



Benefitting Lauren's Hope Pregnancy Care Center, a 501c3 public non-profit.
12395 NC HWY 50, Hampstead, NC 28443

SPONSORED BY:



2026 Festival of Trees Designer Application-Agreement

Set up is Thursday, November 19th - 3PM to 8PM.

Please email this form by October 1, 2026 to: info@christmasinpenderonslow.org

Group/Org./Name (this is the name that will be displayed on your item)

Designer Name _____

Email _____

Phone Number _____

Street Address _____

City _____ State _____ Zip code _____

PLEASE FILL OUT A SEPARATE FORM FOR EACH ITEM.

☐ **I agree** to sponsor and decorate a tree for donation to the silent auction:

_____Tree You Supply _____7' Tree We Supply*

☐ **I agree** to donate and decorate:

_____Wreath Small _____Wreath Large _____Centerpiece

Will you need a volunteer for set-up?** ☐ Yes ☐ No

* If needed, Lauren's Hope will provide a prelit 7ft. pencil tree upon request. **Volunteers can be available to assist in decorating if timeframe is a conflict.

Trees will be set up & ready for decorating on Thursday, Nov. 19th, 3-8pm. Trees are to be decorated completely, with items placed under the tree to accent the other decorations. Please refer to attached guidelines when decorating. Trees (with decorative items) are sold through silent auction with final bids ending on Saturday, Nov. 21st at 4pm.

Please provide theme name, description and value, (if you do not have a preselected theme name, please put TBD and submit your theme name to us NO LATER than October 1st. Please use a separate form for each item you are donating.

Theme Name: _____

Description: (30-100 words, feel free to attach additional sheet with description if necessary)

Value: \$ _____

I agree to provide and decorate the items indicated above by 8pm, Nov 19, 2026. I agree to follow decorating guidelines listed on the second page of this form. I understand that the item I provide is a donation to be sold at the Christmas in Pender-Onslow Festival of Trees 2026, with all proceeds benefitting Lauren's Hope, a 501c3 public non-profit. I understand that I am responsible for saving all my receipts for the purpose of tax deduction for my donation to Lauren's Hope.

Contact Signature _____

Thank you for your generous support of Lauren's Hope.

Decorating/Donating Guidelines

1. Please keep in mind items, including trees, will need to be transported after purchase.
2. Any tree, wreath, or centerpiece donated becomes the property of the Festival of Trees or the eventual owner. The entire display will be sold or auctioned off including power strips, extension cords, decorations under the tree and wreath hangers with all proceeds going to the Festival of Trees benefiting Lauren's Hope.
3. All decorations must be wired/secured on to the tree, wreath, centerpiece to secure and prevent damage during transportation to the winner. Ornaments made of glass are not permitted. This includes garland, ribbon, fillers. Glue the ornaments to their caps to make them more secure. Using glue or glitter is not permitted in the hall.
4. The Festival of Trees will provide pre-lit artificial trees for you to decorate, or you may provide your own. Tree provided by Festival will be 7' pre-lit LED with white lights. If you provide your own tree, the minimum height is 7' to 8' maximum. Specialty trees are acceptable. Measurements are from the floor to the top of the tree. Trees must be pre-lit with LED lights.
5. Designers will need to provide an extension cord and power strip for any item that needs electricity. Battery operated items should be noted at check-in. Please have extra batteries for the festival to operate each day.
6. Designers are to provide a tree skirt, cuff or cover for the base of tree along with themed decorations under the tree. All trees must have a Tree Topper. Wreath hangers are to be provided by designers to display your wreath. Centerpieces do not need to be in a gift bag or wrapped in plastic as it is better to see all the items without. Please keep in mind the total weight of a decorated item and remember that the tree will be shrink wrapped to be safely transported to the purchaser after the event. Boxes left for packing should be labeled with the item number for storage during Festival. If needed please bring a step stool for decorating. Signage will be provided at sign-in to be placed by/on your item.
7. Themes should be chosen for marketing appeal and tastefully decorated. The theme must be acceptable for any home or business and Festival committee reserves the right to decline acceptance of any items that may not be appropriate for a family holiday festival. No political or controversial themes.
8. Designer Application is due no later than October 1, 2026. Registration after this date is accepted as space is available. You will be notified within a week after your application is submitted. We are limited to 30 trees. Be sure to get your application submitted early.
DECORATOR DAY and DROP OFF ITEMS is at Topsail Island Moose Lodge 2061, 13175 NC HWY 50, Hampstead, NC 28443, on Thursday, November 19, 2026, from 3pm to 8pm - please email us at info@christmasinpenderonslow.org with any questions.
9. Judges are not affiliated with any organization/individual sponsoring a tree, wreath or centerpiece in the Festival. Their judging is conducted anonymously and without knowledge of the person, group, or organization presenting the trees. Trees, wreaths, and centerpieces will be judged before the Festival opens. The judges will choose a first, second, and third place winner for trees in the following categories: Most Beautiful, Most Traditional, Most Creative/Unique, Best Top of Tree Display, Best Under Tree/Tree Skirt Display. **'The Best of the Festival' tree** will be chosen by People Choice ballots collected from attendees during the Festival and will be announced at 4PM on the last day of the Festival. Judges will choose a first, second, and third place winner for wreaths and centerpieces in the following categories: Most Beautiful, Most Traditional, Most Creative/Unique.