

FINAL

Walnut Creek Homeowner's Association, Inc.
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Meeting of February 13, 2017

Strawberry Knoll Elementary School

Call to order: A quorum was met and the meeting was called to order at 7:04 pm.

Board members present: Clyde Lutter, President; Liz Lindahl, Vice President; Walt Kelley, Contracts; Patrice Williams-Johnson, Finance; Steven Schuyler, Architectural Chair; Dave Nocket, Architectural Support; and Diane Winters, Secretary

Homeowners present: Tom O'Brien, Keith Rush, Leslie Kelley, Dave Goldstein

The agenda was reviewed for the February 13, 2017 meeting and was updated with changes and it was approved.

Minutes from Prior meetings:

- The January 2017 meeting minutes were reviewed and approved with changes. Diane Winters will make the changes and post to the Web site.
- Changes are:
 - 1) Add changes to prior meeting minutes as a list
 - 2) Remove homeowners name and add address instead
 - 3) Add Sara Rossi's last name and her company

Vicki Chizungu from Allied Realty was present and is the new representative for the WCHOA. Due to a limited number of proxies received, the Annual Meeting will be held on March 13, 2017. There were 19 proxies including members present. Last year's Annual Meeting minutes will be accepted at the March meeting.

Architectural

- No updates

Financial

- Patrice arrived late to the meeting and was given a financial folder from Allied Realty for her to review. Board members received the folder.
- Vicki stated that all demand letters have been sent for late unit balances.

Contracts

- No updates

Townhouse Parking Policy

- Liz reported that the parking policy is now in the hands of Allied Realty.
- The final parking procedures were reviewed and signed by the President and Secretary and given to Allied Realty.
- There is a \$120 parking fee if a homeowner is parked inappropriately.
- Forms will be mailed to the townhouse homeowners on March 1. Start of effective towing date is the end of March.
- The neighborhood will not be patrolled for parking violations.

Old Business – deferred to Future Meetings

Neighborhood Watch:

- Dave reported that Fitzgerald is no longer with the County Community Service program so there is currently no representative for the neighborhood Watch program. The Board discussed posting Neighborhood watch signs and Dave will get bids.

Meeting adjourned at 8:12 pm

Next Meeting is March 13, 2017