

**UNION TOWNSHIP**  
**PROPERTY TRANSFER REVIEW**

24995 Ranch House Trail, Atlanta, Michigan 49709 (989) 350-8590

**Mail to:** UNION TOWNSHIP at the above address.

**1. GRANTOR'S PARCEL INFORMATION**

Address: \_\_\_\_\_ Road Name \_\_\_\_\_

**PARCEL NUMBER: 28- 12-** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Legal Description (DESCRIBE OR ATTACH) \_\_\_\_\_

**PROPERTY OWNER INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ (Zip Code)

Fax: \_\_\_\_\_

**AGENT INFORMATION** (If not the property owner)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ (Zip Code)

Fax: \_\_\_\_\_

**2. GRANTEE'S PARCEL INFORMATION**

Address: \_\_\_\_\_ Road Name \_\_\_\_\_

**PARCEL NUMBER: 28- 12** \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Legal Description (DESCRIBE OR ATTACH) \_\_\_\_\_

**PROPERTY OWNER INFORMATION**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ (Zip Code)

Fax: \_\_\_\_\_

**AGENT INFORMATION** (If not the property owner)

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ (Zip Code)

Fax: \_\_\_\_\_

**3. PROPOSED PROPERTY TRANSFER INFORMATION:**

A. Grantor's parcel size prior to adjustment (acreage)? \_\_\_\_\_

B. Grantor's parcel size after adjustment (acreage)? \_\_\_\_\_

C. Describe or attach a legal description for each **revised parcel** \_\_\_\_\_

\_\_\_\_\_

**4. ATTACHMENTS - Please include the following**

\*    A. A survey that complies with the requirements of P.A. 132 of 1970 as amended for the proposed property transfer :

- (1) current boundaries (prior to property transfer).
- (3) the proposed property transfer.
- (4) revised lot dimensions and descriptions of all parcels involved after the property transfer.
- (5) existing and proposed road/easement right-of-way(s).
- (6) easements for public utilities from each parcel to existing public utility facilities.
- (7) any existing improvements (buildings, wells, septic system, driveways, etc.).

\*    B. Proof of fee ownership of all parcels involved.

**The undersigned understand and agree to the following:**

We grant permission for officials of Union Township to enter our property for purposes of inspection if necessary.

We understand this is only a property transfer which conveys only certain rights under the applicable state and local ordinances and does not include any representation or conveyance of rights in any other statute, building code, zoning ordinance, deed restrictions or other property rights.

We understand that local ordinances and state Acts change from time to time, and if changed, the property transfer made here must comply with the new requirements.

We understand that “for a property transfer between 2 or more adjacent parcels if the property taken from 1 parcel is added to an adjacent parcel, any resulting parcel shall not be considered a building site unless the parcel conforms to the requirements of PA 591 of 1996 or the Township Zoning Ordinance,” or The Union Township Land Division Ordinance.

To submit a copy of a deed indicating conveyance from the grantor to the grantee to the Township before the review is signed by the Township.

That a property number will be created (for property tax purposes only) for the year immediately following the acquisition of this land by the grantee.

That in subsequent years to follow, this property purchased by the grantee will be combined as one taxable building parcel or site.

**Grantor’s Signature** \_\_\_\_\_ Date: \_\_\_\_\_

**Grantee’s Signature** \_\_\_\_\_ Date: \_\_\_\_\_

**DO NOT WRITE BELOW THIS LINE**

*For office use only*

- Reviewer’s action

**Review Completed: Date** \_\_\_\_\_

Comments, if any: \_\_\_\_\_

\_\_\_\_\_

Reviewer’s Signature: Township Assessor \_\_\_\_\_ Date: \_\_\_\_\_

Zoning Administrator \_\_\_\_\_ Date: \_\_\_\_\_