



Woodend Farm school

Kindness comes in many forms

Admissions

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RECORD OF POLICY AMENDMENT / HISTORY

Version / Issue	Updated by	Date	Reviewed/ Approved By Directors	Reason for Change
V1.0 – initial draft	Gemma Quantrill	16/11/2022	26/01/2023	New policy
V1.1	Gemma Quantrill	19/10/2023	08/11/23	Annual update
V1.2	Nicola Overland	8/10/2024		Annual review and updates.

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1. Mission

We believe every child deserves a quality first education, regardless of background or need. We believe that school should be an environment where a child feels safe, secure and is provided nurture by professional that are invested in them and develop positive and trusting relationships. Success at Woodend Farm means unleashing the potential of every child we teach. We strive to help children flourish by supporting their growth and development each day through an enriched curriculum that is bespoke to meet their individual developmental needs. Our values are grounded in a determination to be the change we want to see in the world, through passion, commitment and integrity. We want to plant seeds of kindness and compassion in a generation that will help them develop resilience & hope to fulfil their own destinies. Our success therefore will be measured by the impact with have on the children we work with.

2. The Admissions Process

This process is started by a referral from a local authority. If the school feel we can meet the needs of the pupil then their family or carers and pupil would visit the school. The local authority then fund the school place.

Pupils that attend Woodend Farm School
All admissions and referrals are subject to:

- Availability of space
- With EHCP or Statement of special educational needs
- Support of the local education authority or making the referral
- Active support and participation from the parent or carer
- Referrals are usually initiated by the Education Department or the Social Services Department of the Local Authority seeking a placement. Parents are welcome to visit before papers are submitted.

For a pupil to be considered the Senior Leadership Team need to receive the following documentation:

- The EHCP
- Recent Educational Psychologist reports
- Current levels of educational attainment
- Most recent education report
- Social history of the young person, including family composition and ethnic data
- Any relevant Social Services involvement
- Medical conditions and the need for any specific input
- Details and description of any relevant behaviour patterns

Appendix A

Woodend Farm Fact sheet

About Woodend Farm School

We at Woodend Farm School believe every child deserves a quality first education, regardless of background or need. We believe that school should be an environment where a child feels safe, secure and is provided with nurture by professionals that are invested in them. We believe in developing positive and trusting relationships.

Success at Woodend Farm School means unleashing the potential of every child we teach. We strive to help children flourish by supporting their growth and development each day through an enriched curriculum that is bespoke to meet their individual developmental needs.

Our values are grounded in a determination to 'be the change' we want to see in the world, through passion, commitment and integrity. We want to plant seeds of kindness and compassion in a generation that will help them develop resilience and hope to fulfil their own destinies. Our success therefore will be measured by the impact we have on the children we work with

Pupils Journey

Enquiry and Application

If you have a pupil that needs a creative sensory curriculum that enables children to flourish whilst providing them with opportunities in a safe and structured environment to meet their unmet developmental needs surrounding their social, emotional, and mental health. Please contact admin@woodendfarm.school or call our enquiries line on 01376 790202, we will be happy to guide you through the consultation process.

Pupil and family meeting

During the consultation period our thrive mentors and a member of SLT will arrange to visit the pupil in current provision (if applicable) and their family home. During that visit we will assess the pupil views on strengths, needs and wishes and how we can support those views. We will also assess what support the family requires and devise a family intervention plan that will run alongside the pupil provision.

Assessment and Agreement

Before the pupil starts at Woodend Farm school their learning needs will be fully assessed and we will ensure that needs in section F of EHCP (if applicable) can be met by our provision. The class team will develop a programme of individual support that will support the learning, social, emotional, and mental health needs of all pupils.

Induction

Induction can vary in length dependent on the individual and their needs, induction will consist of a slow integration based upon pupils readiness to join the main population. Induction will be tailored to the individual's needs, and baselines won't be taken until relationships have developed to promote a sense of safety.

Delivery and continuous review of learning

The Woodend Farm School curriculum fulfils every individual's potential.

We seek to provide a broad, balanced, relevant, meaningful and motivating curriculum to develop the specific strengths, needs, interests and aspirations of our pupils. We have designed and implemented our whole school curriculum offer to meet the wide range of learners we have in our school. The curriculum is used to develop pupil confidence, interest in and understanding of the world.

Our curriculum structure is designed around the thrive stages of emotional development and pupils are grouped not solely based on chronological age, but they will be placed in groups dependent on their cognitive, sensory, social, emotional and communication needs.

Review of learning need and EHCP

All pupils learning will be reviewed daily through pupils learning intentions, half termly through staff data drop and termly through pupil/parent review (one-plan) meetings. Referring agencies e.g. LA will receive annual review reports on pupil's progress both academically and social and emotional. Pupils will also have the mandatory annual reviews.

Onward Transition

Pupils and families will receive support with transition onto next setting, pupils will have transition timetables and social stories to assist with this. School staff will support with encouraging both pupils and parents with the transition process.

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