

Plant : ABC Power Limited, New Delhi

Process : Utility

Team : LAKSHYA

Project Theme : To implement 5S System to make the workplace efficient in Utilities by Jun 2020.

Improvement Methodology : 5S Workplace Management

Machine / Plant / Process and Location : Utility Department

Team Registration No.: ABC/Production/5S/2020/008

Target				Period		Team			
Measurement Item	UOM	From	To	From	To	Leader	Dy. Leader	Member	Facilitator
5S Score	%	Present	90%	Jan-20	Jun-20	Arman	Smita	John, Trisha	Vikas
Project No.	ABC/5S/P/2020/19-54			Meeting Frequency	Everyday	Meeting Time	9:15 AM	Meeting Duration	15 Minute

S. No.	Step Description	Plan	Jan-20				Feb-20				Mar-20				Apr-20				May-20				Jun-20			
		Actual	W1	W2	W3	W4	W1	W2	W3	W4	W1	W2	W3	W4	W1	W2	W3	W4	W1	W2	W3	W4	W1	W2	W3	W4
1	5S Training (Awareness & Audit), Preparatory Work and Launch	Plan	-																							
		Actual																								
2	Initial 5S Audit (5S Score Assessment, Identification of Gaps)	Plan																								
		Actual																								
3	1S - SEIRI Implementation	Plan																								
		Actual																								
4	2S - SEITON Implementation	Plan																								
		Actual																								
5	Internal 5S Audit	Plan																								
		Actual																								
6	3S - SEISO Implementation	Plan																								
		Actual																								
7	4S - SHEIKETSU Implementation	Plan																								
		Actual																								
8	Internal 5S Audit	Plan																								
		Actual																								
9	5S - SHITSUKE Implementation	Plan																								
		Actual																								
10	Final Audit, Performance Assessment & Closure	Plan																								
		Actual																								

Other Information: Assumptions, Secondary Objectives, Approved Budget (if any) etc.

Secondary Objective - Space Saving, Retrieval Time Reduction

Budget - 1 Lacs for Infrastructure Improvement

Prepared By : Arman Malik

Approved By : Vikas Sharma

Date of Preparation : 07 Jan, 2020

■ - Plan

■ - Actual