



## Expense Reimbursement Form

Date Submitted: \_\_\_\_\_

Date of Purchase: \_\_\_\_\_ Amount: \_\_\_\_\_

Reimbursement To: \_\_\_\_\_

Purpose of Expenditure:

Purchase Approved By: \_\_\_\_\_

\_\_\_\_\_  
Please attach receipt

### Treasurer's Use Only

\_\_\_\_\_  
Check # \_\_\_\_\_

Date Paid \_\_\_\_\_