

**CYPRESS COMMUNITY FESTIVAL ASSOCIATION  
BUSINESS EXPO BOOTH VENDOR APPLICATION  
SATURDAY, OCTOBER 9, 2021**



www.cypressfestival.com

			<b>Yes or No</b>	
Business Name			Are you a Cypress Chamber Member? Circle one.	
Mailing Address		City	State	Zip Code
Contact Name	Main Phone Number	Cell Phone Number	Email	

Description of display and/or products to be sold:

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**BOOTH SELECTION**

*Please Note: **Members\*** are Active Members of the Cypress Chamber of Commerce  
Multiple booths are allowed. Pricing Listed Below is **PER BOOTH.***

<b>Regular</b> Booths 701-735; 771-782  <input type="checkbox"/> \$180 for Members* <input type="checkbox"/> \$205 for Non-Members	<b>Non-Prime Walkway</b> Booths 783-799  <input type="checkbox"/> \$195 for Members* <input type="checkbox"/> \$225 for Non-Members	<b>Premium Walkway</b> Booths 736-748  <input type="checkbox"/> \$220 for Members* <input type="checkbox"/> \$255 for Non-Members	<b>Prime Fence</b> Booths 749-770  <input type="checkbox"/> \$235 for Members* <input type="checkbox"/> \$265 for Non-Members <i>ELECTRICITY INCLUDED</i>	<b>Food Hall/Car Show</b> Booths 820-839  <input type="checkbox"/> \$260 for Members* <input type="checkbox"/> \$295 for Non-Members <i>ELECTRICITY INCLUDED</i>
<b>NUMBER OF BOOTH(S) REQUESTED →</b>	<input style="width: 100px; height: 20px;" type="text"/>	<b>LOCATION REQUESTED:</b> <input type="checkbox"/> Booth #s _____ <input type="checkbox"/> Best Available for Section		

• PAYMENT OPTIONS •

<input type="checkbox"/> Invoice Requested to Pay via Credit Card	Email Invoice to:		
<input type="checkbox"/> Check Enclosed	Check #	Total Fee Enclosed: \$	Make Check Payable to: <b>CYPRESS CHAMBER OF COMMERCE</b>

***Application is considered complete when the completed application,  
full payment, and signed waiver are received.***

\*\*If EZ-Ups, tables, and/or chairs are needed, please contact Celebrations! Party Rentals to secure your items needed.  
[info@ocpartyrentals.com](mailto:info@ocpartyrentals.com) | Phone: (714) 897-3333 | 11362 Western Ave, Stanton, CA 90680

**SEND COMPLETED APPLICATION, PAYMENT AND WAIVER BY EITHER METHOD BELOW**

<b>VIA EMAIL</b>  <a href="mailto:businessexpo@cypressfestival.com">businessexpo@cypressfestival.com</a>	<b>VIA REGULAR MAIL</b> Cypress Chamber of Commerce c/o: Cypress College 9200 Valley View St, Business Building 9, Room 101, Cypress, CA 90630
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---FOR OFFICE USE ONLY---

App Received	Waiver Received	Payment Received	Booth #(s)	Electricity



Questions? Contact the Business Expo Booth Coordinator  
Amber Jones - (714) 485-8701  
[businessexpo@cypressfestival.com](mailto:businessexpo@cypressfestival.com)

40<sup>TH</sup> ANNUAL CYPRESS COMMUNITY FESTIVAL

Saturday, October 9, 2021

2:00 PM to 10:00 PM



[www.cypressfestival.com](http://www.cypressfestival.com)

Cypress Community Center/Oak Knoll Park  
5700 Orange Ave, Cypress, CA 90630

## BOOTH VENDOR POLICIES AND PROCEDURES

### BOOTH CATEGORY DEFINITIONS

Artisan/Craft Booth <i>Sections 100, 200 and 800-819</i>	Hand crafted or artistically altered items by you, the vendor. Food is prohibited. <b>Note: Submission of pictures are mandatory for artisan/craft applications.</b>
Business Expo Booth <i>Section 700 and 820-839</i>	A business, partner, or independent representative, including direct sales representatives (i.e. Cutco, ColorStreet, Mary Kay, Papparazzi Jewelry, Tupperware, etc.), offering or promoting a product or service.
Food Booth <i>Food Hall / Section 400</i>	Commercial (“For-Profit”) and “Non-Profit” food booths must remain separate. All food vendors are responsible for completing and submitting any and all documents required by the Orange County Health Department, prior to the event, and must be self-contained. A Health Department Representative will inspect all food booths at the festival.
Game Booth <i>Section 600</i>	Game booths are managed by and benefit a non-profit organization in the Children’s Area.
Independent Specialty Booth <i>Section 900</i>	A home-based business, without a logo, and has no affiliation to a commercialized entity or subsidiary, providing a service, or goods, and subsequently conduct the service or exchange of goods during the festival. Any products or services from a retail location (permanent or temporary), where customers can walk in (or up) to and purchase goods or services will be considered a Business Expo booth vendor. <b>Note: Submission of pictures are mandatory for independent specialty booth applications.</b>
Information Booth <i>Section 500</i>	A non-profit organization providing information only; not selling or promoting a product or service.

### BOOTHS

All booths are a 10’ x 10’ space. Vendors must provide their own table(s), chair(s), and canopy. Booths are available on a first-come first-serve basis. The booth committee has the right to prohibit any item(s) of the artisan/craft merchandise that is not approved to be hand crafted or artistically altered by the vendor. Vendors will be asked to remove such items. All applications will be reviewed to determine the vendor’s business meets the criteria described in the definition above. Only items on the approved application can be sold. **SPACES ARE LIMITED.** Vendors will only be accepted until capacity is reached.

### BOOTH FACILITATOR

Business Expo and Commercial Food booths are facilitated by a representative of the Cypress Chamber of Commerce. Artisan/Craft, Game, Independent Specialty, Information and Non-Profit booths are facilitated by the Cypress Community Festival Booth Coordinator.

## CANDLES/INCENSE

Due to safety issues, burning of candles or incense is prohibited.

## DESCRIPTIONS

Descriptions of each item to be sold is required. Photos are required for artisan/craft and independent specialty booths. Only the items described on the approved application are to be sold.

## DUPLICATION

Duplication of individual food among the food vendors and artisan/craft vendors may occur. However, business expo vendors will not be duplicated. The Cypress Community Festival Association, Inc., reserves the right to limit duplication of product services.

## ELECTRICITY

Electricity is available, upon request, on a first-come first-served basis, for an additional fee of \$40 per outlet, due at the time of registration. Business Expo Booths 749-770 include electricity at no extra cost. Exhibitors and food vendors using electricity are encouraged to bring a heavy-duty extension cord, at least 50 feet. **GENERATORS ARE STRICTLY PROHIBITED.**

## FIRE EXTINGUISHER

All vendors cooking or using materials that require fire or gas **MUST** have a fire extinguisher in their booth at all times. Vendors must provide their own extinguishers.

## LITERATURE

Dissemination of any literature is limited to the confines of the booth that the individual or organization has rented.

## LOADING/UNLOADING/PARKING

One loading/unloading permit pass will be included in the final vendor packet, along with a map and parking instructions. Final vendor packet will be sent by regular USPS mail, at least one week, prior to the festival. Assistance is not available for loading or unloading of equipment. Business Expo and all Food Vendor booths will set up beginning 10:00 AM and vehicles must be cleared from the Business Expo and Food Hall area by 11:30 AM. The Arts & Crafts, Information and Specialty Vendor booths will set up beginning 11:30 AM. **All vehicles must be cleared from the festival grounds by 1:00 PM.** Vendor's will have the option to clear their booth beginning at 8:00 PM and park in the assigned Temporary Vendor Parking Stalls located near Ramp A and Ramp B. All Vendors must clear the grounds by 10:30 PM.

*Vendor parking is limited and available on a first come, first served basis at the designated off-grounds parking area located at Morris Elementary School, 9952 Graham St, Cypress, CA 90630.*

## REFUNDS/CANCELLATIONS

Requests must be made in writing and mailed to the appropriate booth facilitator. Refund requests must be post marked by September 9, 2021. **Refunds requested after this date will be made on a case-by-case basis.**

## SIGNAGE

Vendor signage is not included. Each vendor must provide their own signs. Signs may not be larger than the booth. Signs should identify the type of activity or food, and the sponsoring organization. Letters must be a minimum of 2" in height.

## WAIVER

The *Cypress Community Festival Waiver, Release and Indemnity Agreement* must accompany each application. Any applications received without the signed waiver will be considered incomplete and not processed until the signed waiver is received.



# 40<sup>th</sup> Annual Cypress Community Festival Booth & Vendor Waiver

OCTOBER 8<sup>TH</sup> & 9<sup>TH</sup>, 2021 – CYPRESS COMMUNITY CENTER

## **THIS AGREEMENT MUST BE SIGNED BY ALL FESTIVAL VENDORS**

The COVID-19 (Coronavirus) outbreak is an ongoing and developing situation. The Cypress Community Festival Association (“CCFA”) encourage the community to monitor publicly available information and to always follow federal, state and county public health guidance and government mandates. While participating in these activities, you are required to follow all applicable social distancing orders and guidelines. By potentially being exposed to others who might have COVID-19, you assume the risks of exposure to COVID-19 and assume all potential health risks to yourself and that could cause harm to you and your family. The CCFA is following recommended steps by County health officials. The CCFA cannot protect you nor your family against all possible risks of COVID-19. We encourage you to wash your hands frequently and take all necessary steps to protect your health consistent with federal, state and county public health guidelines.

In exchange for participating in the Cypress Community Festival (the “Festival”), I hereby agree on behalf of myself and my spouse, parents, children, family, employees, agents, heirs, estate, executors, company or other entity, of any form or type, representatives, administrators, insurers, successors and assigns, distributees, guardians and/or other legal representatives (collectively the "Releasing Parties") to fully release, discharge and to not make any claim against, file a lawsuit against, attach the property of, or prosecute the CCFA, Cypress Chamber of Commerce (the “Chamber”), City of Cypress (the “City”), and/or Cypress Recreation and Park District (the “District”) and/or either of their employees, officers, elected and appointed officials, volunteers, boards, departments, agents, contractors and/or anyone else acting on its/their behalf (collectively the "Released Parties") for any and all claims, causes of action, including, but not limited to, emotional distress, bodily injury, death, or property damage arising out of any actions by any of the Released Parties' employees, officers, elected and appointed officials, volunteers, boards, departments, agents, contractors and/or anyone else acting on the Released Parties' behalf in connection with the Festival. In addition, the Released Parties will indemnify the Releasing Parties for damages due to the negligent or willful acts of the Released Parties. **I UNDERSTAND THIS RELEASE SHALL BE EFFECTIVE EVEN IF THE LOSS, DAMAGE OR INJURY WAS NOT FORESEEABLE OR RESULTS, IN WHOLE OR IN PART, FROM THE NEGLIGENCE OF THE RELEASED PARTIES AND/OR ANY OF THE ABOVE PERSONS.**

I further understand that my participation in certain activities during the Festival could involve the risk of serious injury and even death, and agree to assume any and all risk of serious injury or death in participating in those activities. In case of an accident or other emergency, personnel of the Released Parties and/or their agents, are hereby authorized to secure medical care deemed necessary by them, as a result of that accident or injury, for me at my expense. I further agree to indemnify and defend the Released Parties and to pay for any and all costs incurred (including, but not limited to, medical treatment, pain and suffering, emotional distress, any settlement paid or judgment, legal costs and/or attorneys' fees) as a result of any injury and all claims of any nature caused by and/or as a result of Releasing Parties' conduct at the Festival. I also consent to the use of activity/event photography and/or video taping of me and the display of those pictures for promotional use, including on the Released Parties websites and social media sites.

By signing below, I acknowledge and represent that **I HAVE COMPLETED THE VENDOR BOOTH APPLICATION, READ THIS AGREEMENT AND THE BOOTH VENDOR POLICIES AND PROCEDURES CAREFULLY, I FULLY UNDERSTAND THEIR CONTENTS, MY FINANCIAL OBLIGATIONS AND I VOLUNTARILY AGREE TO THEIR TERMS.** No oral representations, statements or inducements, apart from this written agreement, have been made. If any portion of this agreement is declared invalid by a court, the remainder shall continue in full force and effect. Where this agreement is signed by a parent or legal guardian on behalf of a minor, the use of the word “me” in this agreement shall include and bind the minor, and the use of the word “I” in this agreement shall include the parent or legal guardian acting on behalf of and binding the minor to this agreement.

I declare under the penalty of perjury under the laws of the State of California that I am eighteen (18) years of age or older and am fully competent to sign this agreement. IF THE PARTICIPANT IS UNDER 18 YEARS OF AGE, by signing below, I declare under the laws of the State of California that I am the parent/legal guardian for the minor participant herein and am authorized to sign this agreement on their behalf.

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# 40<sup>th</sup> Annual Cypress Community Festival Booth & Vendor Waiver

OCTOBER 8<sup>TH</sup> & 9<sup>TH</sup>, 2021 – CYPRESS COMMUNITY CENTER

If signing for a company/entity, the person executing this agreement on behalf of that party represents and warrants that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this agreement on behalf of said party and to bind that party, including its members, agents and assigns, (iii) by so executing this agreement, such party is formally bound to the provisions of this agreement, and (iv) the entering into this agreement does not violate any provision of any other agreement to which said party is bound.

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PRINT NAME

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COMPANY/ENTITY NAME

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SIGNATURE

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DATE

**THIS AGREEMENT MUST BE SIGNED BY ALL FESTIVAL VENDORS AND INCLUDED WITH THE VENDOR APPLICATION AND PAYMENT TO AVOID ANY DELAYS IN PROCESSING THE REQUEST.**