

## **The West View HUB has reopened!**

The West View HUB would like to welcome you back to our building and library! We missed you and are looking forward to seeing you again. The building, services and procedures may be slightly different, but our utmost priority is your safety while providing valuable learning opportunities.

When you return to the library building, please pay attention to all posted signs.

**Patrons are required to wear a face covering at all times in the library building.** Your covering must fit correctly and cover both your nose and mouth at all times. Any patron who has, or recently experienced, a fever, cough or shortness of breath should refrain from entering the library building. Our thorough health and safety procedures will continue with routine cleaning and disinfecting protocols in accordance with published CDC and PA Health Department guidelines. Hand sanitizer will be available upon entry to the building and after handling materials.

You'll notice efforts to promote and ensure **social distancing**, such as removing and distancing some chairs, computers, and workstations. You will also notice environmental updates to support no-contact services, such as distancing space at the check out desk. There will be a **one hour overall time limit** in the building, including use of the computer stations, to promote quick visits to obtain materials and utilize resources.

We're happy to open our doors and we appreciate your patience, kindness and support as we work to welcome you back to our building with these new procedures. Thank you!

### **An overview of updated services and procedures:**

At the current time, our library/computer use hours will be limited to the following times:

**Tuesdays 12-4pm    Wednesdays 10am-2pm    Thursdays 2-6pm**

Patrons, ages 3 and older, are required to **wear a face covering** at all times in the library building. Your covering must fit correctly and cover both your nose and mouth at all times.

Patrons should practice **social distancing** by maintaining a six foot distance from others.

Patrons are encouraged to use **hand sanitizer** provided throughout the library, especially before and after handling materials and computers

We encourage **quick visits** to the library. As such, we ask patrons to limit your overall time in the library to **one hour**, including a one hour time limit in our internet cafe.

We are working on weekly take home craft kits and other “to-go” activities and we encourage you to share your projects with us via social media.

Material quarantining procedures are in place. All returned materials are being quarantined for several days before being re-shelved.

Our book drop depository will be available for book returns if the library is not open.

Consuming food and beverages inside the library is **not allowed** at this time.

In person programs, events, and meeting room reservations are suspended until further notice.

Building occupancy will be limited to 50% of the library’s posted capacity, (25 people), or at the discretion of the HUB staff.

We will **not** be accepting Book Donations at this time.

Thank you for your cooperation! We look forward to seeing you and will update you as procedures change.