteers, Exhibitors, Concessionaires, Merchants and Guests and it shall be expected to be followed.

## Sale Items

All items advertised or sold must be approved by the Merchant Committee. The Board prohibits the sale of knives, switchblades, swords, laser lights, colored hairspray, string-in-a-can, matches, and drug paraphernalia. No items that shoot a projectile. Nothing with offensive odors or profanity printed. Boxed collectable knives and/or sharp cooking utensils are permitted if in a closed box and sold to those 18 years or older.

## Set-Up & Exit

All Merchants agree to be in place by Friday, September 6th at midnight before the fair starts. Additionally, Merchants acknowledge the fair ends Saturday September 14th and no displays trailers or booths may be removed prior to 10:00 p.m. on that date. Anyone who leaves prior may forfeit their contract deposit and potentially their space in future years.

The only exceptions are those made directly with the Superintendent.

All Merchant buildings and tents will be open daily for guests from 11:00 a.m. to 10:00 p.m. unless otherwise determined based on attendance.

## Subletting & Transfer

This contract is non-transferrable. We prohibit the sub-leasing of any space at the fair.

## Gates/Shuttles/Deliveries/Midway

Merchants and their employees must show their passes to enter our fair gates. If you do not have your pass, you will be charged the daily admission rate. Shuttles are operating daily to transport you to the parking areas. NO motorized vehicles (except shuttles & Directors) are allowed on the midway from 10:00 a.m. until 11:00 p.m. We provide ample parking for golf carts and utv's near the gates. ALL deliveries are to be made to Gate 3 on River Street at the west side of the grounds. Parking at your booth or space must be cleared by the Superintendent

## Insurance & Indemnification

You are responsible for your own insurance. The Williams County Agricultural Society, its members, agents and volunteers are not responsible for losses or damages caused by theft, fire, water, wind, storm or other acts of a third party for any cause. In mutual agreement, by signing this contract you agree to hold harmless and/or waive any liability on the part of the Williams County Agricultural Society, its insurance, its Directors, its Officers, its employees and volunteers.

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Violations of this contract give the right to the Superintendent or his/her designee to exclude any Merchant or their employee from the fair. If a situation warrants, the President may ask the Sheriff to remove and ban a Merchant or employee. In that event there is no refund and any monies will be forfeited to the Williams County Agricultural Society.

**2024 WILLIAMS COUNTY FAIR PRICING SHEET — Merchant Contract**

**Space and Services Rates**

	Width X Length	Total Square Footage
Space(frontage)	X	@ \$15 per foot
Tent (if needed)	X	Cost of the Tent Rental
Equipment/Machinery Display	50 X 50 space/lot \$150	# of Spots Needed
Electric Hook-Up (Circle one)	110 220	amps @ \$1.00 per

(Minimum \$40...\$1 per amp...example: two 50 amp cords is \$100 - no hard wiring (enforced) The Williams County Fairgrounds is wired for 50 amp plugs (Grainger Item #5Z88) (Hubbel item 111319461C)

**Merchant, Building/Rural Building/Non-Merchant Tent**

Merchant/Rural Bldg.	standard 10 x 10 space \$175	# of spaces needed
	Grandstand Spaces	
Booth Rentals	spaces \$400.00 each	if of spaces needed

**Admission Passes & Parking Permits**

*\*\*Each contract that is received by the May 1<sup>st</sup> deadline automatically receives 2 weekly admission passes & 2 Merchant parking passes. This is enforced. Failure to pay in full on time will result in loss of the included passes.*

Weekly Admission Passes for 2023 @ \$20.00 each	Total Passes Needed
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**Fair Week Camping**

Camping (water-electric) Spots are \$150 for the week	# Spots Needed
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**Sponsorship Options**

Bike Giveaway (\$100)	# of Bikes
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