



5982 West Side Saginaw Rd. Bay City, MI 48706 o. (989) 439-1098 f. (989) 460-1604

Personal Income Tax Data

The information requested on this form is for the preparation of your 2016 personal income tax return. Please ensure that you have received all income slips, receipts and other information prior to submitting your tax information to us to ensure your return is processed in a timely basis.

Federal and state tax regulations require you to keep paid bills and cancelled checks supporting the deductions used for at least three years. Do not claim any bills that have not been paid during the year unless they were charged to your credit card before year-end.

General Information

Personal Information

	Full Name	Social Security Number	Date of Birth	Occupation
Taxpayer				
Spouse				

Marital Status at the end of the year: Single Married Divorced _____ Widowed _____
Date Date

Mailing Address _____ City _____ State _____ Zip _____
 Address on Last Year's Return (if changed) _____

Home Phone Cell Phone Work Phone Email

Please check preferred method of communication.

Dependents

Full Name	Social Security Number (required)	Date of Birth	Relationship	Months Lived With You	Months as Full-Time Student



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Your refund check can be mailed to you or it can be directly deposited into your bank account. If direct deposit, please provide us with the information below. Fees are due when your copy of the return is picked up.

Please check one: E-File/Direct Deposit Paper File/Mail Return

Account Type :	<input type="checkbox"/> Savings <input type="checkbox"/> Checking	Acct #
Bank Name:		Routing #

Declaration: I have reviewed the information given to you on this form and to the best of my knowledge it is correct and complete. I have maintained the underlying records required by law to support this information. I authorize Maier & Associates Accounting Services Inc. to prepare my personal income tax return based on this information and to retain copies of appropriate documents.

Signature: _____

Date: _____

Comments or Questions
