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COMMUNITY ACTION PARTNERSHIP ANNUAL CONVENTION

Know News Is Good News

*The ANCRT
Newsletter
Summer
2019*
Vol 4

Getting Ready for Community Action Partnership Convention

Be sure to look for us August 27 – 30 in Chicago, IL

Here are workshop sessions we will be a part of:

Wednesday 8/28, 3:30pm – 5:00pm

-Demystifying Data Analysis

Thursday 8/29, 10:15am- 11:30am

-Stories from Local CAAs on Implementing ROMA

Thursday 8/29, 1:45pm – 3:15pm

-Module 3 Insights (Session with NASCSP)

Friday 8/30, 9:15am – 10:45am

**-Data Task Force (NASCSP)
-Community Initiatives in Region 3 (with R3 RPIC)**

Deb Markman (who spoke at the Spring ICEP) will be joining us to

talk about Implementing ROMA and we have engaged NCRTs from WV and NC to help present the workshops on Data Analysis.

Full list of workshops at <https://communityactionpartnership.com/ac2019/>

If you have conflicts and can't attend any of these, the power point slides will be posted on the convention ap and there will be webinar follow ups in September.

Note that the content of our workshops is focused on the curriculum modules we created with the Partnership that are posted on their web site under "ROMA Next Generation"
<https://communityactionpartnership.com/results-oriented-management-and-accountability-roma/>

We will have a booth in the Exhibit Hall. #104 (We'll be sharing the booth with Temple University's

WORKSHOPS AND EXHIBIT HALL

Strengths-based Family Worker Training Project)
See page 5 for Exhibit Hall times

We have a fun game planned - be sure to stop by to pick up a scorecard so you can play and be entered into a drawing for a ROMA T-shirt!

This is what the booth looked like at last year's event.



**UPCOMING:
NASCSP Annual Training Conference – Little Rock, AR
Sept. 23/24 Pre; Sept. 25 – 27 Core**
<https://nascsp.org/annual-2019-training-conference/conference-registration/>

CONSIDERING COMMUNITY LEVEL INITIATIVES

Two important milestones have happened recently: the network submitted its first round of CSBG Annual Report Module 3 Community Initiative Status Forms and the RPICS and the Partnership responded to funding notices related to Human Capacity and Community Transformation (HCCT). We'll be sharing more resources over the next few months, but you can check out what is already posted at the NASCSP and Partnership sites. Information about HCCT National Center and Regional Performance and Innovation Consortia (RPICs) funding is at the OCS website. See links below.

WWW.COMMUNITYACTIONPARTNERSHIP.COM	WWW.NASCSP.ORG
Understanding Community Level Work Video: Video Slides Community Level Example – Homelessness Reduction Project: Video Slides Understanding Community Level Work Facilitation Guide Workshop Slides	https://nascsp.org/csbg/csbg-resources/ Include links to: ROMA, Performance Management, CSBG State Plan Includes the Checklist related to more fully identifying the elements of the Community Initiative Status Form
COMMUNITY LEVEL WORK Click here to access our full catalog of resources on this topic.	https://nascsp.org/csbg/csbg-data-collection-and-reporting/csbg-annual-report/module-3/
COLLECTIVE IMPACT Click here to access our full catalog of resources on this topic.	https://nascsp.org/csbg/csbg-data-collection-and-reporting/csbg-annual-report/instruction-manuals/
OFFICE OF COMMUNITY SERVICES, Administration for Children and Families https://www.acf.hhs.gov/ocs/resource/csbg-powerpoint-show-t-ta-rpic-human-capacity-and-community-transformation-initiatives-pre-application-webinar-fy-2019	

OMB Clearance of the CSBG Annual Report

The CSBG Annual Report was cleared by the Office of Management and Budget in January 2017 with a 3-year approval. That means that the report clearance expires on January 31, 2020 -- which is *before* the FY 2019 data is collected by OCS (States must submit by March 31, 2020). Therefore, an updated clearance is needed before January 2020 to ensure the network can seamlessly submit their FY 2019 CSBG Annual Report.

While Module 1 data has been submitted by the State Offices using the OLDC portal to OCS since the original clearance date, local agency data in Modules 2, 3 and 4 was submitted directly to OCS for the first time this past April. The phased in approach of only submitting Module 1 initially gave the network two years to build systems, offer training on the new data elements, and build capacity to submit Module 2-4 data for FY 2018.

During the preparation for submitting this data we know that local agencies, State Community Action Associations, and State Offices identified some issues and areas where clarification and/or modification would be useful. Many of these observations about changes the network would like to see to the Annual Report have been submitted to OCS, NASCSP, and the Partnership on an ongoing basis. 6

To meet the need for a January 2020 clearance, however, **OCS is submitting an updated package to OMB** this month (August), which is **focused on technical updates only**. While there will be the formal 60-day and 30-day comment periods open for anyone in the network to submit comments on the clearance package, OCS will focus on technical items such as correcting typos, adding clarifications, and aligning Module 1 with the most recent State Plan format. A notice will be sent to the network when the package has been posted in the Federal Register. This is being called "**Phase I**" and will allow for continued collection and reporting of the same data points that are in the currently cleared Annual Report **for the near future** (FY 2019). This means the network does not need to rush to change state and local agency systems and processes in the short time frame leading up to March 31, 2020.

The **more substantive changes** to Modules 2, 3 and 4 that the network feels are needed will be addressed in the next OMB Clearance process (to be identified as "**Phase II**") which is projected to begin early 2020. **That is when extensive input on any proposed content is expected and welcomed.** All the national partners will be available to secure feedback to provide OCS with input inform any changes or modifications to the Annual Report. Discussion about the challenges, and the solutions to those challenges, will be shared through various communication channels. Be on the look-out for more information about how to submit your feedback and the feedback you hear from your peers to inform Phase II of the clearance.



For more info, see CSBG Dear Colleague Letters

<https://www.acf.hhs.gov/ocs/resource/csbg-dear-colleague-letters>

Action Transmittals

<https://www.acf.hhs.gov/ocs/resource/csbg-action-transmittals>

Submit CSBG Annual Report Feedback

<https://nascsp.org/csbg/csbg-data-collection-and-reporting/csbg-annual-report/submit-csbg-annual-report-feedback/>

Lessons Learned about Data Analysis and Use

There is a new interest in being deliberate about collecting, aggregating, analyzing and using the data that we are collecting. The recognition that we have an overload of information to put to use has raised the understanding that we have to be more careful about the quality of the data, the selection of data that we think is meaningful, and the skills of staff who are being asked to become more data centric.

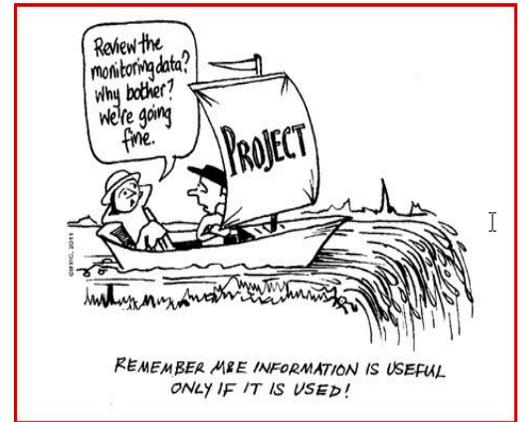


A number of webinars and power point resources are being developed to further assist in developing skills so that the data we have is USEFUL. We believe there are some basic techniques that anyone can do to begin to analyze program and agency data to be used for decision making.

Some of these techniques:

- Aggregate
- Count
- Compare
- Look at the Trends

A key element in the movement toward more data centric agencies – more agencies engaged in active performance management -- is the **willingness to put data analysis to use** for program improvement. Don't be like the folks in this boat > who think everything is going fine!!!



Check out the workshop material on collecting and using data at the Partnership web site: [Facilitation Guide](#) | [Workshop Slides](#)

DATA TASK FORCE IN-PERSON MEETING

The CSBG DATA Task Force is convened by the National Association for State Community Services Programs (NASCSPP) to assist the Office of Community Services (OCS) and NASCSPP in understanding and addressing the CSBG [Page 2](#) data needs and the use of data for analysis and continual improvement of results. The task force consists of representatives from Community Action Agencies, State CSBG Offices, Community Action Agency State Associations, National Partner organizations, and OCS.—many of the task force members are NCRPs!

They recently held their annual in-person meeting in Washington, DC and information will soon be posted at the NASCSPP web site. They will be distributing material related to data collection, analysis and use that should help the network move forward. Get “talking points” from the meeting at the website:

<https://nascsp.org/csbq/csbq-data-collection-and-reporting/data-task-force/>

Be Aware of the 2020 Census!!!!

Resources from the 2020 Census Stakeholder Webinar provided resources and information:

https://www.census.gov/library/video/2019/webinar-series-2020-census-stakeholder.html?utm_campaign=20190722msprts1ccpupn&utm_medium=email&utm_source=govdelivery

The “[Shape your future. START HERE.](#)” platform is incorporated across Census Bureau outreach and partnership awareness materials and will become more visible as the 2020 Census advertising campaign launches in January 2020.

https://www.census.gov/newsroom/press-releases/2019/2020-taglines-logos-languages.html?utm_campaign=20190802msc20s1ccptnrs&utm_medium=email&utm_source=govdelivery

**The 2019 Fall In-service Continuing Education Program (ICEP)
for Nationally Certified ROMA Trainers and Implementers will be held
October 23 and 24, 2019
La Quinta Inn & Suites Springfield
100 Congress Street, Springfield, MA 01104**

Registration for this session is open http://www.roma-nptp.org/icep_registration.html

The ICEP is one of the activities that Certified ROMA Professionals have available to them to enable them to keep their knowledge and skills current. The sessions are moved around - so a session should be coming to your part of the country soon. The requirement is to attend at least one of these sessions in each 3 year recertification period.

For more information go to www.roma-nptp.org

The ICEP team is currently working on the April 2020 session.

The plans are to have it in Omaha, Nebraska. Check the Event Tab <http://www.roma-nptp.org/events.html> for more information (which will be posted as it becomes available)

See the ANCRT blog about the value of attending this national event that is specifically designed for Nationally Certified ROMA Professionals.

*USING A LOCAL THEORY OF CHANGE
Wayne Metropolitan Community Action*



<https://www.waynometro.org/strategicplan3-0/>

Check out the four “sign posts” at the top of the graphic. These areas are how the agency organizes their services and strategies Connect, Engage, Build, Thrive



And they have a series of score cards – which is a way they demonstrate a focus on results. <https://www.waynometro.org/dashboards/>

CONDUCTING A ROMA AUDIT

More Information

Using ROMA principles, we know that we have to **assess** before we start to identify what we will do.

This assessment will allow us to establish a baseline of ROMA implementation.

If we don't have a baseline, we will not be able to say what has changed. If we can't say what has changed we will not be able to celebrate success.

WHERE ARE YOU WITH YOUR ROMA AUDIT?

Let us know how you have established a baseline.

Once the Assessment of your current ROMA status is done, you can establish

some steps to take toward the goal of increasing the **ROMA Culture** at your agency.



Here are some ways you can identify an agency that has a "ROMA Culture:"

1. The agency recognizes and identifies with a Results Orientation.
2. There is broad exposure of all staff, board, volunteers, etc. to ROMA basics (Intro to ROMA)
3. The Executive Staff and Board demonstrates/uses ROMA and Performance Management activities.
4. There are trained staff in trusted position
5. The agency employs a shared language regarding performance.
6. The whole agency is involved (not just CSBG)
7. ROMA is deliberately incorporated into existing regular activities

Who is the **ROMA Champion** at your agency?

- ✓ The **person at the top** of the agency (ED/CEO)?
- ✓ Someone from agency **leadership** (upper management) who has **authority**?
- ✓ **Anyone else** who feels passionate about the anti-poverty work the agency is doing!!!! This can be the NCRP.

Don't be caught in the "I can't do anything because my ED doesn't buy-in to ROMA" trap! Take some action from where you are.

Talk to your peers and share ROMA ideas with them.

Catch them **doing ROMA.**



And then you will have a team to change the culture!!



The folks from Eastern NE CAP will be at the Exhibit hall (Booth 206) with ROMA T-shirts!!!

Look for them if you want to purchase a shirt.

The times the Exhibit Hall is open are:

- Tuesday, August 27th, 10:00 AM – 6:00 PM,
- Wednesday, August 28th 7:00 AM – 5:00 PM
- Thursday, August 29th, 7:00 AM – 2:00 PM.

There may not be a "live body" at our booth all those hours, but there will be sign in sheets and a place for you to leave messages.

As the holder of a national certification, you are responsible for maintaining your skills and knowledge in accordance with the recertification expectations identified by the Association of Nationally Certified ROMA Trainers and Implementers.



http://www.roma-nptp.org/recert_quiz_application.html

The current recertification process for NCRTs will remain in effect through December 2020. It includes a way to assure everyone who was originally certified as a Trainer prior to January 2018 has an understanding of the changes to the basic Introduction to ROMA curriculum as of that date and is familiar with the ROMA Next Generation material (supplemental to the basic “Intro” foundation) .

If you were originally certified as NCRT in 2016, you are due for recertification this year!!!! Check the MY INFO tab <http://www.roma-nptp.org/myinfo.html> if you want to see what the national data base has as your original certification date.

NOTE: NCRTs (Implementers) will begin to be eligible for recertification starting in January of 2020.

(Anyone certified in the 2016 pilot year has been given an additional year in the first recertification period for NCRTs) Information about the NCRT recertification process will be posted by the Fall ICEP (late October). A committee is working on the details for this – if you have suggestions, use the “contact us” tab to get in touch with the committee. <https://ancrt.org/contact-us-1>

Have a change of title, address, email, phone number, etc.?



Keep your contact information up to date by going to the **My Info tab**

<http://www.roma-nptp.org/myinfo.html>

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www.ancrt.org

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