

The GEORGETOWN GROUP of Alcoholics Anonymous Plan of Operation (Bylaws)

The long form of our Fourth Tradition states in part, “with respect to our affairs, each group should be responsible to no other authority than its own conscience.”

The following is an attempt to formulate a plan that will allow the group to exercise that responsibility in keeping with AA’s Twelve Traditions:

1. There will be a Group Conscience meeting held the second Saturday of each month at 1:05 pm.
2. The Group Conscience Meeting will be chaired by the Group Coordinator according to The Twelve Traditions of Alcoholics Anonymous, or in his or her absence, the assistant Coordinator, and written minutes will be recorded and maintained by the Secretary, or his or her designee.
3. Any changes, revisions, or new items that affect the financial operations, meeting schedules or meeting formats of The Georgetown Group must be brought to the Group Conscience in the form of a motion. If after debate the motion is seconded, it shall be posted in the Group room and on the Group Website and tabled until the month following the introduction and seconding of the motion.
4. Trusted Servants to be elected shall be as follows:
 - : Group Coordinator
 - : Assistant Group Coordinator
 - : Group Secretary
 - : Group Treasurer
 - : General Service Representative or GSR
 - : Alternate General Service Representative or Alt. GSR
 - : Literature Representative
 - : Treatment Facilities Representative
 - : Corrections Facilities Representative
 - : Intergroup Representative
 - : Grapevine Representative
5. Nominations for Trusted Servants for the upcoming year will be accepted at the November and December Group Conscience meetings prior to elections.
6. Elections for the upcoming year will be held at the December Group Conscience meeting. If there is more than one nominee for a Trusted Servant position, the coordinator will conduct a vote to determine who among the nominees shall succeed to the position. For unopposed positions, the Coordinator shall declare the nominees elected by acclamation of the membership. The term of each elected position shall begin on January 1 of the following year.
7. The Trusted Servants for the positions of Coordinator, Assistant Coordinator, Secretary and Treasurer are considered officers and their duties shall be defined by the Group Conscience or according to tradition of the group.

8. Two years of continuous sobriety is required in order to hold the offices of Coordinator, Assistant Coordinator, Intergroup Representative, GSR and Treasurer. All other positions require one year of continuous sobriety at the time of election.
9. All Trusted Servant positions with the exception of the Treasurer, and the General Service Representative (GSR) and Alternate GSR shall be held for terms of twelve months each. The Trusted Servant positions of Treasurer, General Service Representative (GSR) and Alternate General Service Representative shall be held for a term of two years.
10. There is a succession plan in place for the Group Coordinator position. The person in the position of Assistant Coordinator will automatically move to the Coordinator position upon completion of their term, if they so agree. If not, then a new Group Coordinator and Assistant Group Coordinator shall be elected during the December Group Conscience meeting. The succession plan for General Service Representative and Alternate General Service Representative is the same as described above. If any Trusted Servant shall resign the position for which he or she were elected, a new election to fill the vacant position shall be held at the next Group Conscience Meeting.
11. The method of modifying or revising the Bylaws shall be as follows: If a motion that requires a revision of the Bylaws is made and is seconded in a Group Conscience meeting, the motion shall be posted in the room and on the Group Website. A vote will be taken by the Group Conscience on the proposed revision at the next Group Conscience meeting.
12. A quorum of at least twelve (12) members must be present at the Group Conscience meeting for any motions that require a vote of approval of the Group Conscience. If a quorum is not present, any motion that has been seconded will be tabled to the following meeting.

04/16/2022

Approved date

Appendix I – Relationship with the GT Club Facilities Management Company

GT Club Facilities Management Company (Club) is a duly registered 501©3, not for profit corporation in the state of Texas. The primary purpose of the Club is to act as lessee on the lease of any property the Group shall seek as its location and to re-lease said property to the Group.

The relationship between the Club and the Georgetown Group is mutually beneficial and cooperative in respect to the autonomy of the Group. This allows the Group to be a spiritual entity and to focus on its primary purpose to both the suffering alcoholic and the fellowship of AA as a whole. The relationship between the Club and the Georgetown Group is that of renter to landlord and there are no endorsements or affiliations between The Georgetown Group and the Club. The Georgetown Group may freely discard the relationship with the Club at any time as directed the by The Group Conscience of the group. Thus the relationship between the Club and the Group maintains and respects the long form of the Fourth and Sixth Traditions.

In keeping with the Seventh Tradition, the Group is self-supporting through its own contributions with regard to rental payments and other expenses.