



# Job Description

## Thrive Mentor

Woodend Farm School is committed to creating a diverse workforce. We will consider all qualified applicants for employment without regard to sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage or civil partnership.

### Job Details

**Salary:** £21,257.48 - £25,000.00 Term Time Only

**Hours:** 37.5 hours per week

**Contract type:** full-time/part-time

**Reporting to:** Thrive Mentor Lead

**Please Note: We have two sites one in Witham and one in Great Baddow, you may be required to work at either site**

### Main Purpose

To provide vital support to pupils as required to enable them to regulate and be ready to engage in learning in the classroom, you will also provide 1:1 intervention to help meet unmet developmental needs as a foundation to learning.

### Duties and Responsibilities

- To deliver thrive based sessions to pupils
- To make a practical contribution to the implementation of an agreed 'action plan' designed to address a pupil's individual learning needs
- To support the Social, Emotional and Mental Health (SEMH) pupil progress through the delivery of THRIVE 1:1, 2:1 and small group intervention.
- To be accountable for the progress of individual pupils, measured against the THRIVE programme attainment standards.
- To provide direct support for an identified group of students and where appropriate their parents/carers with the aim of meeting unmet developmental needs
- To in conjunction with the Thrive mentor lead devise and implement an action plan that seeks to address a pupil's learning needs and remove any barriers to learning.
- To be accountable for the progress and impact made by identified pupils
- Communication with all stake holders including parents, pupils, head of school, class teams and external agencies.
- Maintain pupil Thrive files to show progress.
- Addressing identified pupil SEMH needs.



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- Providing progress data for all pupils receiving Thrive intervention
- Providing written reports and evidence for liaison with outside agencies and organisations as requested

## General

- Work in line with statutory safeguarding guidance (e.g. Keeping Children Safe in Education, Prevent) and our safeguarding and child protection policies
- Promote the safeguarding of all pupils in the school
- Be aware of and comply with policies and procedures relating to child protection, equal opportunities, health and safety and security, confidentiality and data protection.
- Be aware that all pupils have equal access to opportunities to learn and develop.
- Participate in training and other learning activities as required and to participate in appraisal and professional development.

These duties may be varied to meet the changing demands of the school at the reasonable direction of the Director of Operations. This job description does not form part of the contract of employment. It describes the way the post holder is expected to perform and complete the particular duties as set out above.



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## Person specification

CRITERIA	QUALITIES
<b>Qualifications and training</b>	<ul style="list-style-type: none"> <li>• Qualified Thrive Practitioner or willing to take Thrive practitioner training</li> <li>• Good numeracy and literacy skills</li> <li>• NVQ level 2 qualification</li> </ul>
<b>Experience</b>	<ul style="list-style-type: none"> <li>• Experience of working with primary and early years.</li> <li>• Experience of working with SEN</li> <li>• Experience of working with families</li> <li>• Ability to engage constructively with and relate to a wide range of young people and families/carers</li> </ul>
<b>Skills and knowledge</b>	<ul style="list-style-type: none"> <li>• Ability to use ICT effectively to support learning.</li> <li>• Ability to use other equipment technology, e.g. iPad, photocopier.</li> <li>• An Understanding of relevant policies/codes of practice and awareness of relevant legislation.</li> <li>• A general understanding of national/EYFS curriculum and other relevant learning programmes/strategies.</li> <li>• A basic understanding of principles of child development and learning processes.</li> <li>• Ability to self-evaluate learning needs and actively seek learning opportunities.</li> <li>• Ability to relate well to children and adults. Work constructively as part of a team, understanding classroom roles and responsibilities and your own position within these.</li> <li>• Ability to comply with policies and procedures relating to child protection, health, safety and security, confidentiality, data protection and equal opportunities.</li> <li>• Enjoy working with primary aged children from a range of backgrounds and commitment to supporting their physical, social and emotional development.</li> <li>• Commitment to continued professional and personal development.</li> <li>• Professional credibility &amp; commitment to equal opportunities and valuing diversity</li> <li>• Demonstrate a commitment to supervision and reflective practice.</li> </ul>
<b>Personal qualities</b>	<ul style="list-style-type: none"> <li>• Warm and caring personality, friendly and approachable. Ready to learn from and rise to challenges – keen for all children and staff members to thrive.</li> <li>• Creative, practical thinker who works well as part of a team. Punctual and organised (can organise own workload)</li> </ul>
<b>Other attributes</b>	<ul style="list-style-type: none"> <li>• Right to work in the UK</li> <li>• Evidence of a commitment to safeguarding and promoting the welfare of children and young people</li> <li>• Commitment to promote and support the aims of Woodend Farm School.</li> </ul>

Woodend Farm School is committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. An Enhanced DBS with Child Barred List check will be requested



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