

**Resource Site**

**Application Form**

**MEMBER INFORMATION**

**Last Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ First Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ MI\_\_\_**

**Address\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Apt/Suite \_\_\_\_\_\_\_\_ City \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ State\_\_\_\_\_\_ Zipcode \_\_\_\_\_\_\_\_\_\_\_**

**Phone Number Home ( )\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Cell ( )\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Email \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Social Security Number \_\_\_\_\_ - \_\_\_\_- \_\_\_\_\_\_\_ Date of Birth (m/d/y) \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_\_\_**

**Gender ( ) Male ( ) Female ( ) N/A**

**Ethnicity: ( ) African American ( ) Caucasian ( ) Native American**

 **( ) Asian ( ) Hispanic ( ) Other:\_\_\_\_\_\_\_\_\_\_**

**Military Veteran: ( ) Yes ( ) No**

**Employment Information**

**Are you currently employed? ( ) Yes ( ) No**

 **If yes, please provide:**

 **Employer: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Phone Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**Check all that apply:**

( ) New ( ) Full Year

( ) Returning ( ) Fall

( ) Transfer ( ) Spring

 ( ) Summer

**OFFICE USE ONLY**

Date Received \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Received By \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Registered Class(es) \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Please complete the application form completely. In order to register for classes, we must receive a signed copy of the Sacred Fellowship Ministries Resource Site Course Registration Form.

**REGISTRATION FEE: $25**

**EDUCATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **School** | **Name** | **Locaction** | **Hours Completed** | **Major, Degree, or Certificate** |
| High School |  |  |  |  |
| College |  |  |  |  |
| Business / Trade |  |  |  |  |
| Professional |  |  |  |  |

**TERMS AND CONDITIONS**

**Academic Term:** Tuition is charges by individual classes for transfer students and program for our new students.

**Late Payment Fee:** Late payments will result in a $15 charge applied monthly.

**Withdrawal Policies and Fees:** There will be **no refunds** for tution.

**Returned Checks:** All returned checks will be charged a $15 fee plus the bank fee. Payment must be in cash, credit card, money order or bank check.

**Program Start/Cancellations:** The Sacred Fellowship Ministries Resource Site reserves the right to cancel classes with insufficient (low) enrollment. In the event a class is canceled, you will be notified and given an opportunity to transfer to another class.

**Class Policy:** Classes must be taken within the semester registered.

**PAYMENT METHODS**

The Sacred Fellowship Ministries Resource Site offers convenient ways to pay your tuition.

( ) **PAY IN FULL** ( ) **PAYMENT PLAN**

Please note the registration fee is **NON-REFUNDABLE.** Payments can be made in person, by phone or through our online system (a digital receipt will be sent).

**PAYMENT INFORMATION**

|  |  |
| --- | --- |
| Total Tuition and Fees | **$** |
| Registration Fee: (**NON-REFUNDABLE**) **$25** | **$**  |
| Payment Plan Set-up Fee | **$** |
| **Grand Total** | **$** |
| **Amount Paid** | **$** |
| **Balance Due** | **$** |

By signing this agreement, I acknowledge that I have read and accepted the Terms and Conditions stated above. I understand that regardless of whether the applicant withdraws from the Sacred Fellowship Ministries Resource Site for any reason during the term, I am responsible for the payment of the full tuition, charges and fees. I understand that regardless of the financial aid package the Site offers or provides. I remain obligated to pay all tuition, charges and fees. My signature below acknowledges approval of these terms.

Signature \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date \_\_\_\_\_\_\_\_\_\_\_\_

**OFFICE USE ONLY**

Paid Reg Fee \_\_\_\_\_\_\_\_\_\_\_

Invoice Created \_\_\_\_\_\_\_\_\_