

LANDMARK YORKTOWN COMMUNITY ASSOCIATION APPLICATION FOR ARCHITECTURAL COMMITTEE APPROVAL

Homeowner Name(s): _____ Document date: _____

- ☐ Please submit your application well in advance of your anticipated construction date, allowing the allotted time frame, per your CC&R's, for a response. The Board of Directors holds regular meetings only once each month. Approval of the Board must be obtained prior to commencement of construction.

I/We _____

At (Address) _____

within the Landmark Yorktown Community Association, submit this application and the attached drawings and specifications for proposed improvements and/or architectural alterations to my/our property:
Describe the proposed improvements and attach copies of drawing(s), color swatches, and/or manufacturer's brochures showing:

1. type of construction,
2. dimensions,
3. type of materials,
4. colors, and
5. the location on the lot (drawing should be close to scale.)

(Description)

(Attach additional papers as necessary)

If the proposed work requires any changes to the exterior structures, i.e., window and/or door replacement, skylights, patio trellis, etc., include the following if appropriate:

1. Contractor's name and State License Number
2. Verification of Contractor's Worker's Compensation Insurance coverage
3. Building or other required permits.

I/We have discussed the proposed improvements and/or alterations and the attached drawings and specifications with homeowners most affected, whose signatures appear below. I have secured their consent without objections except as noted. (Please note: an affected homeowner is defined as next-to, behind, or in-front-of, if applicable).

Neighbor's Signature/Address/Date (circle one) [No objection] [Object/Reason]

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4. colors, and
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(Description) _____

(continue on back or on separate page if needed)

If the proposed work requires any changes to the exterior structures, i.e., window and/or door replacement, skylights, patio trellis, etc., include the following if appropriate:

1. Contractor's name and State License Number
2. Verification of Contractor's *Worker's Compensation Insurance* coverage
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Neighbor's Signature/Address/Date/Objection _____ (yes or no)

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I/We have read and understand the Association's ARCHITECTURAL APPROVAL STANDARDS AND PROCEDURES, and I/we acknowledge receipt thereof and agree that all provisions therein are made a part of this application, including all homeowner obligations and liabilities as specified.

I/We agree to pay for or reimburse the Association for costs incurred in replacing damaged roof tiles or repairing stucco; also for moving sprinkler lines and heads, plants and trees, electrical lines or fixtures, replanting of plants or grass destroyed during the construction, or any other expense that the Association incurs to correct construction damage.

Initial _____

I/We understand and agree that Architectural Committee and/or Board of Directors approval is limited to authority granted under the Governing Documents of the Association and is an endorsement of architectural compatibility without waiver of applicable ordinances or city permit requirements. Any city permits, or other jurisdictional permits, that are required prior to construction are at the expense of the homeowner. Any and all such permits must be submitted to the Architectural Committee and/or Board of Directors prior to commencement of construction.

Initial _____

I/We understand that failure to comply with the terms, conditions, restrictions, and promises set forth in the ARCHITECTURAL APPROVAL STANDARDS AND PROCEDURES and with qualifications for approval of this application by the Association Architectural Committee subjects me/us to liability for any deviation. I/We agree to indemnify the Association for any monies spent pursuant to the correction of any such deviation. I/We understand that the Architectural Committee shall make final decision of what constitutes compliance and/or deviation from the plans and specifications as approved.

Initial _____

I/We understand that if approved, this agreement will be transferred with title when the property is sold and future owners must abide by the terms set out in this agreement.

Initial _____

I/We agree to indemnify the Association for all costs and/or attorney's fees expended to enforce the provisions of this agreement.

Initial _____

Proposed Start of Construction _____

Completion Date _____

Signature of Owner (s) _____

Date _____

Contact email address(es) _____ Telephone Number _____

Best time to call: _____

Preferred method of contact: _____

Homeowner Name(s): _____ Document date: _____

**LANDMARK YORKTOWN COMMUNITY ASSOCIATION ARCHITECTURAL COMMITTEE
FOR COMMITTEE USE ONLY**

RECOMMENDATION

_____ **Approved** as presented

_____ **Approved** with the following qualifications: _____

Rejected for the following reason(s):

This approval is valid for the following number of days. [_____ Days] If the work is not completed within this time frame, an extension can be requested.

For the Architectural Committee

Date

For the Board of Directors

Date

For the Board of Directors

Date

For the Board of Directors

Date

LANDMARK YORKTOWN COMMUNITY ASSOCIATION**NOTICE OF COMPLETION**

*Please complete this form and submit it to Powerstone Property Management, 9060 Irvine Center Drive., #200 Irvine, CA 92618 within thirty (30) days of completion of Improvement(s). All Improvements must be completed within **six (6) months** of receiving approval from the LYCA Architectural Committee.*

Owner's Name: _____

Mailing Address: _____

Property Address: _____

Telephone Number: (Home) _____ (Work) _____

Email Address: _____ Preferred Method of Contact: _____

Improvement(s): _____

CHECK ONLY ONE (1):

- ☐ I hereby notify the **LYCA Architectural Committee** that the Improvements noted above were completed in substantial conformance with the plans and specification approved by the Architectural Committee.
- ☐ The above-referenced Improvements have not been completed within six (6) months of approval for the following reason(s): _____

Anticipated Date of Completion: _____

Owner's Signature: _____ Date: _____

ARCHITECTURAL COMMITTEE USE ONLY

The above-referenced Improvements have been inspected by a duly authorized representative of **the Landmark Yorktown Community Association** and the completed work is hereby:

- ☐ In compliance with approved plans ☐ Not in compliance with approved plans

CONDITIONS/COMMENTS: _____

Signed: _____ for the Architectural Committee

Name: _____ Date: _____