

# THE SHAMROCK FARMERS AND ARTISANS MARKET

## RULES AND GUIDELINES 2024

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The SHAMROCK Farmers and Artisans Market (SFAM) will be open on Saturdays, seasonally from mid-June through August. Operating hours are from 8:30 am until noon. Additional off-season and holiday markets may be scheduled. Market may be canceled due to severe weather or natural disaster.

Vendors must submit an application to the market and be approved by market representative before participation. Approval will be valid from January 1<sup>st</sup> to December 31<sup>st</sup>.

### **Fee structure:**

\$110/year – all 2024 Saturday Markets, including off-season special markets (fall + holiday, etc. ~13 dates)

\$40/month – can apply to the months of July or August or to 4 consecutive weeks across calendar months.

\$15/day - applies to indoor table on summer season market dates

\$12/day – applies to outdoor tent on summer season market dates

\*Ask us about our **Vendor Host Program** for an opportunity to set up and sell your products on site at no cost to you. \*

Fees are requested at time of booking space and are non-refundable. Vendors are requested to offer a 24-hour notice of cancellation if not able to attend a previously confirmed market. Prepaid fees are not refundable but can be applied to future market dates. Fees may be waived by the market representative in special circumstances, i.e., nonprofit groups on site for market days, but not related to sales achieved.

An outdoor vendor space is generally defined as a 10' x 10' but can be larger as needed at no additional charge. Electricity and water are available for use; bringing your own extension cord is highly encouraged and is not otherwise guaranteed.

Vendor placement shall be determined by the market representative or vendor host.

Vendors will be responsible for the set up and breakdown of their displays and the cleanliness of their space. Boxes and supplies should be stored from sight. Vendors are responsible for bringing their own tables, chairs, and tents. Leave no trash or organic debris behind.

Vendors shall prominently display all prices, taxes and fees that are charged to customers.

## **REQUIREMENTS FOR PLANTS AND FARM PRODUCTS**

All products, produce and plants sold must be listed on the Vendor Application and be approved by a market representative prior to sale. Any additional products added after the submission of the initial application must also be approved by a market representative prior to selling that product.

Vendors will only sell items that are personally grown or handmade. Every grower must sign a market contract that they are growing 100% of what they offer for sale at any market event.

Growers will be subject to a farm/facility visit by a market representative any time of the year.

Egg producers must comply with egg laws of NC Department of Agriculture and Consumer Services. NC Egg Laws in full can be found at <http://ncagr.gov/fooddrug/food/egglaw.htm>

Perennial Plants Seller must provide a copy of Nursery Certification (registered if less than 1 acre and certified if more than 1 acre) from NC Department of Agriculture and Consumer Services to the market. Information regarding the registration and certification of a nursery can be found at <http://ncagr.gov/plantindustry/plant/nursery/lictbl.htm>

Meat or poultry vendors must be registered as a meat handler with the NC Department of Agriculture and provide a copy of their license to the market.

Vendors selling processed foods, such as baked goods must obtain certification from the NC Department of Agriculture. Information regarding this certification can be obtained by calling 919.733.7366.

Samples of your products are allowed and encouraged as approved by a market representative.

All crafts and artisan products must follow the 90% rule. 90% of each item or product sold must be designed by and hand made by the vendor. Vendors must sign a market contract that they are handcrafting a minimum of 90% of what they offer for sale. All products, including raw materials purchased and resold, must be significantly altered to become a new product. Re-packaging is not considered significantly altered.

A review may be conducted at any time by a market representative upon request or complaint.