

REVIVAL PERFORMING ARTS CONSERVATORY

Private Lesson and Class Policies

January 12th, 2021

In an effort to provide the highest quality instruction possible, our private lesson and class policy offers information on how Revival Performing Arts Conservatory operates and provides a guide to clients on their artistic journeys.

Payment

- If you are a monthly private lesson member, payments are due by the first of the month. This payment will be taken through Serenity (our online booking systems) on the 1st business day of each month. If you prefer to pay in cash or check, the payment must be made prior to the 1st business day of the month in order to be credited to your account.
- If payment is not made by the 10th of each month, a late fee will be incurred and lessons will be suspended until payment is made.
- If you pay per lesson, payment is due the day the lesson occurs.

Cancellation Policy

- If the student cancels a lesson over 24 hours in advance of the lesson, the student will be awarded a make-up lesson at a time that suits both the student and the teacher. Canceling a lesson within 24 hours of the lesson time or not showing up for a lesson will incur the normal lesson fee and the lesson will not be made up.
- In the event that the teacher has to cancel a lesson, the lesson will be made-up at a time that works for both the student and the teacher.
- If a student wishes to cancel their monthly lesson membership, there is a required 7 days notice prior to the first business day of the upcoming month. If not, the student will be charged for the upcoming month and their lesson membership will expire at the conclusion of that month. Their credits will be available until completed.

- *COVID-19 Policy: Due to COVID-19, cancellations due to illness, quarantining, etc... will not incur cancellation fees and will be dealt with on a case to case basis.*

Equipment Purchases

- The student is responsible for purchasing any books or resources the teacher deems necessary. The teacher will talk individually to the parent and/or student about what resources they need. The book(s) can be purchased through REVPAC and paid for by the student/guardian.
- The student is responsible for any dance shoes, attire, or costumes necessary for classes and recital(s).

Agreement/Dismissal

- A teacher/REVPAC staff reserve the right to dismiss a student from the conservatory if their behavior is found to be insubordinate or if they are accumulating bad debts. REVPAC staff will work to mitigate any issues prior to dismissal.
- By enrolling in programming at REVPAC, you submit that you are in agreement with our lesson and class policies.

Thank you for your cooperation as we continue to work toward our mission of providing your conservatory students with top-quality arts education!