

Minutes of the March 26, 2012 Meeting
Strawberry Knoll Elementary School

Board members present: Steve Schuyler, Tom O'Brien, Clyde Lutter

Home owner present: Nancy Holderman

The meeting was called to order at 7:17 by President, Clyde Lutter. The January 23rd, 2012 meeting minutes were read, and approved.

A review of the first draft of the February, 2012 annual meeting minutes were completed and amended by the attending board members. Final draft to come.

Members Time:

Discussion took place on ways to increase homeowner attendance at board meetings.

Discussion took place regarding parking issues in townhouse community. Subject deferred to new business portion of the meeting.

Architectural Submissions/Requests:

There were no architectural submissions to approve.

Financial Report:

No financial report. Deferred to next month's meeting.

Ongoing Business:

New townhouse parking lot street light -- will hold discussion until next month's meeting.

Tree removal -- common area walk through rescheduled from March 10th to March 31st 2:00 pm. Will evaluate trees in common areas at that time.

Community Leaf pickup – discussion at last month's annual meeting demonstrated lack of interest and community support. Will not pursue community leaf pickup.

Website maintenance and update -- Clyde Lutter will speak with website manager.

New Business:

Board Assignments have been made for Walnut Creek Homeowners Association, Inc. as per annual meeting election.

Clyde Lutter -- President

Tom O'Brien – Vice President

Steve Schuyler – Architecture

Patrice Williams-Johnson – Treasurer/Contracts

Sanjeev Malaviya – Elected, but board membership still to be determined

Townhouse parking – will confirm with Allied Realty Corp the cost of full management administration of townhouse parking.

Meeting dates and locations -- Rooms at Strawberry Knoll Elementary School have been reserved.

Monday, April 23 – **All purpose room**

Monday, May 28 – Media room

Monday, June 25 – Media room

Monday, July 23 – Media room

TUESDAY, August 28 – Media room

Action Items:

- Clyde to contact Leslie to obtain Sanjeev contact information.
- Clyde to contact Diane regarding website.
- Email Patrice regarding sidewalk trip hazard at 9146 Centerway Road.
- Clyde to email WCHOA minutes template to Nancy Holderman
- Walk through of common areas scheduled March 31st, 2:00pm
- Tom to contact Hank, Allied Realty Corp regarding procedure to add interested homeowner to the board.
- Contact Hank, Allied Realty Corp -- confirm Allied Realty Corp Proposed Supplemental Service and Corresponding fee Schedule line item "Full administration of townhouse parking".
- Contact Hank, Allied Realty Corp –Confirm expense, if any, for attending board meetings regarding townhouse parking lot issues and changes in parking procedures.

Meeting adjourned at 8:59pm. The next WCHOA meeting to be held at Strawberry Knoll Elementary School, 7:00 pm, on April 23 – **All purpose room.**