

Check list of required documents for issuance of Form I in r/o SC/ST certificates

1. 10th Admit / Mark Sheet/ School certificate of applicant.
2. Adhar card of applicant/father.
3. Ration Card / Voter ID card of applicant.
4. Birth certificate of applicant.
5. 3 copies of attested recent passport size photograph of applicant.
6. Ration Card / Voter ID card of applicant's father.
7. Preferably any document of parents/ancestors of applicant proving settlement in West Bengal as per requirement of the relevant Act/ Rule and orders.
8. Caste certificate of any relative having blood relation with applicant from paternal side and proof of such relation with genealogical tree/chart.

Check list of required documents for issuance of Form I in r/o OBC certificates

1. 10th Admit / Mark Sheet / School certificate of applicant.
2. Adhar card of applicant/father.
3. Ration Card/Voter ID card of applicant.
4. Birth certificate of applicant.
5. 3 copies of attested recent passport size photograph of applicant.
6. Ration Card/Voter ID card of applicant's father.
7. Preferably any document of parents/ancestors of applicant proving settlement in West Bengal prior to 1993
8. Caste certificate of any relative having blood relation with applicant from paternal side and proof of such relation with genealogical tree/chart.
9. Income certificate from local councilor / Pradhan of GP / Salary Slip from Head of Office.
10. Income tax return of last consecutive 3 years
11. Certificate of employer about service/designation with post status (i.e Group A, B, C, D)- Central Govt./State Govt./PSUs/ Bank/ Educational Institutes / comparable post held by applicant's father and mother (equivalency certificate).