

"ACC" (ARCHITECTURAL CONTROL COMMITTEE) APPROVAL PROCEDURE

Posted on the www.Langshire.com website

DO NOT START YOUR PROJECT UNTIL YOUR ACC REQUEST IS APPROVED AND YOU HAVE RECEIVED CONFIRMATION

- 1.) Improvements you are considering that are to the outside of your residence may require ACC approval. Therefore, the Legends and Langshire Community Standards should be reviewed prior to submitting your request.
- 2.) Resident prepares an ACC form and attaches all pertinent supporting data, such as drawings, landscaping diagrams, color samples, material specifications, etc. If you are requesting a Lanai extension you are responsible to obtain all building and other permits from all governmental authorities, and attach a county approved set back survey. Additionally, you must attach the hired contractor's Florida State or Lee County License, and a copy of their Liability & Workman's Compensation Insurance papers. Check expiration dates on license and insurance forms. Your name and address must also be included as a certificate holder on the insurance forms. (ACC form is available at the Legends Clubhouse and/or www.langshire.com).
- 3.) E-mail your ACC request to any ACC Committee Member or call to discuss another method of submitting forms.

ACC COMMITTEE MEMBER / EMAIL ADDRESS / TELEPHONE NUMBER

| | |
|--|----------------|
| <u>Robert Earl – ACC Chairperson</u> - rrearl10@gmail.com | (609) 790-7993 |
| Lynn Foth flynnfoth@gmail.com | 815-383-7646 |
| Tim Whelen timcwhelan@comcast.net | 651-328-1438 |
| Tom Fox - tomfox419@gmail.com | 415-509-0283 |
| Richard Denike rdenike47@gmail.com | 239-985-9377 |

4.) The Langshire ACC Committee reviews your request, and you will be notified of the decision unless your requires further approval, then it will be submitted to the Legends Master ACC Committee for their review. After their meeting the Chairperson of the Master ACC Committee will email you their decision and copy our committee chairperson. **When you receive your confirmation that your request is approved you may then proceed with your project.**

5.) **TIMELINE:** The Langshire ACC meets online to review and approve all requests and this review can take from three to five days, depending on the completeness of the application. Our committee must turn your requests in to the Master ACC by Friday Noon prior to their meeting dates which are generally around the second week of each month.

Revised: November 10, 2023

