



42nd Annual Cypress Community Festival

Booth Application Packet

OCTOBER 6TH & 7TH, 2023 – OAK KNOLL PARK
2023 THEME: SADDLE UP CYPRESS

All booth applicants shall complete the following information to apply for a booth at the Cypress Community Festival:

1. Complete page 1 of this application package
2. Complete type specific info sheet (pages 2-6) depending on your booth type
3. Sign the waiver at the end of this package on page 7
4. Email your completed application back to your respective booth coordinator (Jimmy Fuller or George O'Hara) depending on your type of booth

			Yes or No	
Business / Organization / Individual Name			Are you a Cypress Chamber Member? Circle one.	
Mailing Address – Where can we mail your vendor packet?		City	State	Zip Code
Contact Name	Main Phone Number	Cell Phone Number	Email	
Website		F-EIN #	Non-Profit ID (if applicable)	
Yes or No			Yes or No	
Have you attended before?	If YES, what year?	If YES, what booth did you previously have?	Would you like to be in the same placement?	
Describe the items your booth sells or markets. For Chili/Salsa booths, describe your organization and if you will be promoting any item/activity.				

Please complete the applications pages specific to your booth type:

- Artisan / Craft Booths – Page 2
- Non – Profit / Information Booths – Page 2
- Kid's Area specific booths – Page 2
- Chili / Salsa – Page 3
- Cypress Chamber Business Expo – Page 4
- Food Vendors – Page 5

Booth Applicant Initials: _____

OFFICE USE ONLY	
Invoice Sent:	Check or Invoice #:
Paid Date:	Booth Number:



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This application page is only for:
Artisan / Craft / Non-Profit / Information / Kid's Area

Please complete this page for the booth types listed above. To complete your application please complete the following:

1. Complete Page 1 – initial bottom right corner
2. Complete Page 2 (this page)
3. Read and sign waiver on page 7
4. Submit signed application (pages 1 & 2) and waiver to CCFA Booth Coordinator, Jimmy Fuller
booths@cypressfestival.com or mail to PO Box 1283, Cypress CA 90630

BOOTH SELECTION			
<i>Please Note: Final location & placement will be determined by the Cypress Community Festival Association based on number of booths requested and/or power.</i>			
Craft or Artisan (Only Saturday, Oct 7 th) <input type="checkbox"/> \$80 for Cypress Resident <input type="checkbox"/> \$95 for Non-Resident	Children's Area (Both days, Friday night Oct 6 th & Saturday, Oct 7 th) <input type="checkbox"/> \$160 for Cypress Resident <input type="checkbox"/> \$190 for Non-Resident	Information / Non-Profit (Political Candidates please contact the booth coordinator first) <input type="checkbox"/> \$85 Info / Non-Profit	Optional Electricity <i>Do you need electricity for your booth(s)?</i> <input type="checkbox"/> Yes (additional \$50 fee for 1 st booth & \$30 each booth thereafter) <input type="checkbox"/> No <i>If a selection for electricity is not made, "no electricity" will be assumed.</i>
NUMBER OF BOOTH(S) REQUESTED →			

EZ-Up / Tables / Chairs / Tent – Request Form		Payment Options
<i>If you would like the Cypress Festival Association to provide you with booth equipment, request below and include with your payment to the Festival Association</i>		<i>Your booth application is not considered complete until payment is received. We accept check, money order or credit card. Please select below:</i>
EZ-Ups / Tables / Chairs (to be delivered and set up by Festival Association for booth vendor space) <input type="checkbox"/> \$80 per EZ Up. # of EZ-Ups _____ <input type="checkbox"/> \$20 per table. # of tables _____ <input type="checkbox"/> \$25 per table linen. # of table linen _____ <input type="checkbox"/> \$3 per chair. # of chairs _____	White Tents (White "event" tents / these are not EZ-Ups. To be delivered and set up by Festival Association for booth vendor space) <input type="checkbox"/> \$150 10' x 10' <input type="checkbox"/> \$190 10' x 20' <input type="checkbox"/> \$275 10' x 30' <input type="checkbox"/> \$350 20' x 20'	<input type="checkbox"/> Invoice Requested to Pay via Credit Card Email Invoice to: <input type="checkbox"/> Check / Money Order Enclosed Check #: Total Fee Enclosed: \$ Make Checks Payable to: Cypress Community Festival <i>** Note – 10% discount for booths paid prior to July 2nd, 2023</i> <i>** Payment deadline Friday, Sept 1st - \$50 added charge after September 1st, 2022</i>

Booth Applicant Initials: _____



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**This application page is only for:
Chili & Salsa Competition Booths**

Please complete this page for the booth types listed above. To complete your application please complete the following:

1. Complete Page 1 – initial bottom right corner
2. Complete Page 3 (this page)
3. Read and sign waiver on page 7
4. Submit signed application (pages 1 & 3) and waiver to CCFA Booth Coordinator, Jimmy Fuller booths@cypressfestival.com or mail to PO Box 1283, Cypress CA 90630

CHILI & SALSA BOOTH SELECTION			
<p>Tentative Prizes for Chili & Salsa booths are: Chili 1st Place - \$1,000 / Chili 2nd Place - \$500 / Chili 3rd - \$250 Salsa 1st Place - \$250 (if min. number of participants are received) Best Decorated Booth - \$250</p>			
Chili Booths <input type="checkbox"/> \$40 each - Chili Booth # of Booths _____	Salsa Booths <input type="checkbox"/> \$40 each - Salsa Booth # of Booths _____	Event Tickets <input type="checkbox"/> \$5 each - Chili / Salsa Tasting Ballots - Saturday # of Ballots: _____	Optional Electricity <i>Do you need electricity for your booth(s)?</i> <input type="checkbox"/> Yes (additional \$50 fee for 1 st booth & \$30 each booth thereafter) <input type="checkbox"/> No <i>If a selection for electricity is not made, "no electricity" will be assumed.</i>
NUMBER OF BOOTH(S) REQUESTED →		<input style="width: 100%;" type="text"/>	

EZ-Up / Tables / Chairs / Tent – Request Form		Payment Options
<p><i>If you would like the Cypress Festival Association to provide you with booth equipment, request below and include with your payment to the Festival Association</i></p>		<p>Your booth application is not considered complete until payment is received. We accept check, money order or credit card. Please select below:</p>
EZ-Ups / Tables / Chairs (to be delivered and set up by Festival Association for booth vendor space) <input type="checkbox"/> \$80 per EZ Up. # of EZ-Ups _____ <input type="checkbox"/> \$20 per table. # of tables _____ <input type="checkbox"/> \$25 per table linen. # of table linen _____ <input type="checkbox"/> \$3 per chair. # of chairs _____	White Tents (White "event" tents / these are not EZ-Ups. To be delivered and set up by Festival Association for booth vendor space) <input type="checkbox"/> \$150 10' x 10' <input type="checkbox"/> \$190 10' x 20' <input type="checkbox"/> \$275 10' x 30' <input type="checkbox"/> \$350 20' x 20'	<input type="checkbox"/> Invoice Requested to Pay via Credit Card Email Invoice to: _____ <input type="checkbox"/> Check / Money Order Enclosed Check #: _____ Total Fee Enclosed: \$ _____ Make Checks Payable to: Cypress Community Festival <p><i>** Note – 10% discount for booths paid prior to July 2nd, 2023</i> <i>** Payment deadline Friday, Sept 1st - \$50 added charge after September 1st, 2022</i></p>

Booth Applicant Initials: _____



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**This application page is only for:
Chamber Business Expo**

Please complete this page for the booth types listed above. To complete your application please complete the following:

1. Complete Page 1 – initial bottom right corner
2. Complete Page 4 (this page)
3. Read and sign waiver on page 7
4. Submit signed application (pages 1 & 4) and waiver to Chamber Expo Booth Coordinator, George O'Hara
BusinessExpo@cypressfestival.com or mail to PO Box 1283, Cypress CA 90630

BOOTH SELECTION

*Please Note: **Members*** are Active Members of the Cypress Chamber of Commerce. Multiple booths are allowed. Pricing Listed Below is **PER BOOTH**.*

Independent Sales (i.e. Cutco, Scentsy, etc.) <input type="checkbox"/> \$195 for Members* <input type="checkbox"/> \$235 for Non-Members	Small Businesses Business with 0-3 employees <input type="checkbox"/> \$195 for Members* <input type="checkbox"/> \$235 for Non-Members	Medium & Large Businesses Business with 4+ employees <input type="checkbox"/> \$235 for Members* <input type="checkbox"/> \$265 for Non-Members	Optional Electricity Do you need electricity for your booth(s)? <input type="checkbox"/> Yes (additional \$50 fee for 1 st booth & \$30 each booth thereafter) <input type="checkbox"/> No If a selection for electricity is not made, "no electricity" will be assumed.
NUMBER OF BOOTH(S) REQUESTED →			

EZ-Up / Tables / Chairs / Tent – Request Form

If you would like the Cypress Festival Association to provide you with booth equipment, request below and include with your payment to the Festival Association

EZ-Ups / Tables / Chairs (to be delivered and set up by Festival Association for booth vendor space) <input type="checkbox"/> \$80 per EZ Up. # of EZ-Ups _____ <input type="checkbox"/> \$20 per table. # of tables _____ <input type="checkbox"/> \$25 per table linen. # of table linen _____ <input type="checkbox"/> \$3 per chair. # of chairs _____	White Tents (White "event" tents / these are not EZ-Ups. To be delivered and set up by Festival Association for booth vendor space) <input type="checkbox"/> \$150 10' x 10' <input type="checkbox"/> \$190 10' x 20' <input type="checkbox"/> \$275 10' x 30' <input type="checkbox"/> \$350 20' x 20'
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Payment Options

Your booth application is not considered complete until payment is received. We accept check, money order or credit card. Please select below:

☐ Invoice Requested to Pay via Credit Card

Email Invoice to:

☐ Check / Money Order Enclosed

Check #:

Total Fee Enclosed: \$

Make Checks Payable to:
Cypress Community Festival

**** Note – 10% discount for booths paid prior to July 2nd, 2023**

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OCTOBER 6TH & 7TH, 2023 – OAK KNOLL PARK
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**This application page is only for:
Food Vendors / Booths**

Please complete this page for the booth types listed above. To complete your application please complete the following:

1. Complete Page 1 – initial bottom right corner
2. Complete Page 5 (this page)
3. Read and sign waiver on page 7
4. Submit signed application (pages 1 & 5) and waiver to CCFA Booth Coordinator, Jimmy Fuller
booths@cypressfestival.com or mail to PO Box 1283, Cypress CA 90630

FOOD BOOTH SELECTION

Food booths are limited in space to ensure maximum exposure and sales to all vendors. **We will be limiting spaces to accept only 10 food vendors this year.** Our event includes 10,000+ people for 2 days. No food trucks will be permitted onsite – food & beverage booths only. Pricing includes 3-Compartment sink provided by Cypress Festival Association.
All food vendors must bring their own power.

COMMERCIAL FOOD BOOTH

- ☐ \$325 per 10 x 10 booth for 2-day event w/ cooking area behind booth. Cooking area is included in pricing.
- ☐ \$100 each additional 10 x 10 sales booths
- # of Additional Booths: _____

NON-PROFIT FOOD BOOTH

- ☐ \$125 per 10 x 10 booth for 2-day event w/ cooking area behind booth. Cooking area is included in pricing.
- ☐ \$50 each additional 10 x 10 sales booths
- # of Additional Booths: _____

NUMBER OF BOOTH(S) REQUESTED →

EZ-Up / Tables / Chairs / Tent – Request Form

If you would like the Cypress Festival Association to provide you with booth equipment, request below and include with your payment to the Festival Association

EZ-Ups / Tables / Chairs

(to be delivered and set up by Festival Association for booth vendor space)

- ☐ \$80 per EZ Up. # of EZ-Ups _____
- ☐ \$20 per table. # of tables _____
- ☐ \$25 per table linen.
of table linen _____
- ☐ \$3 per chair. # of chairs _____

White Tents

(White “event” tents / these are not EZ-Ups. To be delivered and set up by Festival Association for booth vendor space)

- ☐ \$150 10' x 10'
- ☐ \$190 10' x 20'
- ☐ \$275 10' x 30'
- ☐ \$350 20' x 20'

Payment Options

Your booth application is not considered complete until payment is received. We accept check, money order or credit card. Please select below:

- ☐ Invoice Requested to Pay via Credit Card

Email Invoice to:

- ☐ Check / Money Order Enclosed

Check #:

Total Fee Enclosed: \$

Make Checks Payable to:
Cypress Community Festival

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**** Payment deadline Friday, Sept 1st - \$50 added charge after September 1st, 2022**

Booth Applicant Initials: _____



42nd Annual Cypress Community Festival

Booth & Vendor Waiver

OCTOBER 6th & 7th – OAK KNOLL PARK
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THIS AGREEMENT MUST BE SIGNED BY ALL FESTIVAL VENDORS

The COVID-19 (Coronavirus) outbreak is an ongoing and developing situation. The Cypress Community Festival Association ("CCFA") encourage the community to monitor publicly available information and to always follow federal, state and county public health guidance and government mandates. While participating in these activities, you are required to follow all applicable social distancing orders and guidelines. By potentially being exposed to others who might have COVID-19, you assume the risks of exposure to COVID-19 and assume all potential health risks to yourself and that could cause harm to you and your family. The CCFA is following recommended steps by County health officials. The CCFA cannot protect you nor your family against all possible risks of COVID-19. We encourage you to wash your hands frequently and take all necessary steps to protect your health consistent with federal, state and county public health guidelines.

In exchange for participating in the Cypress Community Festival (the "Festival"), I hereby agree on behalf of myself and my spouse, parents, children, family, employees, agents, heirs, estate, executors, company or other entity, of any form or type, representatives, administrators, insurers, successors and assigns, distributees, guardians and/or other legal representatives (collectively the "Released Parties") to fully release, discharge and to not make any claim against, file a lawsuit against, attach the property of, or prosecute the CCFA, Cypress Chamber of Commerce (the "Chamber"), City of Cypress (the "City"), and/or Cypress Recreation and Park District (the "District") and/or either of their employees, officers, elected and appointed officials, volunteers, boards, departments, agents, contractors and/or anyone else acting on its/their behalf (collectively the "Released Parties") for any and all claims, causes of action, including, but not limited to, emotional distress, bodily injury, death, or property damage arising out of any actions by any of the Released Parties' employees, officers, elected and appointed officials, volunteers, boards, departments, agents, contractors and/or anyone else acting on the Released Parties' behalf in connection with the Festival. In addition, the Released Parties will indemnify the Releasing Parties for damages due to the negligent acts of the Released Parties. **I UNDERSTAND THIS RELEASE SHALL BE EFFECTIVE EVEN IF THE LOSS, DAMAGE OR INJURY WAS NOT FORESEEABLE OR RESULTS, IN WHOLE OR IN PART, FROM THE NEGLIGENCE OF THE RELEASED PARTIES AND/OR ANY OF THE ABOVE PERSONS.**

I further understand that my participation in certain activities during the Festival could involve the risk of serious injury and even death, and agree to assume any and all risk of serious injury or death in participating in those activities. In case of an accident or other emergency, personnel of the Released Parties and/or their agents, are hereby authorized to secure medical care deemed necessary by them, as a result of that accident or injury, for me at my expense. I further agree to indemnify and defend the Released Parties and to pay for any and all costs incurred (including, but not limited to, medical treatment, pain and suffering, emotional distress, any settlement paid or judgment, legal costs and/or attorneys' fees) as a result of any injury and all claims of any nature caused by and/or as a result of Releasing Parties' conduct at the Festival. I also consent to the use of activity/event photography and/or video taping of me and the display of those pictures for promotional use, including on the Released Parties websites and social media sites.

By signing below, I acknowledge and represent that **I HAVE COMPLETED THE VENDOR BOOTH APPLICATION, READ THIS AGREEMENT AND THE BOOTH VENDOR POLICIES AND PROCEDURES CAREFULLY, I FULLY UNDERSTAND THEIR CONTENTS, MY FINANCIAL OBLIGATIONS AND I VOLUNTARILY AGREE TO THEIR TERMS.** No oral representations, statements or inducements, apart from this written agreement, have been made. If any portion of this agreement is declared invalid by a court, the remainder shall continue in full force and effect. Where this agreement is signed by a parent or legal guardian on behalf of a minor, the use of the word "me" in this agreement shall include and bind the minor, and the use of the word "I" in this agreement shall include the parent or legal guardian acting on behalf of and binding the minor to this agreement.

I declare under the penalty of perjury under the laws of the State of California that I am eighteen (18) years of age or older and am fully competent to sign this agreement. IF THE PARTICIPANT IS UNDER 18 YEARS OF AGE, by signing below, I declare under the laws of the State of California that I am the parent/legal guardian for the minor participant herein and am authorized to sign this agreement on their behalf.

Initial Here for Page 1: _____



42nd Annual Cypress Community Festival Booth & Vendor Waiver

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If signing for a company/entity, the person executing this agreement on behalf of that party represents and warrants that (i) such party is duly organized and existing, (ii) they are duly authorized to execute and deliver this agreement on behalf of said party and to bind that party, including its members, agents and assigns, (iii) by so executing this agreement, such party is formally bound to the provisions of this agreement, and (iv) the entering into this agreement does not violate any provision of any other agreement to which said party is bound.

PRINT NAME

COMPANY/ENTITY NAME

SIGNATURE

DATE

EMAIL ADDRESS

PHONE NUMBER

THIS AGREEMENT MUST BE SIGNED BY ALL FESTIVAL VENDORS AND INCLUDED WITH THE VENDOR APPLICATION AND PAYMENT TO AVOID ANY DELAYS IN PROCESSING THE REQUEST.