



## **Privacy Policy: Eco-Cleans Ltd**

At Eco-Cleans, we are committed to protecting and respecting your privacy. This Privacy Policy outlines how we collect, use, disclose, and safeguard your personal information in accordance with applicable data protection laws.

### **1. Information We Collect:**

We may collect and process the following information:

- Contact details, including your name, address, phone number, and email address.
- Details related to the cleaning services you requested from us.
- Payment information for billing purposes.

### **2. How We Use Your Information:**

We use your information for the following purposes:

- To provide and maintain our cleaning services.
- To communicate with you regarding our services, appointments, and any updates.
- To process payments and invoicing.
- To comply with legal obligations.

### **3. Security:**

We are committed to ensuring that your information is secure. We have implemented reasonable security measures to prevent unauthorised access, disclosure, alteration, or destruction of your personal information.

### **4. Sharing Your Information:**

We do not sell, trade, or otherwise transfer your personal information to third parties without your consent, except as set forth in this Privacy Policy or as required by law.

## 5. Third-Party Services:

We may use third-party services to assist in providing our cleaning services. These third parties have access to your personal information only to perform specific tasks on our behalf and are obligated not to disclose or use it for any other purpose.

## 6. Your Rights:

You have the right to access, correct, update, or delete your personal information. If you wish to exercise these rights or have any questions about our privacy practices, please contact us at [office@eco-cleans.co.uk](mailto:office@eco-cleans.co.uk).

## 7. Cookies:

Our website may use cookies to enhance your user experience. You can choose to accept or decline cookies. Most web browsers automatically accept cookies, but you can usually modify your browser settings to decline cookies if you prefer.

## 8. Changes to Privacy Policy:

We reserve the right to update or change this Privacy Policy at any time. Any changes will be effective immediately upon posting the updated Privacy Policy on our website.

## 9. Contact Us:

If you have any questions, concerns, or requests regarding this Privacy Policy, please contact us at [office@eco-cleans.co.uk](mailto:office@eco-cleans.co.uk).

By using our services, you consent to the terms of this Privacy Policy.

*Last updated: March 2024*