**Summary of Health and Safety Policies and Procedures**

This document outlines the nursery’s commitment to ensuring the health, safety, and well-being of children, staff, and visitors. Here’s a simplified summary for parents/carers:

**Key Objectives:**

* **Safe Environment:** The nursery takes all reasonable steps to maintain a safe and secure environment for children, staff, and visitors.
* **Risk Management:** Risks are assessed and minimized through proper planning, training, and procedures.

**Key Areas of Focus:**

**1. Staff and Visitor Safety:**

* Staff receive regular training on health and safety, first aid, and emergency procedures.
* Visitors must sign in, and their presence is monitored for safety.
* All staff must follow safety rules, including proper use of equipment and protective clothing.

**2. Children’s Safety:**

* Child accidents are documented, reviewed, and addressed to prevent recurrence.
* Staff are trained to handle emergencies like fires and first aid incidents.
* Play areas, equipment, and toys are regularly inspected and maintained.

**3. Health and Hygiene:**

* Illnesses, infections, and injuries are reported and managed to prevent spread.
* Proper handwashing and cleanliness practices are taught and enforced for both staff and children.

**4. Food Safety:**

* The nursery adheres to food hygiene standards, including temperature monitoring and waste disposal.
* All kitchen staff are certified in food hygiene.

**5. Emergency Preparedness:**

* Fire drills and evacuation procedures are regularly practiced.
* Fire safety equipment is maintained, and exits are always accessible.

**6. Risk Assessments:**

* Regular assessments are conducted to identify and minimize hazards.
* Additional measures are taken for young workers, new mothers, and children with disabilities.

**Other Important Points:**

* **Environmental Responsibility:** The nursery promotes recycling and waste reduction.
* **No Smoking Policy:** Smoking, including e-cigarettes, is prohibited on nursery grounds.
* **Medicines Policy:** All medications are securely stored and logged for safety.
* **Pets and Animals:** Pets at the nursery are cared for responsibly, and visiting animals are assessed for safety.
* **Stress and Well-being:** Staff have access to support for managing work-related stress.

**Your Role as a Parent:**

* Ensure your child follows hygiene and safety practices.
* Do not admit anyone you don’t recognise when entering the nursery.
* Share any health concerns about your child with nursery staff promptly.

This policy ensures the nursery is a safe, clean, and supportive space for children and families. If you have questions or suggestions, feel free to discuss them with the nursery team.

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