


<b>EUROPEAN SERVICE AT HOME, INC.</b> <b>Policies and Procedures</b>	
<b>Section 3: Service Delivery and Client Care</b>	
<b>Policy Title: IN-HOME RESPIRATORY SERVICES</b>	<b>Policy Number: 3.10.40A</b>
	<b>Effective Date: 10/31/2016</b>
	<b>Revision Date: 10/31/2016</b>
	<b>Approved By: BOD</b>
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## PURPOSE

To provide In-home respiratory services in compliance with accepted and applicable laws and regulations.

## POLICY:

It is the Policy of European Service at Home, Inc. that **HOME SERVICES WORKERS or HCA SHALL NOT provide respiratory care.** Respiratory care is SKILLED and includes postural drainage; cupping; adjusting oxygen flow within established parameters; nasal, endotracheal and tracheal suctioning; and turning off or changing tanks. However, *home services workers may temporarily remove and replace a cannula or mask from the client's face for the purposes of shaving or washing a client's face.*

## PROCEDURES:

European Service at Home, Inc. will establish a training protocol and include Respiratory Services topic into the Pre-Service and In-Service Trainings. Before providing services all Home Care Aides (HCAs)/ will have completed this area of pre-service and/or in-service trainings.

Upon completion of pre-service and in-service trainings within CCP HCAs can only temporarily remove and replace a cannula or mask from the participant's face for the purposes of shaving or washing a participant's face or if required to enable the participant to eat.

*No other respiratory care will be performed by a HCA during the provision of CCP services.*

When problems arise during the provision of Respiratory Services the staff of European Service at Home, Inc. will follow established emergency procedures. European Service at Home, Inc. will report to CCU any incidents during the provision of Respiratory Services in which medical care is sought by the participant.

## FORMS

1. Service Plan