

**MAPLE POINTE HOMEOWNERS ASSOCIATION  
P.O. BOX 955  
MANASSAS, VA 20113**

## **PARKING RULES AND REGULATIONS**

**WHEREAS**, Article VII (7) of the Bylaws of Maple Pointe Homeowners Association, hereinafter called the Association, provide the Board of Directors with the powers and duties necessary for the administration of the affairs of the Association; and

**WHEREAS**, Article IX (9), Section One (1) of the Bylaws provide the Board of Directors with the power to adopt, make, and amend rules and regulation deemed necessary for the benefit and enjoyment of the Association; and

**WHEREAS**, the Bylaws obligates each member of the Association to comply with the rules and regulations promulgated by the Board; and

**WHEREAS**, the Board determined that it is in the Association's best interest to develop rules and regulations regarding parking on the Property;

**Now, therefore, be it resolved** that the following rules are adopted with respect to parking on all areas of the Property under the jurisdiction of the Association.

The rules and regulations set forth herein are effective as of April 1, 2023.

- I. **Unapproved Vehicles.** The following described vehicles shall be prohibited from parking at any time in the Association's community except when picking up or delivering passengers or merchandise or during the performance of work or services at the location.
- A. **Commercial Vehicles.** Any commercial vehicle, including the following:
1. Any vehicle in which the driver is ordinarily hired for transport, including, but not limited to, taxis, limousines, or buses; or
  2. Any vehicle with uncovered exterior logos, signs, letters, numbers, advertising, or irregular and distinct coloring which creates the appearance of a commercial vehicle, or
  3. Any unmarked vehicle with commercial paraphernalia or equipment attached, strapped, or affixed to the exterior of the vehicle, including, but not limited to, storage containers, ladders, pipes; or
  4. Any unmarked vehicle with an excessive amount of commercial equipment or supplies within the interior of the vehicle which is in obvious plain view from another parking space or from the sidewalk, including, but not limited to, pesticide, paint buckets, propane tanks, cabling, uncovered or unsecured tools or other supplies; or
  5. Any unmarked vehicle, which because of its irregular height, length, shape, or weight, is not a conventional private passenger vehicle and is more suited for a commercial purpose.
  6. This strict prohibition against commercial vehicles shall not apply if the resident covers the commercial vehicle (or that portion of the vehicle which has commercial vehicle characteristics) at all times while parked within the community and the vehicle is then indistinguishable from a conventional passenger vehicle under cover; however, those commercial vehicles, which because of their irregular height, length, shape, weight, or exterior attachments, cannot be made to look indistinguishable from a conventional passenger vehicle under cover shall still be prohibited, regardless of whether the vehicle is covered.
  7. Police cars or other cars which are owned by or contain the logo of County emergency service provider shall not be considered a commercial vehicle under this definition.
- B. **Recreational Vehicles.** Any boat, boat trailer, motor home, self-contained camper, mobile home, trailer, pop-up camper/tent trailer, horse trailer, or similarly oriented vehicle. Private or public school or church buses are unapproved vehicles under both this section and the commercial vehicle section.
- C. **Inoperative Vehicles.** Any vehicle with a malfunction of an essential part required for the legal operation of the vehicle or which is partially or totally disassembled by the removal of tires, wheels, engine, or other essential parts required for legal operation of the vehicle.

- D. **Abandoned Vehicles.** Any vehicle left unmoved in a visitor parking space for more than three (3) days, unless the owner provides written notice to the Board in advance that he or she will be away and unable to move the vehicle for a period greater than three (3) days. In cases where a violation is committed, it will be subject to the Association's towing policy.
- E. **Other Equipment and Machinery.** Any agricultural, industrial, construction or similar machinery or equipment.

## II. Rules and Regulations

- A. **Reserved Spaces.** Every home has been assigned two reserved parking places that the Owners of the home can use without Visitor Parking Permits. Unauthorized parking in a reserved space (without the approval of the Homeowner) will be in violation and subject to towing.
- B. **Registration.** All vehicles parked in the Association must have a current state inspection sticker and license plates and be in working condition. If the expiration date for state inspection and/or license plates exceeds one (1) month, vehicle will be in violation and subject to towing. Written notification is not required. No inoperable vehicles or vehicles which cannot be lawfully operated on the public roads of Virginia shall be kept upon the Property.
- C. **Vehicle Information.** All residents must submit their vehicle information to the Board for recordation to include make, model, color, and license plate (this only applies to vehicles that are routinely parked in the community; guest/visitor vehicle information is not needed as long as vehicles are not parked in the community for more than three (3) days).
- D. **Speed Limit.** All drivers must observe the ten (10) mile per hour speed limit throughout the Association's community at all times.
- E. **Visitor Parking Spaces.** These parking spaces may be used by guests or residents but must have a valid Visitor Parking Permit displayed. Visitor Parking Permits must be requested at least two (2) days in advance from a Board Member. While vehicles cannot park for more than three (3) days in a visitor parking space, these spaces shall not be monopolized by any resident by the switching of vehicles. If your permanent visitor pass is used to park in the same spot, even if swapping vehicles, it will be towed.
- F. **Recreational and Commercial.** No recreational or commercial vehicles as described above shall be parked in the Association's community.
- G. **Repairs.** Major repairs or maintenance to vehicles, painting of vehicles, or the drainage of automobile fluids is not permitted anywhere in the Association's community, except for minor repairs or maintenance, such as a flat tire or recharging of a dead battery.

H. **Dumping of Materials.** The dumping, disposal or leakage of oil, grease, or any other chemical residual substance or particles is prohibited.

I. **Owners and Operator's Responsibilities**

1. Parking is prohibited on the grass of the Association, including the grass of the Common Areas. No parking shall be permitted other than on the existing paved streets or designated spaces within Common Areas. Cars parked in the community shall be parked in such a manner as to not impede sidewalks or interrupt the normal flow of traffic.
2. Vehicles shall not be parked in fire lanes, impede the normal flow of traffic, block any sidewalk or mailbox, or prevent ingress and egress of any other vehicle to adjacent parking spaces or the open roadway.
3. If a vehicle's security system interferes with the right of quiet enjoyment of the community for more than thirty (30) uninterrupted minutes, the vehicle is in violation of the Association's regulations and subject to removal through towing.

J. **Homeowner's Responsibilities.** All homeowners are responsible for ensuring that their family members, employees, visitors, guests, tenants, and agents observe and comply with all rules and regulations as may be adopted by the Board of Directors.

III. **Enforcement**

A. **General**

1. All Homeowners will be issued one Permanent Visitor Parking Pass, not to exceed one per Lot. The Permanent Visitor Parking Pass must be made visible at all times, by hanging from rear view mirror or placed on dashboard. In any vehicle parked in a designated visitor parking space. Any previously issued Permanent Visitor Parking Pass is not valid and cannot be used in place of or in addition to the above-mentioned Permanent Visitor Parking Pass. Replacement of a Permanent Visitor Parking Pass will be available at a cost of \$75.00.
2. **Vehicle Removal.** The Board of Directors shall have the authority to have any vehicle not in compliance with the provisions of these Resolutions removed from the Association Property. This authority may be delegated to a towing company. All costs and risks of towing and impoundment shall be the sole responsibility of the vehicle's owner. Vehicles without a valid visitor parking permit, parked in prohibited areas or parked in violation of the Association's rules and regulations will be subject to towing at the owner's expense.

3. Violation Subject to Immediate Action. Any vehicle (i) parked in a designated fire lane, (ii) sidewalk, (iii) impeding access to sidewalk ramps or mailboxes, (iv) constituting a safety hazard, (v) unauthorized parking in a reserved parking space, (vi) whose security system has been triggered and left unattended for more than thirty (30) minutes, shall be subject to immediate removal without notification to the owner of the vehicle.
4. The Association reserves the right to exercise all other powers and remedies provided by the Association's governing documents or the laws of the state of Virginia and Prince William County.
5. **Citation Notices.** In the case of all other situations not addressed herein, the Board or its designated representative shall not be obligated to post a citation notice on any vehicle not in compliance with the rules and regulations of the Association. No form of notice is required. If a vehicle is not in compliance, the vehicle will be subject to removal by towing.
6. Subsequent violations committed within any three (3) month period shall subject the violating vehicle to immediate towing without notification and may result in the suspension of parking privileges.
7. Any requests from Owners for enforcement of this parking policy by the Association against another resident must be directed to the Board in writing.
8. The Association reserves the right to exercise all other powers and remedies provided by the Association's governing documents or the laws of the state of Virginia and Prince William County.

B. **Attorney's Fees and Costs.** If the Association must enforce this resolution through any form of legal action, the offending Owner shall be responsible for all expense and/or attorneys' fees incurred by the Association in enforcing the provisions of this Resolution.

C. **Liability**

1. The Association assumes no responsibility for and disclaims responsibility for any damage to any vehicle parked or operated in the Association's community.
2. Homeowners shall be held liable for any expenses incurred by the Association as a result of any damage done to the Common Areas by the use, repair or maintenance of their vehicle, or as a result of negligence, whether on the part of the homeowner, his family, tenants, guests, or agents.
3. Any exceptions or changes to the above policy must be approved in writing by the Board of Directors of the Association.

IV. **Repeal of Prior Policies.** The rules and regulations set forth in this policy resolution supersede and replace all rules and regulations set forth in any prior parking policy.

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# DOMINION TOWING

Effective January 1, 2023, Dominion Towing will patrol the Maple Pointe community 24 hours/day, 7 days/week. If your vehicle is towed, please contact Dominion Towing at 703.330.6600.

## Towable Offenses:



Expired/No Tags



Expired/No Inspection



Fire/No Parking Zone



Expired/No Visitor Permit



Unauthorized Parking  
in Reserved Spaces



## MAPLE POINTE HOMEOWNERS ASSOCIATION

# 2024 HOLIDAY TOWING SCHEDULE

On the below dates, towing restrictions will be lifted for visitor parking. When parking in a visitor spot, no pass is required. PLEASE NOTE: All other parking rules will stay in place (i.e. expired tags/inspection stickers, double parking, parking in a fire zone/lane, etc.). If your vehicle is towed, please contact Dominion Towing at 703.330.6600.

## Towing Restrictions Lifted:

New Year's Day (January 1)

Independence Day (July 4)

Thanksgiving (November 28)

Christmas (December 24-25)



# PARKING RULES & REGULATIONS

- Each home will be issued one (1) permanent visitor pass for visitor spaces.
- If a resident is found to have more than one permanent visitor pass, that vehicle will be towed at the owner's expense and both passes will be invalidated until 1 of the 2 passes is turned in to the HOA Board of Directors.
- Short-term visitor parking passes will be available upon request, with at least a 48-hour advance notice, from an HOA board member. Vehicles parked in a visitor space using an expired pass will be towed at the owner's expense. Only 2 requests permitted for short-term visitor passes WITHIN a 30-day period. **Short Term visitor passes may not be used for resident vehicles.**
- Both permanent and short-term visitor parking passes must be displayed on the vehicle's rearview mirror when parked in any space other than a reserved parking space. Any vehicle not displaying a valid visitor parking pass while parked in a visitor space will be towed at the owner's expense.
- No vehicle shall remain in a visitor space for more than 3 days without moving. Visitor parking is not intended for storing vehicles. **Any vehicle not moved within 3 days will be towed at the owner's expense.**
- Replacement of a lost or stolen permanent visitor pass will cost \$75.00 (1st replacement) and \$100.00 (second replacement).
- No permanent or short-term pass will be issued to any homeowner who:
  - is not current on HOA dues and/or has failed to pay outstanding violation fines.
  - has a current violation pending against their Lot that has not been addressed to the Board or corrected.
- If your Lot is in violation of any of the above offenses, the resident's visitor pass will become invalidated and any vehicle using the invalidated pass will be towed without warning, at the owner's expense.





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Please be mindful of the speed limits posted in the community.

