

**APPLICATION FOR A BUILDING PERMIT**

BUILDING ACT 1993 – BUILDING REGULATIONS 2018 FORM 1 – REG 24

To: **Brian Ross** (Relevant Building Surveyor) BS-U1274 From:

Applicant – Name:..... ACN/ARBN:.....
 Applicant Postal Address:.....Postcode:.....
 Is the applicant a lessee or licensee of Crown land to which this application applies? ☐ Yes ☐ No
 Lessee responsible for building work:.....
 Contact Person:.....Phone:.....
 Email:.....

Owner Name:..... ACN/ARBN:.....
 Owner Postal Address:..... Postcode:.....
 Email:.....

Builder (if applicable):.....
 ACN/ARBN:.....Building Practitioner Registration No.....
 Postal Address:.....Postcode:.....
 Contact Person:.....Phone:.....
 Email:.....

Building Practitioners and/or Architects engaged to prepare documents for this permit:

Name	Category/Class	Registration No.

Property Details:

No:.....Street/Road.....Suburb/Town.....
 Postcode:.....Lot/s:.....LP/PS.....Volume/Folio.....
 Crown Allotment.....Section.....Parish.....
 County.....Municipal District.....
 Land owned by the Crown or a public authority? ☐ Yes ☐ No

Nature of Building Work:

Construction of new building	☐	Change of use of an existing building	☐
Demolition/Removal of building	☐	Alterations to an existing building	☐
Extension to an existing building	☐	Re-erection of a building	☐
Construction of swimming pool/spa	☐	Construction of a swimming pool/spa barrier	☐
Construction of a small second dwelling	☐	Other _____	☐

Description of Proposed Works:.....

Proposed Use of Building:.....

**Cost of Building Work:**

Is there a contract for the building work? ☐ Yes ☐ No

If yes, please state the contract price \$.....

If no, state the estimated cost of the building work (including the cost of labour and materials) and attach the details of the method of estimations.....

Social Housing:

Does any of the building work include the construction of social housing as referred to in regulation 281B of the Building Regulations 2018? ☐ Yes ☐ No

[Indicate Yes if the building work, which is the subject of this application, includes the construction of social housing or if other building work, which is the subject of a related staged building permit, includes the construction of social housing.]

Emergency Recovery:

Does any of the building work include the construction of a dwelling that was destroyed or damaged in an emergency referred to in regulation 166J(b) of the Building Regulations 2018? ☐ Yes ☐ No

[Indicate Yes if the building work, which is the subject of this application, includes the construction or repair of a dwelling within the same municipal district as the destroyed or damaged residential dwelling.]

Registered Builder

If the application for a building permit is made by a person other than an owner-builder

Part A

Is there a contract or agreement (other than a cost-plus contract or agreement) with a builder for carrying out the building work? ☐ Yes ☐ No

If YES, specify the contract price or agreed amount to be paid to the builder (including for the cost of labour and materials) under the contract or agreements. \$.....

If NO, is there a cost-plus contract or agreement with a builder for carrying out the building work?

☐ Yes ☐ No

If YES, specify the builder's estimate of the total amount that the builder will receive or is likely to receive (including the cost of labour/materials) under the contract or agreement. \$.....

Specify the cost of any chattel under the contract or agreement. \$.....

Specify the cost of any prescribed excluded items under the contract or agreement. \$.....

Part B

Specify the class or classes of building to which the building work relates. _____

Does the building work relate to both –

One or more buildings in a class 2, 3, 4, 5, 6, 7 or 8 buildings; and ☐ Yes ☐ No

One or more buildings in a class 1, 9 or 10 buildings? ☐ Yes ☐ No

If yes, specify the information required under Part A and Part C (if applicable) according to whether the building work relates to—

One or more buildings in a class 2, 3, 4, 5, 6, 7 or 8 buildings; and

One or more buildings in a class 1, 9 or 10 buildings?

Part C – All stages of building work

Does the application relate to a stage of the whole of the building work? ☐ Yes ☐ No

If YES, specify the extent of the stage: _____

Is there a contract or agreement (other than a cost-plus or agreement) for carrying out the whole of the building work for all of the stages? ☐ Yes ☐ No

If YES, specify the contract price or agreed amount to be paid to the builder (including for the cost of labour/materials) under the contract or agreement. \$.....

If NO, is there a cost-plus contract or agreement with a builder for carrying out the whole of the building work for all of the stages? ☐ Yes ☐ No

If YES, specify the builder's estimate of the total amount that the builder will receive or is likely to receive (including for the cost of labour and materials) under the contract or agreement. \$.....

Specify the cost of any chattel under the contract or agreement. \$.....

Specify the cost of any prescribed excluded items under the contract or agreement. \$.....

OR

Owner Builder

If the application for a building permit is made by an owner-builder

Part A

I intend to carry out the works as an owner-builder ☐ Yes ☐ No

Specify the owner-builder certificate of consent number (if applicable) **OB**.....

Specify the owner-builder's estimated cost (including for labour and materials) of the owner-builder carrying out the building work. \$.....

**Part B**

Will the owner-builder be engaging one or more builders to carry out part of the work? ☐ Yes ☐ No

If YES, specify the information in relation to whichever of the following applies—

If the engagement is under a contract or agreement that is not a cost-plus contract or agreement, specify the contract price or agreed amount to be paid to each builder (including for the cost of labour and materials) \$ _____

If the engagement is under a cost-plus contract or agreement, specify the builder's estimated amount that each builder will receive or is likely to receive (including for the cost of labour and materials). \$ _____

Part C

Specify the cost of any chattel relating to Part A and/or Part B \$ _____

Specify the cost of any prescribed excluded items relating to Part A and/or Part B \$ _____

Part D – All stages of staged builder work by an owner-builder

Does the application relate to a stage of the whole of the building work? ☐ Yes ☐ No

If YES, specify the extent of the stage: _____

Specify the owner-builder's estimated cost (including for labour and materials) of the owner-builder carrying out the whole of the building work for all stages. \$ _____

Specify the cost of any chattel in relation to building work carried out by the owner-builder \$ _____

Specify the cost of any prescribed excluded item in relation to building work carried out by the owner-builder \$ _____

Is there a contract or agreement (other than a cost-plus contract or agreement) with a builder to carry out part of the whole of the building work for all stages? ☐ Yes ☐ No

If YES, specify the contract price or agreed amount to be paid to the builder (including for the cost of labour and materials) under the contract or agreement. \$ _____

If NO, is there a cost-plus contract or agreement with a builder to carry out part of the whole of the building work for all stages? ☐ Yes ☐ No

If YES, specify the builder's estimate of the total amount that the builder will receive or is likely to receive (including for the cost of labour and materials) under the contract or agreement \$ _____

Specify the cost of any chattel under the contract or agreement \$ _____

Specify the cost of any prescribed excluded item under the contract or agreement \$ _____

Part E

Specify the class or classes of building to which the builder work relates _____

Does the building work relate to both—

One or more buildings in a class 2, 3, 4, 5, 6, 7 or 8 building; and ☐ Yes ☐ No

One or more buildings in a class 1, 9 or 10 building? ☐ Yes ☐ No

If yes, specify the information required under Part A and/or Part B (if applicable) according to whether the building work relates to

One or more buildings in a class 2, 3, 4, 5, 6, 7 or 8 buildings; and

One or more buildings in a class 1, 9 or 10 buildings?

Please note:

All Building Permit applications require proof of ownership, including title and plan and any other document relating to the title.

The provided title must be less than 30 days old at time of application.

If you would like EGBP to purchase any of the following documents on your behalf, please indicate by ticking in the appropriate box below:

☐ Copy of Title \$33 ☐ Copy of Plan of Subdivision \$33 ☐ Covenant or 173 Agreement (if applicable) \$33

☐ LPOD (prices vary due to Shire) ☐ Council Property Information – Building Regulation (prices vary due to Shire)

Please note: Prices are per item and inclusive of GST

* Extra charges may be incurred if insufficient property details are provided prior to title/plan search.

Note 1 I/we the owner/s seek the services of EGBP Building Surveyors and confirm Brian Ross as the Relevant Building Surveyor for the works accompanying this Building Permit Application. **I/we also confirm that no other Building Surveyor has been appointed for these works.**

Note 2 Any enforcement action necessary will incur fees. This may include but is not limited to; additional inspections, notices, orders and attendance at any hearing or response to the Victorian Building Authority. Cost of these services is as follows GST INC: Written Direction: \$175: Directions, Notices and Orders \$550 each + inspection fees. Any other action will be charged at the minimum rate of \$300 per hour plus any travel expenses.

Note 3 Inspections carried out will be the mandatory inspections listed on the Building Permit and any other inspections required by the RBS to ensure compliance with the Act and the Regulations. Construction will not be supervised.
Inspections carried out will be the minimum required to ensure compliance with the Act and Regulations, NOT supervision of all the work. It is the responsibility of the builder to construct the building fully in accordance with the approved permit documents. Variations must be approved by the RBS prior to construction and those variations that require further document survey and assessment/and or approval will incur an additional fee of \$200 plus any travel expenses. This includes, but is not limited to, amended documents, any other action will be charged at the standard rate of \$220 per hour plus any travel expenses.

Note 4 If an owner-builder, there are restrictions on the sale of the building under section 137B of the Building Act 1993. Section 137B prohibits an owner-builder from selling a building on which domestic building has been carried out within 6.5 years from the completion of the relevant building work unless they have satisfied certain requirements including obtaining compulsory insurance, The Victorian Building Authority maintains a current list of domestic insurance providers.

Note 5 I/we acknowledge EGBP are **NOT** Estimators, Quantity surveyors, project managers or site supervisors.

Note 6 I/we acknowledge **OUR** duty to provide a safe workplace for employees & subcontractors.

Note 7 If an Occupancy Permit or Final Certificate has not been issued prior to the expiry date of the Building Permit, the permit will be subject to seek an extension of time. Which may be granted, and fees will be required.



PLEASE NOTE: A builder can no longer sign this form prior to written authorisation from the owner to appoint the building surveyor.

See vba.gov.au for more details

I accept I will receive documents electronically unless otherwise stated.

Appointment of Building Surveyor

I/we acknowledge that the **Building Surveyor** was appointed by me/us before signing a contract for the works:

.....
(Owner/Owners name)

.....
(Site Address)

.....
(Owner/Owners signature)

.....
(Date)

Signature of Applicant:

PRINT NAME:

I have read and accepted the conditions of the Building Permit Application.

Signature: **Date:**

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