

## How to Protect Yourself & Others

### **Wear a cloth face cover in public**

Cover your mouth and nose with a cloth face cover when around others and out in public, such as the grocery store.

Do NOT use a facemask meant for a healthcare worker. Don't place a cloth face cover on young children under age 2, anyone who has trouble breathing, or any who is unable to remove the mask without assistance.

**Why?** You could spread COVID-19 to others even if you do not feel sick. The cloth face cover is meant to protect other people in case you are infected.

### ***Avoid touching eyes, nose and mouth***

**Why?** Hands touch many surfaces and can pick up viruses. Once contaminated, hands can transfer the virus to your eyes, nose or mouth.

Wash your hands often

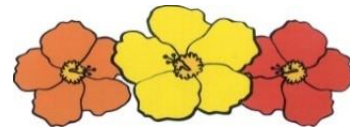
- Wash your hands often with soap and water for at least 20 seconds especially after you have been in a public place, or after blowing your nose, coughing, or sneezing.
- If soap and water are not readily available, **use a hand sanitizer that contains at least 60% alcohol**. Cover all surfaces of your hands and rub them together until they feel dry.

### **Practice social distancing**

If you are around other people, keep 6 feet between you when possible. Avoid hugs, handshakes, large gatherings and close quarters.



**Why?** The virus is thought to spread mainly from person-to-person. When someone coughs or sneezes, they spray small liquid droplets from their nose or mouth, which may contain the virus. If you are too close, you can breathe in the droplets, including the coronavirus if the person coughing has the disease



## June 2020

### Important Contacts

Management Office: 407-737-4122  
Emergency: 911  
OPD (non-emergency): 321-235-5300  
Universal Towing: 407-816-0102  
OUC: 407-423-9018  
Spectrum: 1833-780-1880  
Post Office: 407-851-7506  
Rattlesnake Security: 407-627-7934

### **Furniture & Appliance drop off**

Help keep YOUR community clean by securing your trash in an appropriate trash bag and disposing of trash in the compactor. The Appliance drop off is for **FURNITURE & APPLIANCES ONLY!!** *All boxes must be broken down and disposed of in the trash compactor.* Never place trash outside your door for any length of time. Construction Debris or Carpet must be taken out of the property.



Anyone caught illegally dumping items that do not belong in the appliance area will be charged \$250 dumping fee. Please ensure all garbage bags and trash thrown in the compactor. Local animals can make a mess when there are torn bags; Please assist by making sure the trash is dumped properly.



# PREPARATION LIST FOR A HURRICANE SUPPLY KIT



# EMERGENCY PHONE NUMBERS

## EMERGENCY

- FLASHLIGHT
- EXTRA BATTERIES
- BATTERY OPERATED RADIO/LANTERN
- CLOCK
- EXTRA BLANKETS
- TENT
- BATTERY OPERATED FANS
- MATCHES
- HAND SANITIZER

## FIRST AID

- BAND-AIDS
- PEROXIDE
- BUG SPRAY
- SUNSCREEN
- FEMALE HYGIENE
- DRY SHAMPOO
- SOAP
- PRESCRIPTIONS
- THERMOMETER
- KIDS TYLENOL
- ADULT TYLENOL
- FIRST AID KIT

## FOOD

- MANUAL CAN OPENER
- WATER FOR 3 DAYS FOR EACH PERSON
- NON-PERISHABLE FOOD ITEMS
- CANNED FOOD
- VITAMINS
- DISPOSABLE PLATES AND UTENSILS
- NAPKINS

## MEDICAL

PRIMARY CARE DOCTOR \_\_\_\_\_

PEDIATRICIAN \_\_\_\_\_

DENTIST \_\_\_\_\_

PHARMACY \_\_\_\_\_

VETERINARIAN \_\_\_\_\_

HOSPITAL \_\_\_\_\_

## INSURANCE

HEALTH INSURANCE PHONE NUMBER \_\_\_\_\_

POLICY NUMBER/GROUP NUMBER \_\_\_\_\_

CAR INSURANCE PHONE NUMBER \_\_\_\_\_

POLICY NUMBER/GROUP NUMBER \_\_\_\_\_

HOME INSURANCE PHONE NUMBER \_\_\_\_\_

POLICY NUMBER/GROUP NUMBER \_\_\_\_\_

## PETS

- LEASH
- HARNESS
- WATER FOR 3 DAYS FOR EACH PET
- DRY PET FOOD
- FAVORITE TOY
- SHOT RECORDS
- PET BED/BLANKET

## ACCESSORIES

- TOILET PAPER
- GARBAGE BAGS
- ZIPLOCK BAGS
- UTILITY GLOVES
- UMBRELLA
- PHONE CHARGER
- PONCHO
- FLARES

## PAPERWORK

- ID
- PASSPORT
- WILLS
- INSURANCE PAPERWORK
- MEDICAL CARDS
- VACCINATION RECORDS

FILL UP GAS TANKS IN ALL VEHICLES  
 FILL UP BATHTUBS WITH WATER  
 TURN OFF SPRINKLERS/WATER VALVES  
 BOARD WINDOWS/TAPE WINDOWS  
 TAKE OUT CASH  
 SECURE OUTDOOR ITEMS  
 BRING IN TRASH CANS  
 TRIM TREE LIMBS

## KIDS

SCHOOL \_\_\_\_\_

BABYSITTER \_\_\_\_\_

DAYCARE \_\_\_\_\_

### Preventative Maintenance

**How to Clean a Bathroom Exhaust Fan?** You should clean your bathroom's exhaust fan at least once a year. Before starting, shut off the power to the fan at the circuit box. Stand on a sturdy step stool to get a good look at the grate that covers your fan. It might be held in place by screws, but most modern fan grates are held in place with easy-to-remove tension clips that don't require tools. After removing the grate, wash it with warm water and dish soap. Remove as much dust as possible from the fan assembly using a vacuum wand attachment or a can of compressed air. Follow up with a dusting cloth to get whatever dust remains. After that, just dry and replace the grate. Don't forget to turn the circuit breaker back on!

### How to clean and prevent your AC from clogging



As we move forward from Covid-19 keep in mind we are approaching hurricane season. That being said let's start prepping in advance and have our check list ready. Residents please be sure there are no loose items left in the patios, balconies or in the common areas. Thank you for your anticipated cooperation!  
 Management team